



Employee Annual Mandatory SafeSchools Online Training School Year 2025–2026

All North Sanpete School District employees are required to complete annual online training through SafeSchools™. This training is essential to understanding and fulfilling your responsibilities and will take approximately 5 to 5.5 hours, depending on your job position.

Important Information:

- **Deadline:** All training must be completed by September 30, 2025, or within 30 days of your hire date, whichever is sooner.
- **Code of Conduct:** Utah state law requires the **Code of Conduct** course to be completed **before beginning work with students**.
- **Browser:** Use **Google Chrome** for best video playback and system performance.
- **Access on District Network:** If using a district device or network, sign into your device with your **district Google account** to ensure proper access through content filters.
- **Need Computer Access?** Contact the district office if you need to schedule a time to use a district computer.
- **Optional Group Trainings:** North Sanpete School District will offer two optional group sessions for employees to complete the required SafeSchools training. These sessions are intended for those who prefer to complete the courses in a group setting rather than individually on their own time. Participation in the group training is entirely optional. Click on the following link for details: [SafeSchools Group Training Details](#).

How to Complete Your Training:

1. Open your web browser and visit: <https://nsanpete-ut.safeschools.com/login>
2. Enter your Username: *Your District Email Address*
3. Select each training module listed in your training plan.
4. Complete all items in the Table of Contents for each module, including any required quizzes. *(You may retake quizzes until the minimum score is met.)*

For assistance, contact **Amanda Morley at 435-462-2485**.

Thank you for your commitment to keeping North Sanpete School District a safe and supportive environment for all!

2025–2026 SafeSchools™ Training Plan:

Course Name	Required For
NSSD Code of Conduct (Must be completed before working with students)	All Employees
Bloodborne Pathogens	All Employees
Child Abuse: Mandatory Reporting	All Employees
FERPA: Confidentiality of Records	All Employees
NSSD Employee Technology Acceptable Use Policy	All Employees
NSSD Standard Test Administration and Testing Ethics Policy*	Counselors, Instructional Coaches, Principals, Teachers, TAs, Substitute Teachers/TAs
Responding to Bullying	All Employees
USBE Title IX Rights and Responsibilities	All Employees
Youth Suicide Prevention and Postvention	All Employees

**Courses marked with an asterisk may not apply to all positions. Please verify with your supervisor if you're unsure.*