



Exhibitor Guidelines

Join us at the 2025 National Symposium on Juvenile Services for the opportunity to showcase your products and services to juvenile services professionals from across the nation.

The conference will provide visibility for your business or organization and the opportunity to interact with hundreds of attendees.

Exhibitor Booths include the following:

- 1 Skirted 6' Table
- 2 Chairs
- 1 Symposium Registration

Benefits:

- Opportunity to Exhibit
- Networking Opportunities
- Access to Educational Workshops
- Exhibitor Profile in Conference App
- Ability to add promotional offers and giveaways in Conference App
- Ability to schedule virtual or in-person meetings with attendees in Conference App
- Option to create a live virtual booth with a live stream connection in Conference App
- Opportunity to donate door prize drawing (Exhibitor Passport Contest)

Conference App (Whova):

To maximize your ROI, we invite you to edit your exhibitor booth profile on our official conference app. By setting up the booth profile, you can better showcase your company and your products to attract more visitors to your booth. In particular, we highly recommend you to:

- Update your Exhibitor Profile
- Upload brochures about your products or companies
- Schedule live info sessions or demos
- Provide coupons, giveaways, raffles to generate more leads
- Schedule virtual or in-person meeting with conference attendees

A personalized link will be sent via event-noreply@whova.io

If you need additional guidance on how to set up your booth profile, please visit [Whova Exhibitor Guide](#).

Access to Whova App will be available in September 2025.

Please note: A printed program booklet **WILL NOT BE AVAILABLE**. Please download the Whova App to access the workshop/meeting rooms.

Exhibitor Passport:

The Exhibitor Passport Contest in our Conference App (Whova) is a fantastic tool that will help drive traffic to your booth.

It's simple, attendees will receive a digital stamp from each participating booth they visit and the attendees who collect at least TBD number of stamps are entered into a door prize drawing. Each exhibitor will need to scan the attendee's QR code with Whova's lead retrieval app.

Exhibitor Passport Instructions: [View Here](#)

The door prize drawings will take place on **Friday, October 3, 2025**, during the General Session in the morning.

Door Prizes: Gift Cards

Exhibitor Showcase: Ballroom A/B

Setup + Dismantling:

- **Setup:** Tuesday, September 30, 2025 – 10:00am – 4:30pm
- **Dismantling:** Thursday, October 2, 2025 – 2:45pm

Getting your Materials to the Venue:

Option 1 – Shipping your Materials:

Hotel Shipping Address *(Please address the packages as follows):*

The Rosen PLAZA Hotel
9700 International Drive
Orlando, FL 32819
Attn: Abby Schrum / NPJS
Arrival Date: September 29, 2025

Box Storage: No shipment will be accepted earlier than **five (5) calendar days** prior to **September 29, 2025**.

Fees:

Please view the [Guest Package Rate Sheet](#)

Option 2 – Bring materials with you:

Hotel Address:

The Rosen PLAZA Hotel
9700 International Drive
Orlando, FL 32819

Vendor Load In/Load Out Instructions with Map: [View Here](#)

Fees:

Please view the [Guest Package Rate Sheet](#)

Outbound Shipping: It is recommended that all outgoing shipments be properly labeled with a pre-paid label. Exhibitors are responsible for scheduling pick up with delivery service of choice. If prepared, the hotel staff will pick up your shipment from your Exhibit Booth.

Audio Visual / Electric:

AV Price List: [View Here](#)

Please contact eddie.riveraii@encoreglobal.com if you would like to order AV or Electric.

Symposium Contact:

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