2026 FSPMA ANNUAL CONFERENCE
September 28, 2025 - October 1, 2026

FLORIDA SCHOOL PLANT MANAGEMENT ASSOCIATION

DoubleTree by Hilton
5780 Major Blvd
Orlando, FL 32819

CALL FOR PRESENTATIONS

Topic Request Submission Deadline:

Monday, April 6, 2026

2026 FSPMA ANNUAL CONFERENCE
CALL FOR PRESENTATIONS

The Florida School Plant Management Association (FSPMA) is accepting applications for presentations at the 2026 Annual Conference, September 28, 2026 through October 1, 2026, at the DoubleTree by Hilton at the Entrance to Universal Orlando in Orlando, Florida.

One of the principal goals of the FSPMA is to provide its members and the educational facilities community with continuing education and information on a variety of relevant issues and topics in the areas of Safety, Fire, Maintenance, Custodial, Environmental, Energy/Sustainability, and Grounds.

WHAT WE ARE LOOKING FOR:

We anticipate 250-300 individuals will attend the 2026 Annual Conference. These attendees rely on the Conference to exchange best practices, learn about industry developments from recognized leaders, and to network with their peers and service providers. To support this, we want presentations to engage the audience, spark discussion, and inspire new ideas. While not expressly required, we strongly encourage presentations that will provide professional credit toward continuing education credentialing. Members typically attend sessions to receive continuing education credits that they can use towards fulfilling their state professional licensing requirements. **It is our goal to have fresh relevant presentations, however, it is also our goal to develop a library of CEU-approved presentations that we can utilize in future conferences as needed.**

PRESENTATION FORMAT AND GUIDELINES:

Length: Presentations are usually 60-minutes in length, but we do allow presentations covering 120-minutes, on occasion.

Format: The format consists of a 50-minute discussion/presentation and a 10-minute Q & A period immediately following the presentation to close the presentation. For 120-minute presentations, 100-minutes should be content and 20-minutes should be Q & A. Team or individual proposals acceptable. ***Presentations may not directly promote company products or services, though limited company affiliation and branding is allowed.***

Panels: Panel discussions are acceptable. These may be organized and submitted as a standard moderator or as a participant/moderator format.

Hands-on Presentations: Presentations featuring real-world scenarios and advanced techniques are also acceptable and should be detailed at the Presentation Topic Submission Deadline (see below).

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SPEAKER'S RESPONSIBILITIES:

Each speaker will be responsible for his or her own travel expenses, registration, and reservations. Conference registration is complementary to all speakers on the final agenda. Please note that it is the speakers' responsibility to make all reservations and registrations.

Audio-visual equipment – specifically limited to an in-room laptop, LCD projector to VGA input, and screen will be provided in and by the conference venue. Additional audio-visual equipment needs should be included in the submission.

Presenters/speakers are required to provide a USB drive with their presentation, their final approved program, and pointer/wireless presenter/remote. Accepted presentations will also be required to fill out the FSPMA template for speakers' introductions and program book.

Unless a sponsorship or vendor/exhibitor booth has been purchased, the accepted presenters/speakers will only be permitted to attend the conference on their designated presentation date. Those who elect to present/speak only must check-in at the registration desk to be provided access to the conference the day of their presentation.

PRESENTATION PROPOSALS WILL BE EVALUATED ON THE FOLLOWING CRITERIA:

☐ Presentations pre-approved by the governing authority will have preference in our selection (fire safety, DOE SCSI).
☐ Presentations in specified topics outlined in application submission form
☐ Relevance to our organization's principal goals (http://www.fspma.net).
☐ Freshness and significance of subject matter.

Interested presenters should complete the electronic form with information regarding the proposed presentation. Click here to complete the electronic Call for Presenters Form

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PRESENTATION REVIEW AND SELECTION TIMELINES/DEADLINES:

Presentation Topic Submission Deadline: Monday, April 6, 2026.

Topic Selection and Speaker Notification: Wednesday, May 6, 2026.

Speaker Template Submission Deadline: Friday, May 29, 2026.

For additional questions, please email fspma1960@gmail.com