

1-PAGE MICRO-PURCHASE PRICING MENU

Practical AI & Workforce Modernization Programs (\$4,800 to \$14,500) | NAICS 611420 / 611430

PRIMARY NAICS CODES

611420 (Computer Training)
611430 (Professional Development)

SECONDARY NAICS & PSC

541512 (System Design)
541611 (Consulting)
PSC: U009, DA01, R408

PROCUREMENT MECHANISM

Simplified Acquisition Procedures (SAP)
Level 3 GPC Processing (\$15,000 Micro-Purchase Threshold)

Aptly Federal delivers fast-turnaround, audit-ready AI workforce enablement programs for federal program offices. Engineered by former Treasury and Commerce civil servants with 18+ years of inside executive branch experience, our hands-on workshops eliminate administrative friction, manual tracking, and spreadsheet clutter. All packages feature fixed, line-item pricing structured within standard \$15,000 Governmentwide Purchase Card (GPC) limits—backed by Level 3 Merchant Processing for instant, line-item compliant receipts.

FIXED-PRICE TRAINING & ENABLEMENT PACKAGES

Pricing all-inclusive under Micro-Purchase threshold

PACKAGE TIER

CORE DELIVERABLE & SCOPE

TARGET AUDIENCE

PRICE

Tier 1: Executive AI Primer & Readiness Alignment

Duration: 2 Hours

- Executive AI compliance, security posture, & strategy briefing
- Pre-session operational friction audit (3 core workflows)
- Customized AI Implementation & Policy Roadmap deliverable

Agency Leadership, SES, Senior Directors

\$4,800

Tier 2: Program Office AI Practical Accelerator

Duration: Half-Day (4 Hours)

- Hands-on prompt engineering for reporting & summarization
- 5 pre-built, audit-ready SOP prompt frameworks for office routines
- 14 days of direct technical follow-up Q&A support

Up to 15 Action Officers, Branch Chiefs, Staff

\$7,800

Tier 3: Full Division Workflow Modernization Sprint

Duration: Full-Day / Two 4-Hr Sessions

- Deep-dive workflow mapping & custom prompt architecture
- 12 agency-specific prompt blueprints for budget & writing
- Digital reference handbooks & 30-day execution review

Full Division /Regional Teams (Up to 30 staff)

\$11,500

Tier 4: Enterprise AI Workflow Blueprint & Toolkit

Duration: 2-Day Custom Series

- End-to-end operational mapping & hands-on tool optimization
- Bespoke Agency AI Playbook, privacy protocols, & automations
- 60-day post-implementation impact assessment & refresh

Multi-Branch Divisions, PMO, Program Managers

\$14,500

18+ Years Fed Roots

Technical Lead is a former Treasury & Commerce civil servants who natively understand fiscal rules, administrative routines, and civil servant pain points.

Level 3 GPC Card Processing

Streamlined Level 3 card processing provides full line-item receipt detail for instant, audit-ready GPC card approvals without SAP delays.

Process-First Methodology

We optimize administrative workflows and human routines before introducing software tools, guaranteeing immediate adoption.