

**BRANDON TUCKER**

President

**CHARLSA DEARWESTER**

Vice President

**VACANT**

Tactical Liaison

**SANDY HUNDL**

Treasurer

**CHARLENE CROCKER**

Secretary

**RIVERSIDE VOLUNTEER FIRE DEPARTMENT  
2360 FM980, HUNTSVILLE, TEXAS 77320**

**AGENDA  
REGULAR SESSION**

**THURSDAY, JANUARY 16, 2025**

**6:00 PM**

**CALL TO ORDER**

1. Announcement of Quorum
2. Roll Call
3. Certification that Public Notice of meeting was given in accordance with State Law.

**GENERAL**

1. Prayer
2. Pledge of Allegiance
3. Citizens Input- Agenda Items

**CONSENT AGENDA**

1. Approve minutes from the previous meeting held December 19, 2024.
2. Approve Disbursement Report.
3. Approve claims and invoices submitted for payment.
4. Receive monthly Chief's Report.

**BUSINESS**

1. Update on Clctunity Service Agreement and set up.
2. Discuss and take action on Tactical Duty Crew Job Descriptions, to include: tactical and administrative positions.
3. Discuss and take action on a letter of resignation.
4. Discuss and take action on associate member applications received.
5. Discuss and Elect RVFD Executive Board Tactical Liaison position.
6. Discuss and Elect RVFD Executive Board Secretary position.
7. Discuss and take action on the Chief's employment payroll review.
8. Discuss and take action on finalization of Thomas Lake Road Volunteer Fire Department.
9. Discuss and take action on facts received pertaining to National Night Out 2024.
10. Discuss and take action on attorney reviewed documents.
11. Discuss and take action on the purchase of 2 laptops, 2 docking stations, and 2 desktop hard drives that were approved by the ESD at their November meeting. ✓
12. Discuss and take action on the estimate received for door repair at station 51 from overhead door repair. ✓
13. Discuss and take action on the annual generator maintenance agreement with Comfort Pro for generators at station 51 & station 54. ✓
14. Discuss and take action to establish a SOP Committee.
15. Discuss and take action to establish a Planning Committee for future events.
16. Discuss and take action to delegate Town Hall meeting preparations to the Planning Committee.
17. Delegate person to set up payroll in quickbooks.

**EXECUTIVE SESSION**

If during the course of the meeting covered by this notice, the members of the Executive Board of Riverside VFD shall determine that a closed meeting of the Board is required, then such closed meeting as authorized by Texas Government Code 551, subchapter D, will be held by the Executive Board at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Executive Board may conveniently meet in such closed meeting concerning any and all subjects and for any and all purposes permitted by Chapter 551, subchapter D, inclusive of said Texas Government code, including but not limited to:

**Section 551.071** For the purpose of private consultation between the Board and its attorney when the attorney's advice with respect to pending or contemplated litigation settlement offers and matters where the duty of the Board counsel to his client pursuant to the Code of Professional Responsibility of the State Bar of the Texas clearly conflicts with the Open Meetings Act.

**Section 551.072** For the purpose of discussion with respect to the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third party.

**Section 551.073** For the purpose of deliberation regarding prospective gifts or to deliberate a negotiated contract for prospective gift or donation to the Board of District if deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third party.

**Section 551.074** For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless such officer or employee requests a public hearing.

**Section 551.076** To discuss the deployment, or specific occasions for implementation of security personnel or devices.

**Section 551.086** Deliberation regarding economic development negotiations.  
Adjourn

**INFORMATION ITEMS**

Public Comment- Non Agenda Items  
Executive Board

**ADJOURN**

I, the undersigned Vice President, do hereby state the above Notice of Meeting Agenda is a true and correct copy of said Notice, and I posted a true and correct copy of said Notice at RVFD Station 51 2360 FM980, Riverside, TX, The United States Post Office, Riverside, TX, and Riverside City Hall, places that are readily accessible to the general public at all times. The said Notice will be posted 72 prior to said Meeting and remain until after conclusion of said Meeting.

Posted Date: 01/13/25

Charlsa Dearwester  
Charlsa Dearwester, Executive Board Vice President

Posted By Suzanne Castellone  
January 13, 2025  
9:30am