

Registrar and Administrator Checklist for Non-Utah Students with RELATIVE

Enrollment of Non-Utah Resident (legal guardians reside outside of Utah) with Relative

Guardianship is not required if the person with whom the student will reside is a *noncustodial parent, grandparent, brother, sister, uncle, or aunt AND meets the criteria outlined in NSSD Policy V-56*. Please provide the following:

- ☐ NSSD Enrollment Form for Non-Utah Students Residing with a RELATIVE
- ☐ School District Durable Power of Attorney
- ☐ Acceptance of Designation as Custodian
- ☐ Written confirmation from previous school of NO SAFE SCHOOL VIOLATIONS
- ☐ Required documentation for school enrollment (birth certificate, immunization records, previous school records) – these can be retained at the school and do not need to be submitted to the School Board.

**NORTH SANPETE SCHOOL DISTRICT
ENROLLMENT FORM FOR NON-UTAH STUDENTS RESIDING WITH A RELATIVE**

Student name _____

Birth date _____ Gender _____ Current grade level _____

Contact for out-of-State legal guardian/parent:

Name of Parents/Legal Guardian: _____

Street Address: _____

City: _____ State/Zip: _____

Phone: _____ Email: _____

Previous school, including address, city and state and phone number:

Name of School: _____

Street Address: _____

City: _____ State/Zip: _____

Phone: _____ Fax: _____

Utah resident with whom student is residing:

Name: _____

Street Address: _____

City: _____ State/Zip: _____

Phone: _____ Email: _____

Relationship of student to Utah resident with whom student is residing:

- ☐ Noncustodial parent, grandparent, brother, sister, uncle, or aunt (additional requirements must be met)
- ☐ Self - only if minor is emancipated (court documentation required for proof of emancipation)
- ☐ Spouse (marriage certificate required)

Please answer the following questions and circle yes or no:

1. Is the child's presence in the district for purposes other than attending the public schools in Utah? **Yes No**
2. Is the child's physical, mental, moral, or emotional health best be served by considering the child to be a resident for school purposes? **Yes No**
3. Is the child prepared to abide by the rules and policies of the school and North Sanpete School District? **Yes No**
4. Has the person with whom the student is residing obtained and submitted a durable power of attorney from the child's legal custodian granting the resident full authority to take any appropriate action, including authorization for educational or medical services, in the interests of the child? NOTE: A power of attorney does not confer legal guardianship. (If yes, please attach). **Yes No**

ADDITIONAL INFORMATION

State briefly the reason for wanting to enroll in North Sanpete School District:

Please provide any information to assist the district in making the best placement possible:

School student would like to attend: _____

Is the student in need of any Special Education programs? (If yes, please attach copy of IEP). **Yes No**

Has this student officially withdrawn from previous school? **Yes No**

STUDENT HISTORY

Has this student been in custody of the State Division of Child and Family Services (DCFS) or the State Division of Juvenile Justice Services (DJJS) within the past year? **Yes No**

If YES, please explain: _____

Has this student ever been expelled or suspended for a safe school violation? **Yes No**

If YES, please explain: _____

Has student ever been convicted of a Class A misdemeanor or a felony (**secondary students**)? **Yes No**

If YES, please explain: _____

The following documents must be attached before this application is considered complete:

- ☐ Legal Birth Certificate
- ☐ Immunization Record
- ☐ Current Transcript of grades/credits (secondary students)
- ☐ Durable Power of Attorney and Acceptance of Designation as Custodian if the student is living with noncustodial parent, grandparent, brother, sister, uncle, or aunt
- ☐ Legal Documents (custody, parenting plan, protections orders, etc., if applicable)
- ☐ Current Copy of IEP or 504 Plan (if applicable)

I hereby grant my permission for the North Sanpete School District to discuss relevant information regarding the above named student with any agency involved with the student, including Juvenile Court, DCFS, and others.

Signature of Resident with whom student resides

Date

Signature of Legal Guardian

Date

NOTE: The acceptance of a student into North Sanpete School District does not automatically make the student eligible to participate in inter-school activities. The student should check with the Utah High School Activities Association for his/her eligibility status.

For office use only: Tuition Fee to be charged: _____ school year _____. (If legal guardianship is granted, either by the North Sanpete School District under 53A-2-202 or the court, tuition is not charged. Tuition may also be waived by the board in an open board meeting under 53A-2-205(2))

Approval Granted (district agent) _____

Date _____

Approval Denied (district agent) _____

Date _____

Please remit to:
Student Services
North Sanpete School District
220 East 700 South
Mt. Pleasant, UT 84647

SCHOOL DISTRICT DURABLE POWER OF ATTORNEY

(Under Utah Code § 53A-2-201)

The undersigned Grantor(s) is (are) the custodial parent(s) or legal guardian(s) of _____, a minor child (herein "Student").

Pursuant to Utah Code § 53A-2-201, Grantor(s) hereby designate(s) _____, who by relationship is (are) the student's _____, and who reside(s) at _____ as the Custodian(s) of Student and grant(s) to Custodian(s) a Durable Power of Attorney with full authority to take any appropriate action, including authorization for educational or medical services, in the interests of the Student. Such action shall have the same force and effect and shall bind the undersigned Grantor(s), the Grantor(s)' heirs and assigns, to the same degree as would have been the case had the action been taken by the Grantor(s).

Grantor(s) agree(s) to assume full responsibility for payment of any fees or other charges relating to the Student's education in North Sanpete School District. If eligibility for fee waivers is claimed under Utah Code § 53A-12-103, or application is made under other programs requiring financial information (such as for free or reduced school lunch) Grantor(s) also agree(s) to provide all financial information requested by the school district in determining eligibility.

This Durable Power of Attorney shall not be affected by the disability of the Grantor(s) and shall remain in effect until the earliest of the following:

1. The Student reaches the age of 18, marries, or becomes emancipated;
2. The following expiration date: _____; or
3. This Durable Power of Attorney is revoked or rendered inoperative by the Grantor(s), the Custodian(s), or by order of a court of competent jurisdiction.

Signature _____ Signature _____

Printed Name _____ Printed Name _____

THIS POWER OF ATTORNEY DOES NOT CONFER LEGAL GUARDIANSHIP

On this ____ day of _____, 20____, personally appeared before me _____, who is (are) personally known to me or proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is (are) signed, and acknowledged to me that (s)he (they) signed it voluntarily and for its stated purpose.

NOTARY PUBLIC

Please remit to:
Student Services
North Sanpete School District
220 East 700 South
Mt. Pleasant, UT 84647

ACCEPTANCE OF DESIGNATION AS CUSTODIAN

The undersigned accept(s) the designation as Custodian(s) of _____, a minor child (herein "Student").
and agree(s) to take appropriate action, including authorization for educational or medical services, in the interests of the Student. The undersigned also agree(s) to assume responsibility for payment of any fees or other charges relating to the Student's education in North Sanpete School District. If eligibility for fee waivers is claimed under Utah Code § 53A-12-103, or application is made under other programs requiring financial information (such as for free or reduced school lunch) the undersigned also agree(s) to provide all financial information requested by the school district in determining eligibility.

Signature _____ Signature _____

Printed Name _____ Printed Name _____

On this ____ day of _____, 20____, personally appeared before me _____, who is (are) personally known to me or proved to me on the basis of satisfactory evidence to be the person(s) whose name is (are) signed, and acknowledged to me that the that (s)he (they) signed it voluntarily and for its stated purpose.

NOTARY PUBLIC