HIGHLAND LAKES
Association of REALTORS®

BOARD OF DIRECTORS
Meeting Minutes
August 18, 2026 / 10:00 a.m.

CALL TO ORDER: 10:07 AM

ROLL CALL: *(Check if in attendance)*

Courtney Wing (President)	P	**Staff:**	
Mischelle Griffin (Secretary/Treasurer)	P	Luanne Coleman	
Byron Hobbs (Ex Officio)	P	Joshua Guenter	
Kim Lookabaugh (TR Director)	P	Sally McBryde	
Brenda Burdick	P		
Matthew Butter	P		
Carol Hardy	P	**Guest:**	
Forest Henson	P	Trey Berry	
Lisa Love	P	Will Gilliam	
Ruth Reed	P	Jane Marie Hurst	
Gay Wheeler	P		

CEO'S UPDATE:

2026 Election Update

The Board was informed that the Nominating Committee's report had been distributed to the membership three times, with the initial distribution made within the timeframe required by the Association's governing documents. The official election ballot had also been distributed for the first of three planned communications and in accordance with the required election timeline. Voting will close on August 26, 2026.

2026 Annual Meeting Update

The 2026 Annual Meeting is scheduled for August 31 at 10:00 a.m. The results of the 2026 Board of Directors election will be announced at this meeting. The meeting will also serve as a town hall, during which Association leadership will present details of the proposed combination with ABoR and provide members an opportunity to ask questions and share feedback.

2026 Scholarship Program Update

The Professional Development Committee met in July and selected five deserving college students to receive scholarships of $2,000 each.

FINANCIAL REPORTS:

July 2026 Association Financials - For Acceptance

The financial reports were presented by Luke Bruin. The Board will consider approval after the Budget and Finance Committee has reviewed the reports and recommended their acceptance.

July 2026 MLS Financials - For Acceptance

The financial reports were presented by Luke Bruin. The Board will consider approval after the Budget and Finance Committee has reviewed the reports and recommended their acceptance.

July 2026 Intercompany Transfer - For Review

Report Provided.

July 2026 Investment Accounts - For Review YTD Overview

Report provided.

CONSENT AGENDA:

June 30, 2026 Meeting Minutes

Acceptance of New Members (June 2026 thru July 2026)

Committee Reports:

- Budget Finance Committee
- Community Outreach Committee
- Governmental Affairs Committee (No Meeting)
- Membership Committee
- Professional Development Committee
- Property Tour Committee
- TREPAC Committee (No Meeting)

VOTE: A Vote to accept the August 18, 2026 Consent Agenda items. (No Motion Necessary)

HIGHLAND LAKES MLS BOARD OF DIRECTORS:

Non REALTOR® Member Access to MLS - Update

One non-REALTOR® member subscriber to date to MLS an Austin Appraiser.

UNFINISHED BUSINESS:

July 2026 Member Count Report - For Review

Report provided.

Collaboration with ABoR - For Approval

Following discussion and consideration of proposed revisions to the legal documents, the Board agreed to postpone its vote until the Board meeting scheduled for August 19, 2026, at 8.30 a.m.

NEW BUSINESS:

None

GENERAL DISCUSSION *(if applicable)*

NEXT MEETING DATE:

The next meeting is scheduled for August 19, 2026 at 8:30 a.m.

ADJOURN

The meeting adjourned at 12:25 a.m.

MINUTES PREPARED BY:

Sally McBryde