

FILE A HEALTH CLAIM ON MY HEALTH TOOLKIT®

You can file out-of-network claims directly within My Health Toolkit®. With this online tool, you can submit out of network claims online and receive an instant confirmation number. To ensure the process is smooth, you will have a checklist at the beginning of the experience to let you know that you'll need to provide a bill of receipt and identify if other documentation is required. *This tool is available on the desktop version of My Health Toolkit®.*

What to know about filing claims online.

It is important to check your claims list before filing your claim. Typically, your provider will submit the claim for you and will usually let you know if you need to do so yourself.

If your health care provider has filed a claim, it might not appear in your claims list immediately. To avoid unnecessary filings, it's essential to wait until you are certain your provider hasn't already done so.

If you have verified and are confident your provider has not submitted a claim on your behalf, please proceed with filing.

You will be asked to upload these documents:

- ◆ Bill of receipt
- ◆ Additional documentation may be required based on your circumstances

COMING LATER THIS YEAR

- ◆ File claims through the mobile app
- ◆ View a list of self submitted claims

 **Watch Feature Demo**

To get started, log in to MyHealthToolkitFL.com and select the Claims & Authorizations tab, then choose File a Health Claim. Follow the prompts to file your claim.

