



REQUEST FOR PROPOSAL/QUOTATION

NOTE: THIS IS NOT AN ORDER

ATTENTION: DATE OF ISSUED RFQ: 24 February 2022
COMPANY: Eastern Shore Transit PROPOSAL/QUOTE REF #: 2022-0621-0000
ADDRESS: 145 W Ostend St, Suite 600 Baltimore, MD 21230 BID CLOSING DATE: 3 March 2022
PHONE: 800-689-6849 PROPOSAL/QUOTE MUST BE VALID THROUGH: 2 April 2022

This Request for Proposal/Quotation, your proposal/quotation, and any resulting contract shall be subject to the terms and conditions checked below and any attachments hereto:

- [x] MDG Terms and Conditions
[x] OTHER (Prime Contract Flow Downs)
[x] SOW enclosed

DPAS Rating: DO-C9

DESCRIPTION OF SUPPLIES:
Prime Contract Number N00178-04-D-4078 Task Order N00174-19-F-3000

Vendor is to confirm availability, delivery and to provide pricing for Motor Coach Transportation requirements in support of the commissioning of the USS DELAWARE (SSN 791)

PLEASE NOTE: THIS IS A COMPETITIVE SOLICITATION

**SOLICITATION STATEMENTS:**

1. Noblis MSD is not obligated to pay any costs incurred by the Offeror in preparing or submitting an offer in response to this solicitation.
2. Identify any drawings, data, and data rights that are proprietary Noblis MSD will not receive or provide proprietary information without an executed Non-Disclosure Agreement.
3. Offerors producing products where the country of origin is outside the U.S. or its territories and possessions must identify the place of production or performance in the offer.
4. All communication concerning Noblis MSD solicitation or the Offeror's bid shall be made through the authorized buyer identified in this solicitation. Unauthorized contacts are a basis for disqualification.
5. Offeror must state any changes to its business size or ownership characteristics, if any have occurred since its last written certification furnished to Noblis MSD.
6. Return all offers to [debra.zielinski@NoblisMSD.com](mailto:debra.zielinski@NoblisMSD.com)
7. Noblis MSD reserves the right to award a contract without discussing the offer.
8. You are requested to submit your responses and inquiries via electronic means (email, PDF documents, etc.).
9. The response due date for this solicitation is **3 March 2022**
10. The type of anticipated contract as a result of this solicitation is **FFP**.
11. Noblis MSD is not obligated to make any award as a result of this solicitation.
12. Any contract awarded as a result of this solicitation will be a **DO-C9** rated order certified for national defense, emergency preparedness, and energy program use under the Defense Priorities and Allocations System (DPAS) (15 CFR 700), and the Offeror will be required to follow all of the requirements of this regulation.
13. All solicitations expected to exceed \$10,000.00 are subject to the provisions of FAR 52.2226, Equal Opportunity.
14. Offeror must submit a complete proposal by the due date to be considered compliant. Should the Offeror have any questions or require clarification, please contact the authorized buyer identified in this solicitation.
15. Proposals should itemize each cost element quoted. Please provide description, quantity, rate and total amount. If travel is applicable, a breakdown of all travel cost elements is to be provided within proposal, e.g., hotel, flight, rental car, per diem, etc. Your proposal shall also contain sufficient supporting information to allow Noblis MSD to make a determination of price reasonableness.
16. Offeror shall submit a cover letter that identifies all enclosures being transmitted as part of the proposal. It shall state proposal validity date through **2 April 2022**.
17. Please complete, sign and return all attachments noted below.
18. Supplier shall provide evidence of insurance.

**RFP ATTACHMENTS:**

1. *Pricing Template*
2. *Offeror Commercial Item Assertion*
3. *Representations and Certifications - Commercial*
4. *Executive Compensation (if proposed value is over \$30,000.00)*
5. *Supplemental Certifications for Debarment and Anti-Lobbying*

**Statement of Work (SOW)**

USS DELAWARE (SSN 791)– Motor Coach Transportation

**RFP/RFQ Number:** 2022-0621-0000

**Revision Number:** -

**Period of Performance:** 3/30/2022 to 4/2/2022

<b>Customer Name/ Agency:</b>	Naval Sea Systems Command (NAVSEA)	<b>DPAS Rating:</b>	DO-C9
<b>Prime Contractor Number:</b>	N00178-04D-4078	<b>Contract Type:</b>	FFP
<b>Technical Instruction Number:</b>	SSN 791	<b>Security Clearance Level:</b>	None

