

Riverside Volunteer Fire Department
Regular Session
Minutes
Tuesday, July 14, 2026

CALL TO ORDER

Call to Order 7:34pm by Brandon Tucker, President

Announcement of Quorum: Brandon Tucker, Matthew Gardner, Lisa McGilberry

Roll Call: Sign In Sheet

Certification given the "Notice of Meeting" was posted in accordance with the Open Meeting Act.

GENERAL

Prayer by President Tucker

Pledge of Allegiance

Texas Pledge of Allegiance

Citizens Input- Agenda Items: None

CONSENT AGENDA

1. Approve minutes from the previous meetings.

Discussion: Change motion for Business #2 to read Motion made for Charlsa Dearwester to sign the 2025 tax documents for Sarah Jones on behalf of Brandon Tucker, President; Business #8, change elated to elected.

Motion to accept Meeting Minutes with the following changes: Business #2 motion should read Motion made for Charlsa Dearwester to sign the 2025 tax documents for Sarah Jones on behalf of Brandon Tucker, President; Business #8 change elated to elected.

Motion: Matthew Gardner Second: Brandon Tucker Vote: Unanimous

2. Approve Treasurer/Disbursement Report.

Discussion: Reviewed and discussed Report

Motion made to accept as is.

Motion: Matthew Gardner Second: Brandon Tucker Vote: Unanimous

3. Approve claims and invoices submitted for payment.

Motion made to accept as presented.

Motion: Lisa McGilberry Second: Matthew Gardner Vote: Unanimous

4. Discuss and take action to transfer funds among bank accounts.

Discussion: Discussed balances in different banking accounts and the need to move money to cover expenses when account balances were low..

Motion made to set a threshold of \$10,000.00 in the RVFD account, #2051, if funds reached the threshold the Administrative Assistant or Treasurer have authorization to move money from the Money Market account, #7700, for a total of \$15,000.00, multiple movements would be acceptable.

Motion: Brandon Tucker Second: Matthew Gardner Vote: Unanimous

5. Receive monthly Chief's Report.

Discussion: Chief's Report presented by Vice President Gardner.

Discussion Only

BUSINESS

1. Discuss and take action on one time purchase items in budget.
Software upgrades ordered based on ESD funds.
Discussion Only
2. Discuss and take action on Texas Fire Chief Academy in October.
Discussion: RVFD Chief, Ben Crocker and Assistant Chief Rob Priddy, to attend the Texas Fire Chief Academy in October. Costs will be reimbursed through a grant. The monies will be paid from the General Fund and reimbursed by grant.
Motion made to approve the RVFD Chief, Ben Crocker and Assistant Chief Rob Priddy to attend the Texas Fire Chief Academy, the costs being paid from the General Fund until reimbursement from grant, total \$3884.44.
Motion: Brandon Tucker Second: Matthew Gardner Vote: Unanimous
3. Discuss and take action on Skid Unit Grant from Texas Forest Service.
Discussion: A grant from the Texas Forest Service would cover 95% of project cost, up to \$45,000.00, for a new skid unit, the ESD would be responsible for the remaining 5% and anything over the \$45,000.00. Estimate for new skid unit would be around \$53,956.00
Motion made to approve engaging in the Texas Forest Service Grant for a new skid unit with notification and approval from the ESD Board.
Motion: Brandon Tucker Second: Matthew Gardner Vote: Unanimous
4. Discuss and take action on Duty Crew coverage hours
Pass, next Agenda Item
5. Discuss and take action on the Treasurer's expectations.
Pass, next Agenda Item
6. Discuss and take action on Administrative Assistant expectations as related to financial processing.
Pass, next Agenda Item
7. Discuss and take action on the Bunker Program.
Proposals will be coming, should be ready in the next month or so.
Discussion Only
8. Discussion and update from the Strategic Planning Committee
Formulated goals and will be meeting with the ESD members to share information
Discussion Only
9. Update from the Planning Committee.
Discussed upcoming events, shared survey ideas, discussed the possibility of purchasing a canopy and table cloths for events.
Discussion Only

INFORMATION ITEMS

Public Comment- Non Agenda Items - None

Regular Board: Next Agenda Items

Executive Board: Next Agenda Items:

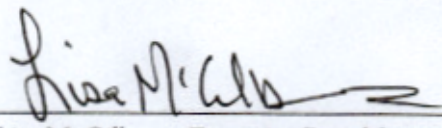
ADJOURN

Motion was made to adjourn at 8:49pm

Motion: Brandon Tucker

Second: Matthew Gardner

Vote: Unanimous



Lisa McGilberry, Executive Board Secretary