

## Privacy policy for the 53rd dbl Congress

We look forward to your visit to and participation in our 53rd dbl Congress. Data protection and data security are a high priority for us. We comply with applicable data protection regulations, in particular those of the EU General Data Protection Regulation ("GDPR") and the German Federal Data Protection Act ("BDSG").

In the following we inform you about the processing of your personal data in connection with your visit to and participation in our 53rd dbl Congress. In order to hold our 53rd dbl Congress and to organize your visit and participation, it is necessary for us to process your personal data. In the following, we explain the type and scope of the data processing, the purpose and legal basis as well as the storage period.

### § 1 Controller and data protection officer

The following organization is responsible for the processing of your personal data:

Deutscher Bundesverband für Logopädie e.V.  
Augustinusstr. 11a  
50226 Frechen  
Germany.

The data protection officer is: Mr. Ralf Wickert.

Our data protection officer can be contacted by e-mail at [datenschutzbeauftragter\(at\)dbl-ev.de](mailto:datenschutzbeauftragter(at)dbl-ev.de). You can reach our data protection officer by post at the above address.

### § 2 Purposes and legal bases of the processing of your personal data when visiting and participating in our 53rd dbl Congress

In order to enable you to visit and participate in the 53rd dbl Congress, it is necessary for us to process your personal data. The following table shows which data is collected from which groups of people and for which purposes:

Groups of people	Data	Purposes of the processing
Participants (Persons who purchase a congress ticket.)	<ul style="list-style-type: none"><li>- Salutation</li><li>- First name</li><li>- Name</li><li>- Title (optional)</li><li>- Organization (optional)</li><li>- Professional status</li><li>- Postal address</li><li>- Date of birth</li><li>- E-mail address</li><li>- Payment method</li><li>- Membership number</li></ul>	<ul style="list-style-type: none"><li>- Purchase of the congress ticket</li><li>- Creation of the name badges</li><li>- Invoice archiving</li><li>- Certificate of participation (Annex 4 to the care contract in accordance with Section 125 (1) SGB V)</li><li>- Communication within the framework of the congress</li></ul>
Speakers/ Moderators and keynote speakers	<ul style="list-style-type: none"><li>- First name</li><li>- Name</li><li>- Title</li><li>- Date of birth</li><li>- Postal address</li><li>- E-mail address</li><li>- Phone number</li></ul>	<ul style="list-style-type: none"><li>- Posting on the congress website &amp; advertising (marketing)</li><li>- Contact us</li><li>- Program creation (print and digital, conftool, app, forum logopädie)</li><li>- Creation of the name badges</li></ul>

	<ul style="list-style-type: none"> <li>- Job title</li> <li>- Organization (mandatory)</li> <li>- Activity (voluntary)</li> <li>- Photo if applicable (if submitted)</li> </ul>	<ul style="list-style-type: none"> <li>- Certificate of attendance</li> </ul>
Officials/ Congress angel	<ul style="list-style-type: none"> <li>- Salutation</li> <li>- First name</li> <li>- Name</li> <li>- Title</li> <li>- E-mail address</li> <li>- Telephone number, if applicable</li> <li>- Educational institution/ Organization</li> <li>- Date of birth</li> <li>For congress angels additionally:</li> <li>- T-shirt size</li> </ul>	<ul style="list-style-type: none"> <li>- Request for congress support</li> <li>- Communication</li> <li>- Creation of deployment plan</li> <li>- Creation of the name badges</li> <li>- T-shirt order (congress angel only)</li> <li>- Certificate of attendance</li> </ul>
Guests of honor	<ul style="list-style-type: none"> <li>- Salutation</li> <li>- First name</li> <li>- Name</li> <li>- Title</li> <li>- E-mail address</li> <li>- Telephone number, if applicable</li> <li>- Organization</li> </ul>	<ul style="list-style-type: none"> <li>- Invitation</li> <li>- Communication</li> <li>- Creation of the name badges</li> <li>- Certificate of attendance</li> <li>- Reporting, if applicable</li> </ul>
Participants of the general meeting only	<ul style="list-style-type: none"> <li>- First name</li> <li>- Last name</li> <li>- E-mail address</li> <li>- Membership number</li> </ul>	<ul style="list-style-type: none"> <li>- Comparison with the membership database (type of membership, open balance if applicable)</li> <li>- Registration for the general meeting</li> <li>- Creation of the badges</li> <li>- Recording attendance (for voting at the general meeting)</li> </ul>
Exhibitors/ Press representatives/service providers	<ul style="list-style-type: none"> <li>- Salutation</li> <li>- First name</li> <li>- Name</li> <li>- Title</li> <li>- E-mail address</li> <li>- Telephone number, if applicable</li> <li>- Organization/Company</li> <li>- Company address</li> <li>- Information on invoicing (not for members of the press)</li> <li>- Homepage</li> </ul>	<ul style="list-style-type: none"> <li>- Inquiry &amp; booking/contract processing (invoicing etc.</li> <li>- Communication</li> <li>- Creation of the name badges</li> <li>- Certificate of attendance</li> <li>Exhibitors also:</li> <li>- Program creation in the case of a workshop, exhibitor overview (print and digital, conftool, app, forum logopädie)</li> <li>- Posting on the congress website &amp; advertising (marketing)</li> </ul>

The legal basis is Art. 6 para. 1 b) GDPR, i.e. the fulfillment of the contract for the visit and participation in our 52nd dbl Congress.

