

**Riverside Volunteer Fire Department
Regular Session Minutes
Tuesday, November 11, 2025**

CALL TO ORDER

Call to order at 7:30pm, Brandon Tucker, President
Present Quorum: Brandon Tucker, Sandy Hundl, Lisa McGilberry
Roll Call: Sign in Sheet verified
Certification given the "Notice of Meeting" was posted in accordance with the Open Meetings Act

GENERAL

Prayer by President Tucker
Pledge of Allegiance led by President Tucker
Texas Pledge of Allegiance led by President Tucker
Receive Citizens Input - None

CONSENT AGENDA

1. Approve minutes from the previous meetings held in October 2025.
Motion made to approve August Meeting minutes with the following changes, correct spell of Sandy Hundl's in # 1 Business.
Motion: Brandon Tucker Second: Sandy Hundl Vote: Unanimous
2. Approve Disbursement Report
Motion made to approve Disbursement Report
Motion: Brandon Tucker Second: Sandy Hundl Vote: Unanimous
3. Approve claims and invoices submitted for payment.
Motion made to approve claims and invoices
Motion: Brandon Tucker Second: Sandy Hundl Vote: Unanimous
4. Receive monthly Chief's Report.
Discussion: Issues found with Station 52 heater install, heaters output proximity to light, overside holes in walls that were not sealed, however it is usable and will keep apparatus warm in freezing weather; Thomas Lake Road Fire Department was not fully dissolved, discovered when the RVFD was notified that they were the beneficiaries of an estate, a lawyer was hired to assist with court proceedings and to ensure that TLRVFD was dissolved correctly

BUSINESS

1. Discuss and take action to approve an agreement with Fire Recovery LLC.
Discussion: Fire Recovery LLC would bill insurance companies or individual companies on behalf of the RVFD based on call responses. There would not be a direct cost to the RVFD for this service. The RVFD would receive 78% of monies collected with the remaining 22% going to Fire Recovery LLC for their costs.
Motion made to approve agreement with Fire Recovery LLC. Monies collected from Fire Recovery LLC would be placed into the RVFD General Fund.
Motion: Brandon Tucker Second: Sandy Hundl Vote: Unanimous
2. Discuss and take action on the Bunker Program at Station 52.
Pass
3. Discuss and take action on amendment to the RVFD By Laws
Discussion: ByLaws were reviewed with minimal changes recommended, changes made at meeting, reviewed and agreed upon.
Motion made to accept final copy of By Law Amendment
Motion: Brandon Tucker Second: Sandy Hundl Vote Unanimous
4. Discuss and take action on donation commitments.
Discussion: Multiple companies have programs set up so that individuals can opt to have a portion of their payment go to the RVFD, an example would be Krogers, through a customer's Kroger Card they

can elect 1% of the payment be granted to the RVFD. This is a no cost way to bring in revenue. There was also discussion on ways to advertise these programs through the RVFD Face Book page and website.

Motion made to allow Brandon Tucker to act on behalf of the Board to set up fund raising through different entities as well advertise.

Motion: Sandy Hundl Second: Lisa McGilberry Vote: Unanimous

5. Updates from Planning Committee.

Discussion:

- Christmas Party Will be held on Dec 6, 2025 at 6pm with food served at 6:30pm at Lewis Parker's location at 8062 TX 75, Huntsville, Invites will go out to all RVFD fire fighters with the options to bring spouses and kids. The invite will include a menu with items to choose from. Food will be catered by Southwood Restaurant. Door prizes will be given for firefighters and family. Individual gifts will be purchased for the firefighters. \$5000.00 was approved for this event.
- Pictures with the Mean One will be held on a date to be determined, depending on the Acto's schedule. It was discussed that we would have a photographer that would print pictures, hot chocolate, cookies, etc. A photo printer will also be purchased for this event and any upcoming events. \$2000.00 was approved for this event.

Motion to Adjourn meeting at 9:32pm

Motion: Brandon Tucker Second: Sandy Hundl Vote: Unanimous

Items for next month's meeting:

Next meeting scheduled for December

- Second review of By Law Amendment
- Approval of budget for attorney



Lisa McGilberry, Executive Board Secretary