

**Riverside Volunteer Fire Department
Regular Session Minutes
Tuesday, August 12, 2025**

CALL TO ORDER

Call to order at 6:00pm by Vice President Charlsa Dearwester
Present Quorum: Charlsa Dearwester, Sandy Hundl, Lisa McGilberry, John Hobbs
Roll Call: Sign in Sheet verified
Certification given the "Notice of Meeting" was posted in accordance with the Open Meetings Act.

GENERAL

Prayer by Vice President Dearwester
Pledge of Allegiance led by Vice President Dearwester
Texas Pledge of Allegiance led by Vice President Dearwester
Receive Citizens Input - None

CONSENT AGENDA

1. Approve minutes from the previous meetings held July 2025
Motion made to accept the agenda with corrections to Consent Agenda #1, Change July to June, and #4. Motion to accept.
Motion: John Hobbs Second: Sandy Hundl Vote: Unanimous
2. Approve Disbursement Report
Motion made to approve Disbursement Report
Motion: Lisa McGilberry Second: John Hobbs Vote: Unanimous
3. Approve claims and invoices submitted for payment
Motion to pay invoices
Motion: Lisa McGilberry Seconds: Sandy Hundl Vote: Unanimous
4. Receive Monthly Chief's Report.
 - No calls stats for July
 - Admin building moved in from Station 54, waiting on electricity
 - AC is out at Station 51, out since Wednesday, August 6th
 - Request Emergency purchase approval at next ESD meeting.
 - Booster 51 repairs came in at \$18,000.00. Not currently in service because of emergency lighting issues, this became an issue when the cab was removed for repairs.
 - Accident involving Booster 52, responding to a call from trinity when a vehicle turned into the truck. Minor damage to truck, scuffs to paint and back light knocked out/electrical issues. Accident caught on cop's dash cam.
 - Received Admin Assistant application will be scheduling interviews soon,Motion made to accept Chief's report.
Motion: John Hobbs Second: Lisa McGilberry Vote: Unanimous

BUSINESS

1. Discuss and take action to approve amendments of Department Bylaws.
Motion made to accept Department Bylaws
Motion: Charlsa Dearwester Second: Sandy Hundl Vote: Unanimous
2. Discuss and take action on Chart of Accounts with QuickBooks
Motion to accept Chart of Accounts for Quickbooks
Motion: Charlsa Dearwester Second: Sandy Hundl Vote: Unanimous
3. Discuss and take action on the increase in cost to move office building from Station 54 to Station 51.
Motion made to increase previously approved amount to \$1,795.00, a total increase of \$295.00. Amount previously approved \$1,500.00.

EXECUTIVE SESSION

If during the course of the meeting covered by this notice, the members of the Executive Board of Riverside VFD shall determine that a closed meeting of the Board is required, then such closed meeting as authorized by Texas Government Code 551, subchapter D, will be held by the Executive Board at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Executive Board may conveniently meet in such closed meeting concerning any and all subjects and for any and all purposes permitted by Chapter 551, subchapter D, inclusive of said Texas Government code, including but not limited to:

Section 551.071 For the purpose of private consultation between the Board and its attorney when the attorney's advice with respect to pending or contemplated litigation settlement offers and matters where the duty of the Board counsel to his client pursuant to the Code of Professional Responsibility of the State Bar of the Texas clearly conflicts with the Open Meetings Act.

Section 551.072 For the purpose of discussion with respect to the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third party.

Section 551.073 For the purpose of deliberation regarding prospective gifts or to deliberate a negotiated contract for prospective gift or donation to the Board of District if deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third party.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless such officer or employee requests a public hearing.

Section 551.076 To discuss the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.086 Deliberation regarding economic development negotiations.

Adjourn

INFORMATION ITEMS

Public Comment- Non Agenda Items
Executive Board

ADJOURN

I, the undersigned Secretary, do hereby state the above Notice of Meeting Agenda is a true and correct copy of said Notice, and I posted a true and correct copy of said Notice at RVFD Station 51 2360 FM980, Riverside, TX , The United States Post Office, Riverside, TX, and Riverside City Hall, places that are readily accessible to the general public at all times. The said Notice will be posted for at least three business days before the scheduled date of the Meeting and remain until after the conclusion of said Meeting.

Posted Date: 9/10/2025



Lisa McGilberry, Executive Board Secretary