

TIPI Insurance Partners Employment Opportunity

Accounting Lead, Full-Time Permanent Winnipeg, Manitoba



The Opportunity

TIPI Insurance Partners is looking for an **Accounting Lead** to oversee the day-to-day accounting operations and oversee the timely, accurate, and complete execution of the monthly financial close process. As the primary owner of the month-end close, the Accounting Lead will coordinate accounting activities across the Finance function, maintain the integrity of financial records, and ensure transactions, reconciliations, journal entries, and financial reports are completed in accordance with company policies, internal controls, and applicable accounting standards. Working independently with minimal supervision, this role provides functional leadership by coordinating month-end activities, monitoring deliverables, collaborating with internal stakeholders, and supporting continuous improvements to accounting processes and financial controls.

Job Duties and Tasks

- Oversee day-to-day accounts payable, accounts receivable, billing, reconciliations, journal entries, and general ledger activities.
- Own and coordinate the monthly and year-end financial close, ensuring accurate and timely completion of reconciliations, accruals, adjustments, and financial reporting.
- Prepare monthly financial statements, management reports, and supporting schedules, including variance analysis and cash flow reporting.
- Support budgeting, forecasting, and financial planning by providing accurate financial information and analysis to leadership.
- Prepare, coordinate, and manage the submission of regulatory, statutory, and other compliance filings, as required, ensuring accuracy, completeness, and compliance with applicable requirements and deadlines.
- Maintain strong internal controls, accounting procedures, financial records, and compliance with applicable accounting standards and legislation.
- Provide functional coordination and cross-functional support to Finance, Payroll, HR, and operational teams to ensure timely and accurate financial information.
- Identify and implement process improvements, system enhancements, and efficiencies to strengthen financial controls and improve accounting operations.
- Stay current with accounting standards, taxation requirements, and financial reporting practices and perform other finance-related duties as required.

Your Ideal Qualifications

- Bachelor's degree or post-secondary diploma in Accounting, Finance, or a related field; CPA designation or enrollment in the CPA PEP is an asset.
- 5+ years of progressive accounting experience, including month-end close and full-cycle accounting.
- Strong knowledge of general accounting standards, financial reporting, reconciliations, and accounting best practices. With experience in ASPE guidelines is an asset.
- Experience with financial statements, audits, tax filing, and statutory reporting.
- Proficiency with ERP systems, financial platforms, and technology-driven accounting solutions.
- Strong analytical, organizational, and problem-solving skills, with the ability to manage multiple priorities and meet deadlines.
- Ability to work independently with sound judgment, accountability, professionalism, integrity, and confidentiality.

What we Offer

- Attractive salary and benefits package
- Group benefits and pension plan
- Opportunities for growth and training

As an Indigenous owned organization, we strive to create a welcoming environment for all, and to continue creating opportunities for Indigenous persons within our industries. Preference may be given to qualified Indigenous candidates. Please self declare on your application.

ABOUT THE TIPI GROUP OF COMPANIES

TIPI Insurance Partners is part of the TIPI Group of Companies, which is an economic development engine that drives capacity and employment opportunities for our communities and clients.

Currently, the TIPI Group of Companies is made up of TIPI Insurance Partners, TIPI Insurance Services, Truth and Reconciliation Partnerships, TIPI Legacy HR+, and HQ Benefit Solutions.

We strive to provide products and services that contribute to individual and corporate health, wealth and longevity. Together, we provide professional advisement and access to services in six areas:

- Commercial Insurance
- Group Pension & Benefits
- Group Benefits Administration
- Human Resource Services
- Training and Development
- Talent Search & Recruitment

Our values of Trust, Compassion, Friendship, Social Responsibility, and Professionalism along with the Seven Sacred Teachings are foundational to who we are as a company and the work that we do.

To Apply:

Please submit your application to hr@tipipartners.com by **September 4, 2026**.

If this isn't quite you (yet), we are always willing to train the right person, or we may have another opportunity