****

**VOC Project Application**

**Agency Contact Info**

Agency/Organization Name\*:

Contact Name and Title\*:

Phone\*: Ext:

Email\*:

**Proposed Project Specs**

Project Name\*:

Project Location (incl. lat/long coordinates)\*:

Please be as detailed as possible. Include county, nearest city, physical address if applicable. Is it remote or near any other landmarks, big towns, etc.?

Brief Project Summary\*:

Consider: What makes it unique/appealing? Any historical/cultural background? What type of work will volunteers be doing? How will the volunteers’ work make a difference? What is the need for this project (Is the resource overused? Is habitat threatened? Is erosion hurting water sources? Does the trail offer access to an important trail system?)? Is this a half-day, single-day, overnight, or weeklong project? Etc.

What impacts will this project have? \*:
Examples include economic, improving recreation accessibility, improving wildlife habitat, protecting a resource, regional trail link, surrounding community, land management strategy, greening urban areas, etc.

First Choice Project Date (or Date Range if project would span multiple days) \*:
Please ensure that this date is available for your organization. VOC cannot guarantee that the dates of your choice will be selected, but we will make every effort to schedule your project on the preferred dates.

Second Choice for Project Date (or Date Range if project would span multiple days) \*:
Please ensure that this date is available for your organization. If VOC cannot accommodate your first choice, VOC will do its best to schedule your second choice dates. VOC will make every effort to schedule your project on the preferred dates.

Other Project Date considerations \*:

Please list the earliest or latest possible dates that the project could be completed given weather conditions, etc. Please list any specific dates that are NOT possible due to conflicting/competing events in the community.

Could this be a multi-year project? \*:

 Yes  No

Is there a plan that supports this project/effort (i.e. a master plan)? If so, please upload the file at the end of this application or link to it in the text box.\*

What is your estimated timeframe for project completion? \*:

Type of Volunteer Work (Check all that apply) \*:

 New trail construction and/or reroute

 Trail maintenance and/or rehabilitation

 Fence construction, removal, or repair

Wildfire restoration or mitigation

 Flood restoration

 Noxious plant removal

 Wildlife habitat enhancements

 Tree, shrub, or other planting

 Greening urban spaces

 Stream improvements and/or wetland restoration

Monitoring/Community Science

 Seeding

 Erosion control, log erosion barriers, mulching, or debris removal

 Chainsaw or crosscut usage

 Park Improvements

 Accessibility improvements for nature access

 Other

If "Other", please describe:

What is the type of use in the area or on the trail?\*

 Hiking

 Mountain Biking

 Equestrian

 Motorized

 River Access

 Wildlife Viewing

 Picnic/Playground Area

 Community Space

 Education

 Other:

Desired number of volunteers:

 10-20

 21-30

 31-40

 41-50

 51-60

 61-70

 **Project Details**

Have all required permits/studies/approvals been satisfied, including NEPA, EAs, etc.?\*:

 Yes  No

On a scale of 1 to 5 (1 is the lowest priority, 5 is the highest priority), how would you rate this project as a priority for your agency? \*:

A ‘1’ means it would not have a significant negative impact on your agency if the project didn’t get completed this year. A ‘5’ means it would have a significant negative impact on your agency if the project were not completed this year.

Why is this project a priority for your agency/group?\*

What is your quantitative estimate of the work needed? (Miles of trail, acres of weeds, square footage of garden beds, etc.) \*:

How much of the aforementioned scope of work will you ask VOC to complete?\*

Are other partners or key stakeholders involved, and what role do the other partners play?\*

Who are the partners? Will they be supporting project promotion, project design, project leadership, etc.?

**Describe logistical details associated with this project.**

Road Access: Can you drive to the worksite? Is 4WD required to get to the project site? Is there parking available or is shuttling required to get to the project site?\*

How far is the worksite from the trailhead or nearest available gathering spot?\*

Is there cell service?\*

If it is an overnight/multi-day project, is camping available near the worksite and are you able to manage the camping reservation required for the project?\*
Enter N/A if you are not applying for an overnight/multi-day project.

**Describe safety considerations associated with this location and type of work:**

Is it remote? What distance away is the nearest town with resources? How close is the project location to emergency services?\*

Is it above or below the treeline? Is it heavily sun-exposed?\*

Is it on a steep slope or uneven terrain?\*

Are there any wildlife concerns?\*

**Funding & Capacity**

Depending on the size and scope of the work, a VOC project may cost thousands of dollars to execute (this includes staff time, tools and equipment, travel, marketing, and outreach, supplies, etc.). VOC will bring its resources to an accepted project, but we also encourage partners to look for grant funding if it is not in their budget. Will your organization be able to contribute funding to VOC toward the management of this project? \*:

We encourage you to still apply even if you are unable to contribute funding.

Please list any grants or funding sources that you will be soliciting for this project\*:

Describe the capacity of your agency to manage the project regarding staff, funding, and materials. Is this project likely to be in your budget? \*:

VOC does not provide the materials for projects. VOC provides management, volunteers, and standard tools.

Do you or someone at your agency/organization have the knowledge/capacity to serve as a technical advisor on this project? \*

A Technical Advisor serves as the technical liaison. They develop the project design, prepare the project site (flagging, staking, etc.), provide technical direction during the project, and create construction notes for Crew Leaders, including section tool requirements. It is not a requirement for you to provide this but helps VOC significantly.

**Community Information**

Please estimate the number of visitors to this area on an annual basis and the primary kinds of users\*:

To help us with recruitment and planning, please share any local groups you think would be interested in collaborating with us on this project.\*

(Local community groups, outdoor stewardship organizations, youth or student groups, school groups, corps programs, scouts, mountain biking groups, user groups, etc.)

**Training Opportunities**VOC also provides outstanding outdoor leadership and stewardship skills trainings through our Outdoor Stewardship Institute (OSI).

Are you interested in hosting a local [OSI training](https://ositraining.org/) to help increase stewardship capacity of local volunteers or organization staff? \*:

 Yes  No

If yes, any specific topical area of interest for training?

**Additional Information**

If possible, please upload photos/maps/files/master plans of the project site using the online application form, or send them to Kelly Clouse at kclouse@voc.org