We also use your data for association and public relations work. The legal basis for this is Art. 6 para. 1 f) GDPR.

### § 3 Data processing by processors

To process your personal data, we also use external service providers who work for us as processors in the following areas, among others:

- Website of our 53rd dbl Congress 2025
- Submission of congress abstracts
- Preparation of the congress program
- Registration platform for the 2025 Congress
- Congress app
- Creation of the name badges
- Elections at the General Meeting
- Support of exhibitors
- Planning and implementation of the exhibition

We conclude contracts and data processing agreements with the external service providers who work for us. The data processing agreements (DPAs) ensure that all data protection requirements are met during processing. We will successively publish a list of the service providers working for us and a link to their data protection declarations on our congress website.

Otherwise, your personal data will only be transferred to non-public and public bodies if we are legally obliged to do so.

#### **§ 4 Transfer of your personal data outside the EU / EEA**

In principle, we process personal data exclusively within the EU or the European Economic Area. In individual cases, however, it may be necessary for us to transfer information to recipients in so-called "third countries". "Third countries" are countries outside the European Union or the Agreement on the European Economic Area in which a level of data protection comparable to that in the European Union cannot be assumed without further ado. If the transferred information also includes personal data, we ensure before such a transfer that the required adequate level of data protection is guaranteed in the respective third country or at the recipient in the third country. This may result in particular from a so-called "adequacy decision" of the European Commission, which establishes an adequate level of data protection for a specific third country as a whole. Alternatively, we can also base the data transfer on the so-called EU standard contractual clauses agreed with a recipient or on a declaration of consent given by you accordingly.

#### **§ 5 No use of automated decision-making**

In connection with the processing of your personal data described in this privacy policy, we generally do not use automated decision-making (including profiling) within the meaning of Art. 22 GDPR. If we were to use such procedures in individual cases, we would of course inform you of this separately.

#### **§ 6 How long we store your personal data**

In principle, we store your personal data for as long as we need it to hold the 53rd Congress and we have a legitimate interest in processing it (e.g. for association work) and your interests in the deletion of your data do not outweigh our legitimate interest. Furthermore, we store your data for as long as we are legally obliged to do so (e.g. to fulfill retention

obligations, e.g. in accordance with Annex 4 of the supply contract pursuant to Section 125 (1) SGB V). We delete your personal data without any action on your part as soon as it is no longer required to fulfill the purpose of processing or we are legally obliged to delete it.

## **§ 7 Your rights**

You have the following rights vis-à-vis us with regard to your personal data:

- Right of access (Art. 15 GDPR),
- Right to rectification (Art. 16),
- Right to erasure (Art. 17 GDPR),
- Right to restriction of processing (Art. 18 GDPR),
- Right to data portability (Art. 20 GDPR)
- Right to object to processing (Art. 21 GDPR),
- Right not to be subjected to automated decision-making (Art. 22 GDPR).

If you have given your consent to the processing of your data, you can revoke this at any time with effect for the future in accordance with Art. 7 para. 3 GDPR.

To exercise these rights, you can contact us at any time at [info\(at\)dbl-ev.de](mailto:info(at)dbl-ev.de). or via the contact details provided at the beginning of this data protection information.

You also have the right to lodge a complaint with a data protection supervisory authority about the processing of your personal data in accordance with Art. 77 GDPR.

The supervisory authority responsible for us is:

Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen  
Kavalleriestr. 2  
440213 Düsseldorf

Phone: 0211/38424-0

Fax: 0211/38424-10

E-mail: [poststelle\(at\)ldi.nrw.de](mailto:poststelle(at)ldi.nrw.de)

Pursuant to Art. 77 (1) GDPR, data subjects have the right to lodge a complaint in the event of a breach of statutory provisions in the processing of personal data.

You can find our general data protection information on our website: [www.dbl-ev.de](http://www.dbl-ev.de).

### **Note on image recordings**

Photographs will be taken during the event. When the photos are published, it is possible that the name badges worn may be legible.

As a person attending or participating in the congress, you agree that the dbl or third parties commissioned by it are entitled to use photographs of your person taken at the congress for

its public relations work within the framework of data protection regulations and that the exhibitors may use these photos in the context of their reporting on the congress.