



11 Harvest St., Salinas, CA 93901

Date\_\_\_\_\_

## RENTAL APPLICATION

ADDRESS\_\_\_\_\_RENT\_\_\_\_\_DEP\_\_\_\_\_DESIRED MOVE IN DATE \_\_\_\_\_

Names of all persons over the age of 18 who will occupy the property: Include the last name, first name, and middle initial.

1) \_\_\_\_\_ \*DOB \_\_\_\_\_ SSN # \_\_\_\_\_

2) \_\_\_\_\_ \*DOB \_\_\_\_\_ SSN # \_\_\_\_\_

3) \_\_\_\_\_ \*DOB \_\_\_\_\_ SSN # \_\_\_\_\_

4) \_\_\_\_\_ \*DOB \_\_\_\_\_ SSN # \_\_\_\_\_

E-mail address 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_

(\*Date of Birth For Credit Reporting Only)

Present address \_\_\_\_\_ ZIP \_\_\_\_\_ Tenants Phone \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Current Rent \_\_\_\_\_ Owner/Landlord Name & Phone # \_\_\_\_\_

Previous address \_\_\_\_\_ Zip \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Previous Rent \_\_\_\_\_ Owner/Landlord Name & Phone # \_\_\_\_\_

\*Please note we must verify the previous six years rental history if possible. Attach separate paper if necessary. \_\_\_\_\_

Present Employer App. 1 \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_ Gross Income \_\_\_\_\_ Per \_\_\_\_\_

Position \_\_\_\_\_ Average hours worked per week \_\_\_\_\_ Supervisor \_\_\_\_\_

\*Other monthly income info \_\_\_\_\_

\*Please note we must verify all monthly income. Self employed must provide a tax return.

Present Employer App. 2 \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_ Gross Income \_\_\_\_\_ Per \_\_\_\_\_

Position \_\_\_\_\_ Average hours worked per week \_\_\_\_\_ Supervisor \_\_\_\_\_

\*Other monthly income info \_\_\_\_\_

\*Please note we must verify all monthly income. Self employed must provide a tax return.

Credit References: (include bank account # or credit card#)

Present Employer App. 2

Applicant 1 \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Applicant 2 \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Automobiles: How Many?

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Lic. # \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Lic. # \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Lic. # \_\_\_\_\_

Has applicant been party to an unlawful detainer Yes ☐ No ☐ action or filed bankruptcy within the last seven years?

Will anyone other than those listed above live with you now or in the future? Yes ☐ No ☐

Or any proposed occupant ever been asked to move out of a residence? Yes ☐ No ☐

List names & relationship to those named above.

Do you have or do you expect to have pets? Yes ☐ No ☐ (other than service or companion animals)

List how many \_\_\_\_\_ Breed \_\_\_\_\_

In case of emergency, person to notify \_\_\_\_\_  
Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**PERSONAL REFERENCES**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Length of acquaintance \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Length of acquaintance \_\_\_\_\_

**NEAREST RELATIVE(S)**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**APPLICANT(S) AGREE(S) TO THE FOLLOWING:**

- 1) If the property you are applying for is vacant, your rent will begin the day this application is approved and your first month's rent and security deposit must be paid within 24 hours of approval of this application. If not received the property will not be held for you, and will continue to be advertised for rent.
- 2) If the property you are applying to rent is currently occupied you must pay the amount of the security deposit within 24 hours of acceptance of your application. In the event you change your mind and do not rent the property your deposit will not be refunded until the property is rented to someone else and any vacant days will be withheld from your deposit. The balance (if any) will be returned.
- 3) In the unlikely event that a current tenant does not vacate on time we will refund your deposit upon request.
- 4) Applicant has seen the inside of the premises and accepts its condition. Occupied units will be clean when the present tenant vacates.
- 5) There will be no other occupants beside those listed on this application.
- 6) All adult tenants must sign the rental agreement prior to occupancy.
- 7) Applicant is informed that CAL Property Management is an agent for the owner and does not represent tenants.