**1.0 BACKGROUND/PURPOSE/SCOPE of WORK:**

Vendor is to confirm availability, delivery and to provide pricing for the following requirements:

- Twelve (12) Motor Coaches with minimum capacity of fifty (50) riders with one (1) having ADA capabilities to arrive at Daniel S Frawley Stadium no later 0700 Saturday, 2 April.
  - Passenger loading will commence NLT 0800 for transportation to the Port of Wilmington.
- Eighteen (18) Motor Coaches with minimum capacity of fifty (50) riders with two (2) having ADA capabilities to arrive at Port of Wilmington at approximate address of 31 Auto Berth Rd, Wilmington, DE 19801 (The Port bus stop) no later than 1130.
- NOTE: While the 30 motorcoaches are the complete requirement for the day, we’ve broken the numbers into 12 and 18 for morning and (approximately) noon starts. We would like vendors to offer pricing on whatever number of motorcoaches they can provide. It’s highly likely we will use more than one vendor to fulfill our requirements for the day.
- All coaches are needed to move guests between Daniel S. Frawley Stadium parking lot (The Stadium Lot) at 801 Shipyard Dr, Wilmington, DE 19801 to the Port of Wilmington at approximate address of 31 Auto Berth Rd, Wilmington, DE 19801 (The Port bus stop).
- The movement must occur on Saturday, 2 APR 2022.
- All coaches will depart for the day NLT 1600 on Saturday, 2 APR 2022.
- A representative from the motor coach company is required to attend a transportation briefing at 1300 Wednesday, 30 MAR 2022 in the Command Center at the Port of Wilmington building at 1 Hausel Rd and be accompanied by the lead or senior motor coach driver. Prospective routes and security procedures will be presented in this meeting.

**2.0 Period of Performance:**

Wednesday, 30 March 2022 through Saturday, 2 April 2022.

**3.0 Place of Performance:**

Daniel S. Frawley Stadium parking lot (The Stadium Lot) at 801 Shipyard Dr, Wilmington, DE 19801 and Port of Wilmington at approximate address of 31 Auto Berth Rd, Wilmington, DE 19801 (The Port bus stop).

**4.0 Deliverables**

- The Thirty (30) Motor Coaches shall arrive and check in with Mr. Steve Sokoly. They shall be at The Daniel S. Frawley Stadium parking lot or the Port of Wilmington, Auto Berth Rd and staged according to the instructions of Mr. Sokoly on Saturday, 2 APRIL 2022.

- o NOTE: While the 30 motorcoaches are the complete requirement for the day, we've broken the numbers into 12 and 18 for morning and (approximately) noon starts. We would like vendors to offer pricing on whatever number of motorcoaches they can provide. It's highly likely we will use more than one vendor to fulfill our requirements for the day.
- All coaches must be free from dirt, stains, and damage. All buses shall be in good working order with properly functioning climate control apparatus.
- All coaches and drivers must have a means of reliable and constant communication with their dispatch and the Noblis MSD logistics manager.
- All coach transit shall be complete by 1600 on Saturday, 2 April 2022.

#### **5.0 Security Clearance:**

No security clearance is required to do this work. However, a list of employee names will need to be provided for anyone working in the secured area. In addition to the list of names each employee will need to have a valid government (state, or federal) issued photo identification card (i.e., driver's license or passport). A Noblis MSD representative will facilitate all access requirements between the ship, port and Vendor. Vendor is highly encouraged to have Transportation Worker Identification Credentials (TWIC) for operating on the Port of Wilmington property (this is not a mandatory requirement). Vendors not in possession of TWIC will require escort by Noblis MSD personnel with TWIC.

#### **6.0 Points of Contact:**

For all performance and contractual related inquires please contact:

Name: Debra Zielinski  
Title: Subcontract Administrator  
Company: Noblis MSD  
Email: [Debra.Zielinski@NoblisMSD.com](mailto:Debra.Zielinski@NoblisMSD.com)

For all technical related inquires please contact:

Name: Steve Sokoly  
Title: Logistics Manager  
Company: Noblis MSD  
Email: [Steven.Sokoly@NoblisMSD.com](mailto:Steven.Sokoly@NoblisMSD.com)

Or

Name: Tiffanie Wagner  
Title: Logistics Assistant  
Company: Noblis MSD  
Email: [CST\\_Logistics@mckean-defense.com](mailto:CST_Logistics@mckean-defense.com)