

07.08.26

ORDINANCE NO. 2990

AN ORDINANCE REPLACING CHAPTER 9, ARTICLE IV OF THE CODE OF ORDINANCES OF THE CITY OF HOMEWOOD, ALABAMA, RELATING TO THE ANNUAL MUNICIPAL BUDGET PROCESS

WHEREAS, the City Council has repealed Ordinance No. 1718, adopted on March 26, 1990, codified as Chapter 9, Article IV of the Code of Ordinances of the City of Homewood; and

WHEREAS, the City Council finds that the City's budget process should reflect the current council-manager form of government established pursuant to the Council-Manager Act of 1982; and

WHEREAS, the City Council further finds that establishing a predictable annual budget calendar promotes transparency, accountability, and informed legislative decision-making while allowing sufficient time for preparation and review of the City's annual operating budget; and

WHEREAS, the City Council desires to replace Chapter 9, Article IV with updated procedures governing preparation, presentation, review, and adoption of the City's annual budget and finds that it would be in the public interest to do so;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOMEWOOD, ALABAMA, AS FOLLOWS:

Section 1. Chapter 9, Article IV of the Code of Ordinances of the City of Homewood is hereby replaced with the following:

**CHAPTER 9
ARTICLE IV
ANNUAL BUDGET**

Sec. 9-61. Purpose.

The purpose of this Article is to establish a uniform annual budget preparation and adoption process consistent with Alabama law and the council-manager form of government and to provide for a timely, accurate and complete accounting of all city revenues for each fiscal year. The fiscal year for the city shall be October 1 through September 30 of the succeeding year.

Sec. 9-62. Departmental Budget Requests.

- (a) Each department head shall prepare and submit to the City Manager a proposed operating and capital budget for the ensuing fiscal year.
- (b) Each department head shall submit the department's budget request to the City Manager no later than June 1 of each year.
- (c) Budget requests shall be submitted in the form prescribed by the City Manager and shall include such supporting information, performance measures, capital requests, staffing requests, and other information as the City Manager reasonably requires.

Sec. 9-63. Preparation and Presentation of Proposed Budget by City Manager.

- (a) The City Manager shall review departmental budget requests, make such revisions as the City Manager deems appropriate, and prepare a proposed annual budget for submission to the City Council.
- (b) The City Manager shall present the proposed annual budget to the City Council not less than forty-five (45) days prior to the beginning of the fiscal year and, in all events, no later than August 17 of each year.
- (c) The proposed budget shall include all information required by applicable Alabama law, together with such explanatory materials, revenue projections, capital improvements, debt information, staffing summaries, and financial analyses as the City Manager determines appropriate.

Sec. 9-63. Committee of the Whole Budget Hearings.

- (a) Following presentation of the proposed budget, the Committee of the Whole shall conduct one or more budget hearings for the purpose of reviewing the proposed budget in detail.
- (b) During such hearings, the Committee of the Whole may receive presentations from the City Manager, department heads, outside auditors, financial advisors, or other persons whose participation may assist the City Council in its review.
- (c) The Committee of the Whole may recommend amendments to the proposed budget for consideration by the City Council at a regularly scheduled or duly called special meeting of the City Council, but the Committee of the Whole shall have no independent authority to adopt or amend the budget in a committee session.

Sec. 9-64. Budget Adoption.

- (a) Following completion of the Committee of the Whole budget hearings, the City Council shall consider adoption of the annual budget by ordinance.
- (b) The City Council shall adopt the City's annual budget by ordinance prior to the beginning of the ensuing fiscal year, in accordance with Ala. Code § 11-43A-29. Adoption of the budget ordinance shall constitute approval of the budget as a whole. Nothing in this ordinance shall be construed to require separate motions, votes, or ordinances approving individual funds, departments, accounts, appropriations, or line items within the annual budget unless otherwise required by applicable law.

Sec. 9-65. Compliance with Alabama Law.

Nothing in this Article shall be construed to supersede or conflict with any requirement imposed by the Constitution or laws of the State of Alabama governing municipal budgeting, appropriations, public meetings, or budget adoption. To the extent any provision of this Article conflicts with Alabama law, Alabama law shall control.

Section 2. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

Section 3. If any part, provision, or section of this Ordinance is declared unconstitutional or invalid by any court of competent jurisdiction, all remaining portions shall remain in full force and effect.

Section 4. This Ordinance shall become effective upon its adoption by the City Council, or as otherwise becoming law.

ADOPTED this the 10 day of August, 2026.

APPROVED:

Mayor



ATTEST:

City Clerk

