

Welcome to Mrs. Gleyze's 3<sup>rd</sup>  
and 4<sup>th</sup> Grade Class!

"I can do all things through Christ which  
strengtheneth me."

Philippians 4:13

2025-2026

August 18, 2025

Dear Parents and Students,

Welcome to 3<sup>rd</sup> and 4<sup>th</sup> grade! I look forward to being a part of your child's Christian education at Madison Baptist Academy. I pray that your child will grow not only in knowledge and skills, but also in their love for the Lord.

To tell a little about myself...I accepted Jesus as my Savior in 2004 while attending church with my grandparents in Lawrenceburg, TN. I attended Middle Tennessee State University and graduated with a Bachelor of Science Degree in Elementary Education. I taught at Franklin Road Christian School in Murfreesboro, TN for several years before our family moved to Alabama in 2022. My husband Jason and I have been married for 22 years. We have been blessed with three children, Faith, Kennedy, and Eli. Faith graduated from West Coast Baptist College and was married last year to Travis, and they currently live in Kansas where he serves as the youth pastor at his father's church. Kennedy recently graduated from Heartland Baptist Bible College and serves here at M.B.C. Eli will be going into the 9<sup>th</sup> grade here at M.B.A. this year.

Please note that your child will have a folder sent home every Friday with graded papers from the week, and a test/quiz schedule for the upcoming week so that you will have an idea of what your child will need to study. Each week the signature sheet is to be signed by a parent to confirm that all the information inside the folder has been checked and read. Please return any papers that are placed in the left-hand side of the folder, under the signature sheet.

Each student will have a 3-ring binder where they will keep their agenda to write down homework, and a separate folder to hold tests/quizzes to be signed and returned the next day. Students will also have a desk folder for penmanship that is not complete, daily work, incomplete math pages, and extra paper.

I look forward to what the Lord has in store as your child grows academically and spiritually this year!

In Christ's Service,

Mrs. Gleyze

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## Class Schedule

8:00-8:10 Unpack, start daily work and penmanship, turn in homework, write down homework

8:10-8:35 Language (3<sup>rd</sup> grade) 4th grade works on daily work

8:35-8:50 Bible devotions (Monday and Tuesday)

8:40-9:00 Bible CD with 5<sup>th</sup> and 6<sup>th</sup> on Wednesdays and Fridays

(chapel at 12:20 on Thursdays-Bible verse quiz or test)

9:00-9:10 Bathroom break

9:10-9:35 Language 4<sup>th</sup> grade (3<sup>rd</sup> grade works on daily work)

9:35-10:00 3<sup>rd</sup> grade Math (4<sup>th</sup> works on Language)

10:00-10:25 4<sup>th</sup> grade Math (3<sup>rd</sup> works on Math)

10:25-10:45 Reading 3<sup>rd</sup> Grade

10:45-11:00 4<sup>th</sup> Spelling

11:00-11:15 Recess

11:15-11:45 Lunch

11:45-12:00 3<sup>rd</sup> Spelling

12:00-12:25 4<sup>th</sup> Reading (3<sup>rd</sup> grade works on daily work)

12:25-12:50 Science/Health (2<sup>nd</sup> semester)

12:50-1:00 Bathroom

1:00-1:30 History

1:30-1:45 work on daily work, math corrections, written homework

1:45-1:50 Turn in all daily work/ math still not corrected.... pack up

This daily schedule is subject to change depending upon the needs of the class. For example, I may spend more time teaching math than what I have allotted on the schedule. Please use this schedule when making doctor/dentist appointments. Afternoon appointments are best, but I understand not all appointments are available in the

afternoon. Please send in a note a day prior to the appointment so that I can have your child's missed work prepared.

## Mrs. Gleyze's Homework Policy

Homework is an integral part of your child's learning. It helps to reinforce skills and concepts that they have learned. Full cooperation is expected from parents in seeing that your child's assignments are completed on time.

