

**MEETING OF THE CITY COUNCIL OF  
THE CITY OF HOMEWOOD, ALABAMA**

**November 10, 2025**

The City Council of the City of Homewood, Alabama convened in Regular Session on Monday, November 10, 2025 at City Hall at 6:00 p.m.

At this time, Mayor Andress presented a Proclamation to Jane Reed Ross for her service to the City of Homewood.

The meeting was called to order by Mayor Andress at 6:06 p.m.

The invocation was given by Bo Seagrist, City Clerk, after which the pledge of allegiance was given.

Upon Roll Call, the following were present: Paul Simmons, Nick Sims, Chris Lane, Winslow Armstead, and Jennifer Andress constituting a quorum of Council members. Also present were: Cale Smith, Acting City Manager; J.J. Bischoff, Chief of Staff; Bo Seagrist, City Clerk; Jay Murrill, City Attorney.

At this time, Councilor Sims moved to dispense with the reading of the Minutes of the Council Meeting of October 27, 2025 and approve them as presented. Councilor Simmons seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

At this time, Councilor Armstead moved to dispense with the reading of the Minutes of the Organizational Council Meeting of November 3, 2025 and approve them as presented. Councilor Lane seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

## **BOARD VACANCIES AND APPOINTMENTS**

Mayor Andress stated that, as a reminder, the application period for a Supernumerary position of the BZA was open until November 24, 2025.

Mayor Andress then appointed Nick Sims (Council Liaison), Jeff Underwood, and Jarred Stamps (Fire Marshal) to the Planning Commission.

Mayor Andress reappointed Matt Leavell as Chair to the Complete Streets Committee.

Councilor Armstead moved to appoint Walter Jones to the BJCTA Board. Councilor Simmons seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

## **APPROVAL OF AGENDA**

Councilor Sims moved to approve the amended Council Agenda, with the following items added from Pre-Council: 01.11.25, 02.11.25, 03.1.25, and 04.11.25. Councilor Simmons seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

## **CONSENT AGENDA**

### **01.11.25 – Request for Financial Report from Carr Riggs and Ingram – Bo Seagrist City Clerk.**

Councilor Armstead moved to approve the amended Consent Agenda. Councilor Lane seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

## **OLD BUSINESS AGENDA**

The first item on the Agenda under Old Business was Item No. 18.09.25 – Bid Opening held on October 30, 2025 at 3:01 p.m. for the Homewood Public Library Phase IV Renovation project – Cale Smith, PE / Judith Wright.

At this time, the following Resolution was presented for the Council’s consideration.

### **Resolution No. 25-193**

**(A Resolution to have city manager sign contract with Jarad Building)**

Councilor Sims moved for the adoption and enrollment of Resolution No. 25-193. Councilor Armstead seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

The next item under Old Business was Item No. 19.09.25 - Bid Opening held on October 30, 2025 at 3:01 p.m. for the Central Avenue TAP Multi-Modal Facility – Cale Smith, PE.

Mayor Andress stated that this item would be carried over.

The next item on the Agenda under Old Business was Item No. 01.10.25 – Public Hearing set for November 24, 2025 at 6:00 p.m. for consideration of an Amended Development Plan for the proposed renovation and expansion of the existing Piggly Wiggly grocery store – Cale Smith, PE / Schoel Engineering.

Mayor Andress stated that this item would be carried over for the Public Hearing set for November 24, 2025 at 6:00 p.m.

The next item on the Agenda under Old Business was Item No. 02.10.25 – Public Hearing set for November 24, 2025 at 6:00 p.m. for consideration of rezoning the subject property, located at 1691 29th Court South, from C-1, Office Building District to an I-2, Institution zoning classification consistent with the other adjacent properties owned by the Our Lady of Sorrows Catholic Church – Cale Smith, PE / Chris Eckroate, Caprine Engineering.

Mayor Andress stated that this item would be carried over for the Public Hearing set for November 24, 2025 at 6:00 p.m.

The next item on the Agenda under Old Business was Item No. 03.10.25 – Public Hearing set for November 24, 2025 at 6:00 p.m. for consideration of an Amended Development Plan for Brookwood Village to permit the renovation of a portion of the Mall as a site for new Medical / Office shell space, as well as the provision of additional parking for the adjacent Andrews Sports Medicine – Cale Smith, PE / Alex Pattillo, Schoel Engineering.

Mayor Andress stated that this item would be carried over for the Public Hearing set for November 24, 2025 at 6:00 p.m.

The next item on the Agenda under Old Business was Item No. 04.10.25 – Public Hearing set for November 24, 2025 at 6:00 p.m. for consideration of a Final Development Plan for the planned construction of a Valvoline Instant Oil Change facility within the Green Springs shopping center – Cale Smith, PE / HFA – AE.

Mayor Andress stated that this item would be carried over for the Public Hearing set for November 24, 2025 at 6:00 p.m.

#### **OTHER NEW BUSINESS**

The next item on the Agenda under Other New Business was Item No. 02.11.25 – Request to have city manager sign contract with Riley Jackson P.C. – Jennifer Andress, Mayor.

At this time, the following Resolution was presented for the Council’s consideration.

#### **Resolution No. 25-194**

**(A Resolution to have city manager sign contract with Riley Jackson P.C.)**

Councilor Armstead moved for the adoption and enrollment of Resolution No. 25-194. Councilor Simmons seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

The next item on the Agenda under Other New Business was Item No. 03.11.25 – Request to have the Mayor sign contract for Cale Smith as Acting City Manager – Jennifer Andress, Mayor.

At this time, the following Resolution was presented for the Council's consideration.

**Resolution No. 25-195**

**(A Resolution to have the Mayor sign contract for Cale Smith as Acting City Manager)**

Councilor Sims moved for the adoption and enrollment of Resolution No. 25-195 retroactive from November 3, 2025. Councilor Armstead seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

The next item on the Agenda under Other New Business was Item No. 04.11.25 – Request for consideration to authorize the city manager the ability to sign contracts up to \$100K – Cale Smith, Acting City Manager.

At this time, the following Resolution was presented for the Council's consideration.

**Resolution No. 25-196**

**(A Resolution to authorize the city manager the ability to sign contracts up to \$100K)**

Councilor Lane moved for the adoption and enrollment of Resolution No. 25-196. Councilor Simmons seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

The next item on the Agenda under Other New Business was Item No. 11.11.25 – Request for consideration of approval of vouchers for period of October 28, 2025, through November 10, 2025 – J.J. Bischoff, Chief of Staff.

At this time, the following Resolution was presented for the Council's consideration.

**Resolution No. 25-197**

**(A Resolution for approval of vouchers for period of October 28, 2025, through November 10, 2025)**

Councilor Sims moved for the adoption and enrollment of Resolution No. 25-197. Councilor Armstead seconded the motion.

Mayor Andress asked if the Council had any questions or comments regarding the motion. There was no response from the Council.

On a voice vote, the motion carried without dissent.

There being no further business to come before the Council, the meeting was, on a motion, duly made, adjourned at 6:24 p.m.