Riverside Volunteer Fire Department

2360 FM 980
Huntsville, Texas 77320
(936) 291-1242

Chief-Ben Crocker ***Walker County ESD #1*** **President-Brandon Tucker**

TESTING TO START DECEMBER 2, 2026

Job Title: Part-Time Firefighter/EMT (12-hour shifts 0700- 1900 hrs)

Department: Riverside Volunteer Fire Department

Reports To: Fire Chief

Status: Part-Time (up to 60 hours per week)

Compensation: $17.00- $20.00 per hour (commensurate with experience)

Position Summary:

Under the general supervision of the Fire Chief or designee, this position performs firefighting duties, rescue operations, hazardous material mitigation, and preventive maintenance of fire apparatus. Adhere to the Riverside VFD and WCESD #1 rules, regulations, policies, procedures, standard operating procedures, and values of the District. This position must be able to perform routine tasks with minimal supervision or direction. The individual will perform other work as directed and requested by the Duty Crew Fire Chief or other ranking officer.

Qualifications:

- At least 18 years of age
- High school diploma or GED
- Texas Commission on Fire Protection Basic (Intermediate or Higher Preferred)
- TDSHS EMT Basic
- AHA BLS for Providers (CPR Certification)
- Texas Driver's license Class (A, B, or B Exempt)
- NIMS 100, 200, 700, and 800
- Must pass a written test covering TCFP Basic Firefighter knowledge and DSHS EMT Basic Knowledge.
- Must pass background and drug screening
- Must be able to work a minimum of four(4) 12-hour shifts, including one (1) weekend shift a month
- Must maintain up-to-date certifications required by job description.
- All certifications and renewals must be maintained and completed in a timely manner.
- Must be employed full-time for a Fire or EMS agency.

Essential Duties & Responsibilities:

- Respond to all Fire and EMS calls while on duty, including mutual aid calls for service.
- Work cohesively with department volunteers.
- Assist with fire suppression functions, including firefighting, rescue operations, deploying and operating hoses, ventilating roofs, performing salvage work after fires, pre-fire planning, participating in hazardous materials mitigation response, and other related tasks associated with fire suppression, rescue operations, and hazardous material response.
- Administer emergency medical services when requested in accordance with State and Authority having Jurisdiction policies, procedures, and protocols.
- Assist with and perform operational readiness evaluations on the fire apparatus to ensure it is always fully prepared and functional; inventory equipment and tools, including the drivetrain, brakes, lights, fire pump, tires, radios, SCBA operational checks, and all fluid levels, upon reporting for duty.

- Prepare and submit fire reports, daily, weekly, and monthly maintenance reports, daily check sheet logs, etc., via electronic or written reports.
- Perform minor equipment maintenance on apparatus and general cleaning of apparatus and station quarters.
- Participate in fire training classes and drills.
- Study technical materials on equipment operation, fire suppression, and fire prevention, to improve or maintain an effective level of performance.
- Analyze street maps and thoroughly study building pre-plans to ensure comprehensive knowledge of assigned districts.
- Work in an environment that could be hazardous and subject to inclement weather.
- Communicate courteously and effectively with other employees, officials, and the public.
- Informs the supervisor of all work activities and reports any public inquiries or complaints; informs the supervisor of any equipment in need of repair and of all public injuries or accidents.
- Adheres to personnel, departmental, safety policies and standard operating guidelines of the city and department.
- Performs other duties as assigned by the Fire Chief or other department officers.
- Required to report for work punctually and work all scheduled hours. Must maintain physical condition and standards necessary for the proper performance of duties, with or without accommodation.
- Commit to continuous education and training to stay abreast of evolving community safety demands and standards.

Skills & Competencies:

- Considerable knowledge of firefighting, rescue, and hazardous material duties and operations.
- Considerable knowledge of the occupational hazards and safety precautions of the various trades.
- Have the ability to work independently with minimal supervision.
- Have the ability to acquire knowledge associated with the task and obtain any certification levels
- needed to maintain and test equipment.
- Working knowledge of the practices, processes, materials, and tools of the various trades associated with the vehicles, equipment, and facilities.
- Ability to operate a variety of manual, gas, and electrically powered hand tools, equipment, and machinery.
- Ability to inspect vehicles and equipment used in the fire service.
- Ability to estimate time and materials for assigned projects.
- Ability to read and interpret instructions, diagrams, sketches, and related forms of documentation related to essential functions.
- Ability to establish and maintain effective working relationships with supervisors, other employees, and the public.
- Ability to establish and maintain effective maintenance logs and required reports.
- Have working knowledge and experience in mechanical and electrical related functions.
- Considerable knowledge of report and record maintenance principles and practices.
- Ability to communicate orally and in writing.
- Knowledge in basic computer applications and systems.

Physical Requirements:

- Must pass Physical Agility Test prior to employment and annually.
- Maintain physical activity over prolonged periods, including standing, walking, kneeling, stooping in awkward positions, and/or moving/lifting overhead and lifting heavy objects.
- Ability to work sitting, standing, and moving about for periods of time.
- Ability to work on scene in hazardous conditions, including fire, heat, smoke, chemicals, etc.

- Some tasks involve some physical effort, i.e., some standing and walking, or frequent light lifting (5-10 pounds); or minimal dexterity in the use of fingers, limbs, or body in the operation of shop or office equipment; may involve extended periods of time at a keyboard or workstation.
- Some tasks involve frequent walking, and standing; some lifting and carrying of moderate weight (12-100 pounds); and/or the operation of vehicles, office, shop, or hand tools in which manipulative skills and hand-eye coordination are important ingredients of safe and/or productive operations.
- Some tasks involve the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting or carrying moderately heavy (20-50 pounds) items and occasionally very heavy (100 pounds or over) items.

Mental Demands:

While performing the duties of a Part-time Firefighter/EMT, an employee is required to perform psychologically stressful duties consistent with firefighting, disaster response, and emergency medical response, including remaining on duty 24 hours or longer without a break while performing these duties. Further, an employee copes with traumatic or disturbing events and interacts with others encountered in the course of work, including frequent contact with the public and traumatized individuals.

Mental Requirements:

- Ability to reason logically and make sound decisions, to consider alternative and diverse perspectives, to communicate effectively both orally and in writing, to remain poised under all circumstances, and to interact effectively with people in a positive manner that engenders confidence and trust.
- Ability to work effectively and efficiently in high-stress and conflict situations.
- Ability to simultaneously address multiple complex problems.
- Ability to multitask without loss of efficiency or accuracy, including the ability to perform multiple duties from multiple sources.
- Ability to work and sustain attention with distractions and/or interruptions.
- Ability to interact appropriately with a variety of individuals, including patients/victims.
- Ability to deal with people under adverse circumstances.
- Ability to work as an integral part of a team.
- Ability to understand, remember, and follow verbal and written instructions.
- Ability to complete assigned tasks without direct supervision.
- Ability to exercise independent judgment and make decisions.
- Ability to perform under stress and/or in emergencies.

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To Apply:

Interested applicants should visit Riversidevfd.org and submit their application, resume, and all other required documentation. For additional information, email Admin@riversidevfd.org.