

**St. Martin of Tours Parish**  
**Joint Finance/Pastoral Council Meeting Minutes: November 19, 2025. 7:00pm – Narthex**

**Mission Statement**

We aspire to become growing and vibrant disciples of Jesus Christ who are sent to minister to our brothers and sisters in our parish and larger community. We are committed to worship and pray as one community and to welcome those who are new to our parish. We aspire to listen to each other and learn about our heritage, who we hope to become, and celebrate our diversity and talents. Lastly, we strive to follow the example of Jesus Christ to serve those in need and to become the Good Shepherds for them.

Members	Present (Y/N)	Members	Present (Y/N)
Fr. Andrzej Sudol, SCJ (Pastor-ex officio)	Y	Marge Weiler Term 6/2028 Chairperson	Y
Kevin Beck Term 6/2028 (Finance)	Y	Jeannette Schupp (Worship) (SW Dean- ery Rep) Term 8/2027	Y
Jen Moscatello (Secretary) Term 6/2026	N	Jim Wier Term 6/2026 (Co-Chair, Stewardship)	Y
Mr. Quang Dinh – Vietnamese Rep	N	Diane Czerniak Term 8/2027 (Human Concerns)	N
Collin Kennedy Term 6/2026 (Formation)	N	Ken Keefer (Trustee ex officio)	Y
Dave Vanness (Trustee ex officio)	Y	Fr. Francis Vu Anh Tran (Associate Pastor-ex officio)	Y
Steve Olson (MAC) Term 8/2027		Mike Erato, 10/2028	Y
Guest Jenny Drzewiecki, Ministry & Communica- tions Director	Y	Guest: Dcn. Chuck Schneider	N

- 1. Finance Council Members Present:** Paul Marshal, Bob Clark, Jim Finstad, Dave Powers, Paul Rotzenberg, Kevin Beck
- 2. Opening Prayer:** Marge Weiler
- 3. Check In.**
- 4. Approval of minutes from October 29, 2025 meeting and questions related to reports if needed.**  
 (Marge will send out a reminder to PC one week before the meeting with expectations that reports be submitted by Friday at noon the week before each meeting.)
  - a.** Motion to approve from October 29<sup>th</sup> Pastoral Council (PC) minutes made by Kevin Beck and seconded by Marge Weiler. Minutes will be updated on the parish website.
- 5. Pastor's Report:**

- Hiring process of Religious Education Director – Parish staff has covered activities that need to be accomplished in the absence of the director position. 20+ employment applications were received which need to be screened.
- Annual Remembrance Service – The service was well attended this year. We will open the service to the whole community next year.
- Stained Glass Window Project – Another donor gave money for the final window. The project is going well.
- Fall Harvest Dinner was a big success and many parishioners helped. Jenny spent a lot of time organizing and running the event. A lot of tables were sold to the Vietnamese community which is appreciated.
- Shrine of the Sacred Heart and Fr. Dehon – A dedication of the shrine will be held in a couple of weeks. The provincial of the Priests of the Sacred Heart will bless the Shrine.
- Assisted Listening System – Dcn Chuck is working on the project. There will be multiple ways to use the system including the use of hearing aides, telephones, and WiFi. The project should be completed by the end of the year. Ushers will assist in training how to use the system and distributing the equipment to users.
- St. Vincent de Paul – The ministry will be invited to the parish. Training will be offered. It is both spiritual and practical and helps people in need and is in accordance with the parish vision and mission. A few more volunteers are needed.

**6. Finance Council – Discussion on Strategic Plan, partnering with the St. Vincent de Paul Society and any Finance Council concerns:**

- a. Needy Fund – The parish is working on partnering with St. Vincent de Paul to see how this relationship can be set up to work with the parish.
- b. Strategic Plan – Will any items on the strategic plan require resources? The Pastoral Council is working on the plan so there is nothing specific at this point in time. Ken reported that the MAC is developing goals to achieve. One goal is to train people concerning what we are trying to achieve as a church. There's currently no mission behind what the ministries are doing. The Arch will provide staff to train ministries so, at this time, no additional funding is needed.

Paul stated that we need to make sure there is adequate space and staff to accomplish the goals and what resources will this take? Ken Keefer will take this into account when developing goals which has been a slow process.

Bob Clark noted that at a prior parish he attended, they rented a hall for three related parishes to meet and discuss their goals. Ken Keefer liked his suggestion that St. Martin of Tours meet with other parishes to see what they are doing.