Applicant understands and agrees that: this is an application to rent only & does not guarantee that applicant will be offered the Premises.

Applicant represents the above information to be true and complete, and hereby authorizes Landlord or Manager or Agent to: (i) verify the information provided; (ii) obtain a credit report on applicant; and (iii) obtain an "Investigative Consumer Report" ("ICR") on and about applicant. An ICR may include, but not limited to, criminal background checks, reports on unlawful detainers, bad checks, fraud warnings, and employment and tenant history. By signing below, you also acknowledge receipt of the attached NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW (C.A.R. form BIRN).

☐ Please check this box if you would like to receive, at no charge, a copy of an ICR or consumer credit report if one is obtained by the Landlord/Manager/Agent whenever you have a right to receive such a copy under California law.

Applicant further authorizes Landlord or Manager or Agent to disclose information to prior or subsequent owners and/or agents with whom applicant has had, or intends to have, rental relationship.

If application is not fully completed, or pay stubs for two months are not attached, or the application is received without the full screening fee: (i) the application will not be processed, and (ii) the application and any portion of the screening fee paid will be returned.

\_\_\_\_\_  
Signature Applicant 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Applicant 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Applicant 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Applicant 4

\_\_\_\_\_  
Date



Application Process

Please return your completed application and any applicable fee not already paid to CAL Property Management. Every adult applicant, age 18 or older, must complete an application and submit the \$45.00 Application fee in the form of a Money Order, Cashier's Check, Cash, CC, or Electronic Pymt.

If application is not fully completed or received without the screening fee: (1) the application will not be processed and (2) the application and any screening fee will not be returned.

Screening Fee for Applicant

Applicant has paid a nonrefundable screening fee of \$45.00 applied as follows: Credit, Criminal, Eviction and Unlawful detainer report, for \$35.00, prepared by NTN, and \$10.00 for Processing Fee.

Multiple Applications

Thank you for submitting an application. We may receive multiple applications for this property. We do not necessarily select the first application submitted. Selection of a resident is based upon:

1. Credit history.
2. Rental references.
3. Income.
4. Number and type of pets (if allowed)
5. Move-in date.

The undersigned has read the foregoing and acknowledges and agrees to these terms.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date





CALIFORNIA  
ASSOCIATION  
OF REALTORS®

## NOTICE REGARDING BACKGROUND INVESTIGATION REPORTS PURSUANT TO CALIFORNIA LAW

(C.A.R. Form BIRN, 12/19)

The person signing below (on behalf of the Landlord, if not the Landlord) intends to obtain information about you from an investigative consumer reporting agency and/or a consumer credit reporting agency for the purpose letting a dwelling. Thus, you can expect to be the subject of "investigative consumer reports" and "consumer credit reports" obtained for housing purposes. Such reports may include information about your character, general reputation, personal characteristics and mode of living. With respect to any investigative consumer report from an investigative consumer reporting agency ("CRA"), the Landlord may investigate the information contained in your rental application and other background information about you, including but not limited to obtaining a criminal record report, eviction report, verifying references, work history, your social security number, and other information about you, and interviewing people who are knowledgeable about you. The results of this report may be used as a factor in making housing decisions. The source of any investigative consumer report (as that term is defined under California law) will be:

CRA: NTN-Northern California, Address: PO BOX 6807, Auburn, CA 95604-6807

Telephone: (800)800-5602 Email: Consumerrelations@NTNOnline.com

The Landlord agrees to provide you with a copy of an investigative consumer report when required to do so under California law.

Under California Civil Code section 1786.22, you are entitled to find out from a CRA what is in the CRA's file on you with proper identification, as follows:

- In person, by visual inspection of your file during normal business hours and on reasonable notice. You also may request a copy of the information in person. The CRA may not charge you more than the actual copying costs for providing you with a copy of your file.
- A summary of all information contained in the CRA's file on you that is required to be provided by the California Civil Code will be provided to you via telephone, if you have made a written request, with proper identification, for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to you.
- By requesting a copy be sent to a specified addressee by certified mail. CRAs complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the CRAs.

