**St. Martin of Tours Parish**

**Pastoral Council Meeting Minutes: March 26, 2025. 7:00pm – Parish Office**

**Mission Statement**

We aspire to become growing and vibrant disciples of Jesus Christ who are sent to minister to our brothers and sisters in our parish and larger community. We are committed to worship and pray as one community and to welcome those who are new to our parish. We aspire to listen to each other and learn about our heritage, who we hope to become, and celebrate our diversity and talents. Lastly, we strive to follow the example of Jesus Christ to serve those in need and to become the Good Shepherds for them.

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| Members | Present (Y/N) | Members | Present (Y/N) |
| Fr. Andrzej Sudol, SCJ (Pastor-ex officio) | Y | Marge Weiler Term 6/2025  Chairperson | Y |
| Kevin Beck Term 6/2025 (Finance) | N | Joyce Schlachter (Vice-Chairperson)  (SW Deanery Rep) Term 6/2025 | Y |
| Jen Moscatello (Secretary) Term 6/2026 | Y | Jeannette Schupp (Worship) (SW Deanery Rep) Term 8/2027 | Y |
| Hoan Chau – Vietnamese Rep | Y | Jim Wier Term 6/2026 (Stewardship) | Y |
| Collin Kennedy Term 6/2026  (Formation) | N | Diane Czerniak Term 8/2027  (Human Concerns) | N |
| Dave Vanness (Trustee ex officio) | Y | Joanne Stolowski (Trustee ex officio) | N |
| Steve Olson (MAC) Term 8/2027 | Y | Guest: Br. Andy Gancarczyk, SCJ | N |
| Guest  Jenny Drzewiecki, Ministry & Communications Director | Y | Fr. Francis Vu Anh Tran (Associate Pastor-ex officio) | N |
| Guest: Dcn. Chuck Schneider | N |  |  |