Fr. Andrzej stated that the parish isn't looking at demolishing or building new parish facilities but we may want to make our current facilities more welcoming. We should focus on ministries that will help the parish grow and don't concentrate on capital items. We need to keep our current facilities.

Marge asked if the Finance Council has any concerns about parish finances. Paul noted that the financial reports show we have the resources to fund major projects over the next three to five years. It was noted the parish may want additional paid staff but we aren't in a position to fund

those. Paul would like the Stewardship Committee to help find ways to fund additional staff positions in the future. Paul noted that most of our facilities are aging and asked if we want to use funds to keep these facilities functional and extend their useful life rather than replacing them.

Marge asked if there were any grants available that would help the parish fund facilities. Jenny asked if land were available to sell to fund future projects. Paul noted there would be two issues with selling the land: everything south of the parking lot and to the west is approximately 4 acres which may be currently selling in the range of \$200,000/acre. Paul doesn't see the Arch having issues with the parish selling the unused land. The parish also needs to focus on recurring income sources to continue funding parish needs rather than a one-time sale of assets such as land.

Jenny reported that there has been research conducted in the past related to available grants. Presently, the grant related to security updates is the largest one available.

Paul noted that the parish has a relatively large number of elderly members who may have financial resources that they could donate to the parish in their wills. This has helped fund the parish in the past. We need to reach out to them to determine if they would like to make these types of donations. Ken Keefer will consider adding this to the parish mission to reach out to people to include the parish in their wills. Qualified distributions by parishioners should also be communicated. The parish should consider publishing this information in the bulletin periodically rather than including it in every bulletin. Dave Vanness commented that materials should be developed and coordinated with the Stewardship Committee.

Parishioners like to know where their money is being spent. We should consider publishing in the bulletin how funds are spent so parishioners can see how the money they've donated to the parish is being used.

Dave Vanness will bring a copy of a brochure related to including donations in parishioner's wills to the parish office for review.

- c. Strategic Plan – Ken Keefer stated that three goals will be developed by MAC to be voted on at the January 28<sup>th</sup> Pastoral Council meeting. Ken commented that the feedback received from Pastoral Council members indicated that the goals submitted by MAC were fine.
- d. Diane Czerniak resigned from the Pastoral Council. We should think about a replacement for her. This should be discussed at the next Pastoral Council meeting.

**7. Goal for January 28, 2026 meeting** – Discuss ways to improve our relationship with the Vietnamese community. The Executive Committee will develop questions such as how to get to know each other and discuss expectations of each group. It is important that the Vietnamese Community feels welcome at the parish. Fr. Francis commented that St. Martin of Tours parish is the only parish for the Vietnamese community and many people commute from around the state. There are some local families in the area. Inviting them to participate in an evening meeting will be difficult for them. The leaders who are in the area should be able to attend the meeting.

**8. Upcoming events – Retreat and social gathering, i.e. Packer Party.**

It's good for the two groups to get together. The holidays are a busy time to plan something. The first weekend in January (3<sup>rd</sup> and 4<sup>th</sup>) for a Packers game in the Narthex was selected as a date for a social event. If the game time conflicts with the 4:00 mass on Saturday, it will be held after the mass. Paul Rotzenberg will take responsibility for finalizing the date and communicating the event.

Spiritual gathering – The most convenient location would be at Sacred Heart Seminary on a Saturday. Pilar will take care of scheduling the event and communicating with members of each Council. February or March is a good time frame. Three possible dates will be suggested and sent to the members. Suggested themes – Christian and Pastoral ethics – how to understand and deal with others and what should be kept confidential. Communication and listening skills. Leadership – we are leaders of the parish community and we need to understand our responsibility to the parish. Paul suggested that we spend an hour to review the roles of each committee. Kevin Beck suggested Evangelization as a topic to empower people to be able to discuss our faith. The members can include on the date request form what topics are of interest to them. Multiple topics can be discussed throughout the day. Fr. Andrzej noted that a period of prayer should also be included.

- 9. Request for prayer leader for next meeting:** Jen Moscatello
- 10. Record of meeting adjournment:** Meeting adjourned at 8:21pm. A motion to end the meeting was made by Jennette Schupp and seconded by Kevin Beck.
- 11. Next meeting: Pastoral Council Meeting January 28, 2025, Weinhart Room.**

### **2026 Meeting Schedule**

**2026 – 1/28, 2/24, 4/29, 5/27 Joint Finance/Pastoral Council, 6/24**