"Proper Identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the CRA require additional information concerning your employment and personal or family history in order to verify your identity.

The CRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection.

You may be accompanied by one other person of your choosing, who must furnish reasonable identification. A CRA may require you to furnish a written statement granting permission to the CRA to discuss your file in such person's presence.

The undersigned acknowledges receipt of this Notice Regarding Background Investigation Pursuant to California Law.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

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**NOTICE REGARDING BACKGROUND INVESTIGATION REPORTS PURSUANT TO CALIFORNIA LAW**  
**(BIRN PAGE 1 OF 1)**



## Rental Application Documents

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All prospective tenants must complete the rental application either online at [www.calpropertymanagement.com](http://www.calpropertymanagement.com) or they must fill out a rental application obtained and returned upon completion to our office, located at **11 Harvest St, Salinas CA 93901**.

All applications must include the following:

- A copy of a valid, non-expired form of ID (Example: driver's license, passport, residency card etc., **(WE DO NOT MAKE COPIES IN THE OFFICE)**) for each person over the age of 18.
- Pay stubs from the past two months for each person who will be living in the property who are over the age of 18
- Payment of application fee
  - \$45 per person who will be residing in the property who is over the age of 18 (this payment will not be processed until the application has been completed and turned in with all the required documentation)
- If applying with a pet or service/ therapy animal, a completed pet screening must be processed at [calpm.petscreening.com](http://calpm.petscreening.com) at the applicant's expense per animal. The cost for screening your pet through [petscreening.com](http://petscreening.com) (an outside company) is \$20 for the first pet and \$15 for each additional pet. There is no charge for Therapy, Service, or Assistance animals.

Todos los posibles inquilinos deben de completar su aplicación en [www.calpropertymanagement.com](http://www.calpropertymanagement.com) o completar la aplicación de renta que puede ser obtenida y entregada después de ser completada a nuestra oficina, localizada en **11 Harvest St, Salinas CA 93901**.

Todas las aplicaciones deben incluir lo siguiente:

- Una copia de un tipo de identificación que sea válida y no se haya expirado (Ejemplo: licencia, pasaporte, mica, etc. **(NO HACEMOS COPIAS EN NUESTRA OFFICINA)**) de cada persona que sea mayor de 18 años
- Talones de cheque de trabajo de los últimos dos meses de cada persona que sea mayor de 18 años que vivirá en la propiedad
- Pagar el costo de la aplicación
  - \$45 por persona que viviría en la propiedad mayor de 18 años (este pago no será procesado hasta que la aplicación este completada e incluya todos los documentos necesarios)
- Si realiza una solicitud con una mascota o un animal de servicio/ terapia, se debe procesar una evaluación completa de mascotas en [calpm.petscreening.com](http://calpm.petscreening.com), por cada animal, a costo del aplicante. El costo de una evaluación a través de [petscreening.com](http://petscreening.com) es \$20 por su primera mascota y \$15 por cada mascota adicional. No hay cargo por animales de terapia, servicio o asistencia.

### Resource Centers/ Centros de Recursos

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If in need of assistance with completing the rental application, please refer to the following resource centers listed below. *Si necesita ayuda para completar su aplicación, por favor de referirse con los siguientes centros de recursos:*

Center/ Centro	Hours/ Horarios	Address/ Dirección	Phone/ Teléfono
Alisal Family Resource Center- <i>Del Monte</i>	Monday- Friday 8am- 5pm	1441 Del Monte Avenue, Salinas, CA 93905	(831) 775-4500
Alisal Family Resource Center- <i>MLK</i>	Monday- Friday 8am- 5pm	1300 Rider Avenue, Salinas, CA 93905	(831) 775-4530
Alisal Family Resource Center- <i>Frank Paul</i>	Monday- Friday 8am- 5pm	925 North Sanborn Rd, Salinas CA 93905	(831) 775-4580
Goodwill Central Coast	Monday- Friday 8:30am – 5pm	1325 North Main St, Salinas, CA 93906	(831) 755-8668