

POSITION ANNOUNCEMENT

NORTH SANPETE SCHOOL DISTRICT

Position Title: Part-Time School RN Paraprofessional

Location: Mt. Pleasant Elementary

Reports To: District Nurse and Building Principal

Position Summary

Mt. Pleasant Elementary is seeking a compassionate, dependable, and student-centered Registered Nurse (RN) to provide 1:1 nursing care for an elementary student with a tracheostomy during the school day. This part-time, non-benefited position supports the student's health, safety, and access to education by providing direct nursing care, including monitoring the student's medical condition and performing skilled nursing procedures in accordance with physician orders and the student's Individualized Healthcare Plan (IHP). The RN will accompany the student throughout the school day, collaborate with special education staff, and provide direct classroom support under the direction of the Special Education Teacher while promoting a safe, inclusive learning environment. The position works under the clinical direction of the District School Nurse and school Principal. Applicants must possess a current Utah Registered Nurse (RN) license.

Nursing Responsibilities

- Provide 1:1 nursing care for an assigned student throughout the school day.
- Assess and monitor the student's respiratory status, vital signs, oxygen saturation, and overall health.
- Perform tracheostomy suctioning, brief changes, and other skilled nursing procedures as ordered by the student's physician and outlined in the Individualized Healthcare Plan (IHP).
- Recognize changes in the student's condition and provide appropriate nursing interventions
- Maintain accurate and timely documentation of assessments, treatments, interventions, and communications.
- Ensure emergency medical equipment and supplies are available, properly maintained, and ready for use.
- Collaborate with the District School Nurse, school staff, parents/guardians, and healthcare providers to support the student's health and educational success.
- Follow physician orders, professional nursing standards, district policies, the Utah Nurse Practice Act, and all applicable state and federal laws.

Educational Support Responsibilities

- Accompany the assigned student throughout instructional and non-instructional activities.
- Support the student's participation in classroom instruction, specials, recess, lunch, field trips, and other school activities as medically appropriate.
- Provide classroom assistance to facilitate the student's educational participation under the direction of the Special Education Teacher.
- Assist the student with transitions, positioning, organization of educational materials, and participation in classroom routines while maintaining appropriate nursing supervision.
- Collaborate with teachers, therapists, administrators, and related service providers to support student success.
- Foster independence while ensuring the student's medical and educational needs are safely met.

Minimum Qualifications

- Current, active Registered Nurse (RN) license in Utah.
- Associate's or Bachelor's Degree in Nursing from an accredited program.
- Current CPR and First Aid certification (or willing to obtain upon hire).
- Strong communication, organizational, and interpersonal skills.
- Ability to maintain confidentiality and exercise sound professional judgment.
- Ability to work effectively with students, families, staff, and community partners.
- Ability and willingness to perform tracheostomy suctioning and other skilled nursing procedures consistent with physician orders and nursing standards.
- Successful completion of required criminal background screening.

Preferred:

- Previous pediatric, school nursing, public health, or emergency nursing experience.
- Knowledge of state school health regulations and student health documentation systems.

Physical Requirements

- Ability to assist students during medical emergencies.
- Ability to lift up to 50 pounds as needed.
- Ability to sit, stand, walk, bend, and move throughout the school day.

Work Schedule

- Part-time, school-year position.
- Work schedule follows the assigned student's school calendar and attendance schedule.

*****This is a non-benefited position.*****

Application Process

Open Until Filled

Please go to our new [Applicant Portal](#) and create an account or sign-in to apply for this position. Please upload the following in the applicant portal.

- Resume
- Copy of current Utah RN license
- Copies of applicable certifications
- Professional references

*****Once you set up your account in our applicant portal, you will need to then go in and apply for the position(s) you are interested in. If you do not receive a confirmation email after you apply for a position, please try re-applying. If you don't receive a confirmation email, you did not apply correctly.*****

North Sanpete School District is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition, or disability.