Homework is always due the next school day. For the first semester of school, a ten-point reduction is given the first day a homework assignment is late, with a zero being given the next day it is late; students must still complete the homework assignment even if they receive a zero. Also, a yellow homework slip will be sent home for the parents to sign. During second semester, students will automatically receive a zero on assignments not completed by the due date.

Each day there will be time for students to work on their assignments in the classroom, so no students should have an abundance of homework on any given night- if they do, then they are not using their time wisely in the classroom.

Each Friday I will send home a sheet in your child's Friday folder that includes upcoming tests and quizzes so that you can help your child prepare for those.

Below is a guideline to follow on how long it should take an average student to complete a written assignment and does NOT include study time for a quiz or test or special projects:

Bible 5-10 minutes

Reading 5-10 minutes

Arithmetic 15-30 minutes-please check your child's work nightly (4<sup>th</sup> grade only)

Language 10-15 minutes (4<sup>th</sup> grade only)

Spelling 10-15 minutes

Science 10-15 minutes

History 10-15 minutes

Students may work ahead on written assignments in the subject areas of Bible, Reading, Spelling, Science, and History, but please do not work ahead on Arithmetic or Language assignments- I like to instruct students in those two subjects before any homework is completed.

Thank you in advance for your help in seeing that your child completes assignments!

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Father's Signature

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Mother's Signature

### Classroom Procedures & Additional Notes

**\*3<sup>rd</sup> /4<sup>th</sup> Bible-students will have either a Bible verse quiz/test every Thursday morning**

**\*3<sup>rd</sup> grade Reading: A reading sheet will be sent home for parents to sign. This sheet will be placed in their homework folder to be signed and returned the next day.**

**\*3<sup>rd</sup> /4<sup>th</sup> Math- it would be helpful for students to practice their multiplication facts aloud each night to help them retain what they have learned**

**\*Any quiz/homework with a D/F grade must be signed by a parent and returned the next school day. ALE tests are signed and returned the following day.**

**\*PE will be every Monday during the first semester and Art will be every Monday during the second semester.**

#### **\*Discipline:**

Students will move a clip for the following:

- not having homework agenda signed
- not returning a test signed
- not having a D/F homework grade or quiz signed
- talking/communicating without permission
- not writing name/date on paper
- not having tennis shoes for recess

- not being prepared for PE/Art class
- not returning Friday folder on Monday
- desk is not tidy.... everything in pencil pouch, books not in order
- any rule given by a teacher or substitute that is not followed

\*Incentive Charts-students will receive a sticker for A's on quizzes. Once filled, students receive \$100 in Principal Payments.

\*Principal Payments: principal payments may NOT be used for Language, Reading, Science, or History. They may be used for Spelling Homework, Bible Homework, Math Homework, Daily Work, and Penmanship. If used for Homework, a 100 grade will be given. The cost of a homework pass is 200 Principal Payments. Students may also save these payments for the store at the end of the year with Mr. Hatzell.

\*Student of the Month-a student cannot have any homework slips, discipline sheets, or grooming slips for that month and few clips should have been moved for that month.

\* Book It-the program runs from October to March. Book It cards are given to each student every month. The 3<sup>rd</sup>/4<sup>th</sup> grade must read 3 books with a minimum of 100 pages to meet the goal. The books must be on the student's grade level. Once the goal has been met for the month, students may read books with less than 100 pages and only one grade level below. Book It is counted as a test grade for reading.

\*Homework folder and desk folder- All homework, tests, and quizzes to be signed, and correspondence is placed in the homework folder. The homework folder is kept in the student's binder. The desk folder is used for penmanship that is not complete, daily work, math pages that have not been completed, and extra paper. If a student has NOT completed his/her math or penmanship page for that day, it must be completed during their recess time.

*\*Special projects-there will be two special projects this year, "My Animal Notebook" and "My State Notebook". Further details will be given as the dates of the projects approach.*