



Thank you for your interest in volunteering your time with the Peterborough Cycling Club (PCC).

Before completing the directions below, you must read the [PCC Screening Policy HERE](#).

**What the PCC needs from you:**

1. A current Vulnerable Sector Check (VSC)
  - o VSC are valid for 3 years and they must be valid for the entire time you are volunteering or in a position with the PCC. VSC include a criminal record check (CRC). You need to submit annually.
2. Complete the Disclosure form
  - o This is required annually.

**1. Obtaining a new Vulnerable Sector Check if required**

You will need to apply at the your local Police Service (e.g. Peterborough Police Service, the OPP) depending on which jurisdiction you live in. They are valid for 3 years from issue date (bottom left).

1. Complete the Volunteer Form [HERE](#). You will then be emailed a personalized letter you can use to apply, this will ensure you receive a discounted fee.

Option:

You can try with the [standardized letter](#).

You will need to add your name and check off your specific role.

2. Apply in person, or online with links below:
  - a. [OPP Link](#)
  - b. [Peterborough Police Link](#)

**2. Complete the Disclosure Form**

Annually you will need to complete the Disclosure form, which includes uploading your current VSC.

- o [Disclosure Form Link](#) to submit a current VSC

Thank you for volunteering with the PCC. Your efforts make our club work!

Please contact [president@peterboroughcc.com](mailto:president@peterboroughcc.com) with any questions or support with the Screening Policy.