

FOR WHOEVER RAISES THE TRIP REQUEST

Booking a trip

Athletics, PE, performing arts, student life, field trips and District events — all of it goes through the same four steps.

ALL FOUR PORTALS LIVE AT IPRONTO.COM

District /smccd

Cañada College /smccd-campus/canada-college

College of San Mateo /smccd-campus/college-of-san-mateo

Skyline College /smccd-campus/skyline-college

HOW IT WORKS

- 1 Register once**
Travel Together is the sign-up for trips booked on behalf of the college. Two minutes, and it stays with you.
- 2 Request the trip**
Date, pickup, destination, headcount, return time.
- 3 Get the quote instantly**
Your District rates are already loaded from the approved cost schedule, so the price appears as you enter the trip. No email thread, no waiting on a callback.
- 4 Confirm on your PO**
Your department issues the PO, we hold the vehicle, and we invoice after the trip referencing that PO.

HAVE THESE READY BEFORE YOU START

- Travel date and return time
- Pickup point and destination
- Headcount, including staff and chaperones
- Department and PO number, or who will raise it
- Anything special: wheelchair positions, a PA system, a restroom on board

WHAT YOU CAN BOOK

- Athletics & team travel
- Performing arts & ensembles
- Physical education
- Single-day, multi-day or overnight
- Field trips & excursions
- College exploration tours
- District events
- Inside California or out of state

THE VEHICLES

From 24 to 57+ passengers. Every vehicle is ADA compliant to the DOT specification. A PA system and an on-board restroom are available on request at no extra cost. Pickups run from College of San Mateo, Skyline and Cañada, and anywhere else the District designates. Buses dispatch from Millbrae, San Francisco and the East Bay — the Millbrae yard is under thirty minutes from campus.

A NOTE ON TIMING

Fall athletics dates and spring field-trip weeks fill first, across every college in the Bay Area. Putting known dates in early costs nothing and holds the vehicle.



START HERE

iPronto.com/smccd

Register for Travel Together, then put your known dates in. Two minutes, once.

iPronto.com/smccd

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