

City Manager

Post Date

December 19, 2025

Application Deadline

January 16, 2026

City Manager

City of Homewood, AL

The City of Homewood is seeking an experienced and dynamic leader to serve as City Manager. The City currently maintains an operating budget in excess of \$75 million and employees approximately 390 staff. This key role involves overseeing the daily administration of municipal operations, services, and projects.

Located in Jefferson County, Alabama, Homewood (pop. 27,919) is a community rich in tradition and pride while also focusing on future success, innovation, and progress for all its citizens. With a focus on responsible development, a robust park system, and a dynamic business community, the city also boasts a strong commitment to the arts and a nationally ranked school system.

In September 2024, residents of the City of Homewood approved a referendum to transition to the Council-Manager form of government, and the new government structure officially went into effect on November 3, 2025. The City Manager will lead Homewood into its next chapter of growth, all while enjoying the benefits of a charming small-town atmosphere.

GENERAL DESCRIPTION:

The City Manager acts as the municipal government's chief executive and administrative head and is responsible to City Council for the proper administration of all affairs of the City.

ESSENTIAL JOB FUNCTIONS:

- Directs the overall effort of the City government and administers through subordinate department heads such functions as public safety, planning, permitting, streets, parks, fleet maintenance, information services, facilities, sanitation, financial operations, budgets, code enforcement and inspection services, and related functions.
- Prepares annual City budget with Finance Director for submission to the City Council.
- Keeps City Council informed of general City operations and activities.
- Makes plans and recommends future programs of the City.
- Maintains community respect through good public relations and by keeping residents informed of City progress and policies.
- Communicates with residents and refers to appropriate officials for action.
- Performs related work as required.

MINIMUM QUALIFICATIONS: KNOWLEDGE, SKILLS AND ABILITIES:

- Bachelor's degree from an accredited college/university with a major in Public Administration, Business Administration, Engineering, Planning, Finance, or a related field. Master's degree is preferred.
- At least five (5) years of local government experience in a professional environment, serving as a City Manager, Department Director, or other senior role.
- Experience in strategic planning, budget management, and policy development.
- Excellent leadership, communication, and interpersonal skills.
- Must relocate and/or reside within the City of Homewood as a condition of employment in compliance with Ala. Code § 11-43A-28.
- Experience in, or knowledge of, the duties of a City Manager set forth in Ala. Code § 11-43A-28.

EEOC STATEMENT:

The City of Homewood provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Applications shall consist of a resumé with a signed cover letter outlining qualifications, a list of three (3) professional references, and a salary history and requirements.