1. **Guest:** none.
2. **Opening prayer:** Joyce Schlacter
3. **Check In:** significant news shared.
4. **Pastor’s Report:** have 4 new altar servers who are about to finish their training.Many events are occurring during Lent & Paschal Triduum.Continuing with the stained-glass window project.Hoping to be finished with the first window by Easter. Will then communicate to parish and begin asking for donations. New budget is coming. All ministries are receiving requests to complete their budget. Any large expenses need to be approved by Father Andrzej. Preparing Parish Lenten Recollection Weekend with Fr. John Paul Mitchell. Began new ministry at Elisebeth Residency.
   1. Five-year maintenance plan was renewed with current maintenance company. Thinking of replacing windows in two story school, security upgrades with doors and key fabs, improve road behind school/gym. Key Fab entry system will be installed soon to help security; eight main entry ways between church and school. Jeanette will give name of another company for an option as a second quote to Jenny.
   2. Contract has been signed with ParishStaq. Kick-off will occur begin tomorrow. Younger individuals/families will be attracted by this program. Existing online collection company will eventually be discontinued after a few months. Data will slowly be transferred over to the new program. Only data not transferable due to legal reasons is credit card data. Automated emails will be sent for purposes of transferring data.
   3. Men of Christ conference is this weekend. Jim made calls to new parishioners to invite males to conference. Jim has been encouraged by the interest in those new parishioners who have wanted to attend the conference or be more active in the parish.
5. **Approval of minutes from February 26, 2025 meeting and questions related to reports if needed. (**Marge will send out a reminder to PC one week beforethe meeting with expectations that reports be submitted by Friday at noon the week before each meeting.)
   1. Motion to approve February 26th Pastoral Council (PC) minutes made by Steve Olson and seconded by Jeannette Schupp. Minutes will be updated on the parish website.
6. **Goal – Youth Ministry – 3-5 broad questions to assist in developing a program for them.**
   1. **Questions to submit to Abby Wass (1-3):** 
      1. (1) What does 'community' mean to you, and how could our parish better foster a sense of it for teens?
      2. (2) What are some ways the parish could make you feel more welcome and included?"
      3. (3) What kinds of social events and volunteer/service activities would you be interested in participating in with other teens from the parish? Examples include pasta diner, food pantry, human concerns, choir, etc. What are the best times and days for teen activities or events?"
      4. Idea for parish council members to reach out to youth or have Abby Wass to reach out for Parish Council. Abby is preparing for a master degree and doing a project for us as part of her master’s degree.
      5. Would they be interested in doing mission trips, youth events, community outreach? Common core thread among different religions seems to be helping maintain human dignity. The Archdiocese puts together youth mission trips. Would they be interested in spending time with residents at Elizabeth Center? Would they be interested in community involvement such as mission trips, youth events, Steubenville conference, etc? (This will involve safeguarding.)
      6. What would you be interested that the parish could help you with? Outreach programs? What are your thoughts on participating in the upcoming concert Abby is putting on?
      7. Possibly collaborate with Southbrook or ask them how they are managing their youth.
      8. Father suggested to point out a few ministries who are in need of volunteers and ask youth if they could help in those ministries. Would they be willing to volunteer for ministries? Everyone in those ministries will need to be safeguarded. Therefore, the parish will need to be supportive.
      9. What social issues are important to you and how can the parish help you? What could the parish do to help mass be more meaningful?
      10. What would make mass more engaging or relevant to you?
      11. It would be good to point out to youth after their missions that their actions are a corporal act of mercy. It will tie their actions to their faith. Have them write on an index card 3 things they don’t understand about their faith or 3 things they don’t agree with. An anonymous question box may or may not currently exist but has been discussed.
7. **Discuss Committee reports:**
   1. Committee reports were supposed to be due by Wednesday the week before each Parish Council meeting. Kevin Beck and Jen Moscatello are only ones who regularly submit reports on time. How lax are we going to be regarding timely report submissions? Options are to help the committee or change leadership. Jenny and Father will talk with Mike Karolewicz regarding stewardship. Human concerns reporting procedure is a work in progress, as there are seven subcommittees underneath umbrella Human Concerns committee. Jenny Drzewiecki took minutes at most recent Human Concerns meeting. Jen Moscatello suggested having the Human Concerns minutes be submitted to the parish council instead of the shorter monthly committee report form due to the many subcommittees that report to the umbrella committee. Parish Council members were in agreement. In future meetings, Susanne Jensen and Diane will create minutes and submit minutes to Parish Council instead of the summarized monthly report form.
   2. Jim Weir suggested having dynamic men’s group report to Jen for Adult Formation. Jen will email Jim prior to each PC meeting to collect data from dynamic men’s group to include on Adult Formation form. Jen pointed out that prior to the existing monthly report form ministries would rarely submit information to PC and/or not know what information to provide. Current form has been modified through feedback from committees, Deacon Chuck, and Finance Council and can be tweaked as the needs of the parish change.
   3. Marge will email Adult Formation monthly reporting form to Mike Karolewicz as an example of what PC is expecting. Marge will email Collin Kennedy regarding meeting attendance. He is currently teaching religious education on Monday evenings. Ideally, youth liaison would communicate with Abby to create a monthly reporting report.
8. **Questions regarding Strategic Plan:**
   1. At next MAC meeting the report will be discussed. Tom and Steve will be gathering to formulate the information. Within two months MAC will report back to PC with a needs study that will be used to formulate the five-year strategic plan.
   2. Missing data: Vietnamese, Fr. Francis.
9. **Discuss Joint Finance Council/Pastoral Council Meeting** - What information does the Pastoral Council need form the Finance Council.
   1. Steve will send a few questions to Marge to ask at the joint meeting.
   2. This year’s performance and expected 2024-2025 budget, expected for 2025-2026, etc. should be included in their presentation.
   3. Finance council will ask Parish council our vision for the next few years for the parish regarding participation. Any plans for the buildings will need to have Abby included on it.
10. **Vietnamese updates:** Vietnamese will be decorating this week. It is difficult to find someone to care for children during the Vietnamese mass. Father suggested that the sisters could start childcare during the Vietnamese mass. TNTT is highly active. This requires communication with their parents. Dancing, Singing, Retreats, breakfasts are all involved in helping maintain TNTT program.
11. **Upcoming – Milkmen Game, Concert, VBS (Vacation Bible School), Lent, Stations of the Cross, Easter, Retreat, Palm Sunday Brunch, Saturday dinners, Social Gathering.**
12. **Request for prayer leader for next meeting:** Hoan Chau
13. **Record of meeting adjournment:** Meeting adjourned at 8:45pm. A motion to end the meeting was made by Jen Moscatello and seconded by Joyce Schlacter.
14. **Next meeting:** May 28, 2025 7:00 PM in Weinhart Room.

**2025 Meeting Schedule**

**3-26, 5-28 (Joint Meeting), 6-25**