

Riverside Volunteer Fire Department
Regular Session
Minutes
Tuesday, June 9, 2026

CALL TO ORDER

Call to order 7:30 pm by Matthew Gardner.

Present Quorum: Matthew Gardner, Vice President; Lisa McGilberry, Secretary; Sandy Hundl, Treasurer

Roll Call: Sign In sheet verified

Certification given the "Notice of Meeting" was posted in accordance with the Open Meeting Act.

GENERAL

Prayer by Vice President Gardner

Pledge of Allegiance

Citizens Input- Agenda Items: None

CONSENT AGENDA

1. Approve minutes from the previous meeting.

Discussion: Reviewed Minutes for May 12, 2026 and June 2, 2026, discussed moving the placement of the Call to Order from Executive Session.

Motion made to accept May 12, 2026 Minutes as presented, and to accept the June 2, 2026 Meeting Minutes with the change of location of statement "Moved to Regular Session, Call to Order 8:26pm" under "Included in Executive Session"

Motion: Lisa McGilberry Second: Sandy Hundl Vote: Unanimous

2. Approve Treasurer Report.

Discussion: Reviewed and discussed Report

Motion made to accept as presented.

Motion: Lisa McGilberry Second: Matthew Gardner Vote: Unanimous

3. Approve claims and invoices submitted for payment.

Discussion: Reviewed and discussed Report

Motion made to accept as presented.

Motion: Sandy Hundl Second: Lisa McGilberry Vote: Unanimous

4. Discuss and take action to transfer funds among bank accounts.

Discussion Only

5. Receive monthly Chief's Report.

Discussion: Chief's Report presented and reviewed.

Discussion Only

BUSINESS

1. Discuss and take action to execute 2024 tax amendment documentation with Sarah Jones.

Discussed the amendment documents provided by Sarah Jones

Motion made for Charlsa Dearwester to sign the amendment

Motion: Sandy Hundl Second: Matthew Gardner Vote: Unanimous

2. Discuss and take action to execute Notice to Proceed with 2025 Tax documentation with Sarah Jones.
Motion made for Charlesa Dearwester, Administrative Assistant, to sign the 2025 Tax Document, 990, for Sarah Jones on behalf of Brandon Tucker, President.
Motion: Lisa McGilberry Second: Matthew Gardner Vote: Unanimous
3. Discuss and take action on the Treasurer's expectations.
Pass
4. Discuss and take action on Administrative Assistant expectations as related to financial processing.
Pass
5. Discuss and take action on the Treasurer's expectations.
Pass
6. Discuss and take action on Amendment to the ESD/RVFD Contract for Providing Fire Protected Services
Discussion only
7. Discuss and take action on the Bunker Program.
Pass
8. Discussion and update from the Strategic Planning Committee
Discussion Strategic Planning Committee was elected at the June 2, 2026 RVFD Special Session Board meeting, Brandon Tucker and Matthew Gardner elected, but a meeting has not been held.
Discussion Only
9. Update from the Planning Committee.
Discussion Only

INFORMATION ITEMS

Public Comment- Non Agenda Items - None

Regular Board: Next Agenda Items bring items 3 and 4 back for discussion

Executive Board: Next Agenda Items:

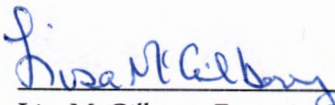
ADJOURN

Motion was made to adjourn at 8:10pm

Motion: Matthew Gardner

Second: Lisa McGilberry

Vote: Unanimous



Lisa McGilberry, Executive Board Secretary