WEEKLY TIME-BLOCKING SCHEDULE

Plan the activities that move your production and personal goals forward.

Johns Creek MORTGAGE
NMLS #2320634

LOAN OFFICER: _____ **WEEK OF:** _____

Weekend activities are optional

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
5:00 AM							
5:30 AM							
6:00 AM							
6:30 AM							
7:00 AM							
7:30 AM							
8:00 AM							
8:30 AM							
9:00 AM							
9:30 AM							
10:00 AM							
10:30 AM							
11:00 AM							
11:30 AM							
12:00 PM							
12:30 PM							
1:00 PM							
1:30 PM							
2:00 PM							
2:30 PM							
3:00 PM							
3:30 PM							
4:00 PM							
4:30 PM							
5:00 PM							
5:30 PM							
6:00 PM							
6:30 PM							

TIP: Block prospecting, referral-partner outreach, follow-ups, appointments, and personal priorities first.