

Date Received

Placement

Volunteer Intent Form 2026-2027

Please complete and return this form to the office of Faith Formation as soon as possible.
E-mail to: religiondirector@stmarkparish.org

Name _____ Desired Partner _____

- I am returning.
- I am unable to return.

Desired Grade Level _____

Cell # _____ TEENS ONLY: Teen Cell _____ Teen Parent Cell _____

Address _____ City _____ Zip Code _____

E-Mail _____ Occupation _____
(We use email as our primary communication)

Teen Volunteers ONLY:

Teen Email: _____ Teen Parent Email _____

School Attending: _____ Grade Level: _____

- Under 18 Years of Age _____ (age)
- Over 18 Years of Age

If applicable:
Children attending our program:

Name: _____ Grade: _____

Grade: _____

Name: _____

Desired Session:

_____ Wednesday 6:00 - 7:30PM _____ Thursday 4:00 - 5:15PM

(1st grade to 6th grade until 7:15pm, 7th grade to High School until 7:30pm)

Desired Position: **Please see position descriptions on reverse side.**

_____ Catechist

_____ Co-Catechist

_____ Safety Team

_____ Permanent Substitute

_____ Hospitality Team

_____ Substitute Catechist

****All volunteers are required to be fingerprinted and participate in the Virtus program under direction of the Archdiocese of Miami. All volunteers will be trained in safety procedures, i.e. emergency and fire drills, inclement weather, etc.**

Catechist- I understand my responsibilities include planning and presenting lessons, attending workshops and scheduled grade level meetings. I understand there are additional responsibilities for sacramental preparation classes. I am expected to arrive 20 minutes prior to class and stay after class assisting with the dismissal procedure for the duration of the Faith Formation calendar year.

Co-Catechist- I understand my responsibilities include *assisting* the catechist with the class, learning *how to* and *participating in* creating and presenting lessons, acting as substitute for lead catechist in their absence. I understand there are additional responsibilities for sacramental preparation classes. I am expected to arrive 20 minutes prior to class and stay after class assisting with the dismissal procedure for the duration of the Faith Formation calendar year.

Permanent Substitute Catechist- I understand that I would consistently attend one session weekly, receiving my class assignment upon arrival. The office of Faith Formation will provide an appropriate lesson plan.

Substitute Catechist- I understand that the office of Faith Formation will call me when the need for a substitute catechist arises. The office of Faith Formation will provide an appropriate grade level lesson plan upon my arrival.

Safety Team- I understand my responsibilities include assisting in monitoring the grounds and school, escorting children to the classrooms and to the main office in the Parish Center. I am expected to arrive one half hour prior to the session time and/or staying up to one half hour after class is over.

Hospitality Team- Assisting parents in sign-in and early release process.