

North Sanpete School District Privacy Statement

Effective Date: July 1, 2026

Purpose

North Sanpete School District is committed to protecting the privacy, security, and integrity of information entrusted to us by students, parents, employees, and members of our community. This Privacy Statement explains how information may be collected, used, maintained, disclosed, and protected when individuals visit District websites, submit information through District forms, or interact with District online services. This Privacy Statement applies primarily to information collected through District websites and online services. Student education records are governed by separate federal and state laws and additional District policies governing student privacy and data security.

By using District websites, you acknowledge and agree to the practices described in this Privacy Statement.

Information We Collect:

Information You Voluntarily Provide

The District may collect information voluntarily submitted through online forms, email communications, surveys, registration systems, or other District services, including:

- Name
- Email address
- Telephone number
- Mailing address
- Parent or guardian information
- Information necessary to respond to requests, applications, registrations, or inquiries

Individuals are encouraged not to submit confidential or sensitive information unless specifically requested by the District.

Information Collected Automatically

When visitors access District websites, certain technical information may be collected automatically, including:

- Internet Protocol (IP) address
- Browser type and version
- Device type
- Operating system
- Date and time of access
- Pages visited

- Referring websites
- Website performance and security information

This information is generally used to improve website functionality, maintain security, diagnose technical issues, and analyze website performance.

Cookies and Analytics

District websites and website service providers may utilize cookies, session identifiers, analytics tools, or similar technologies to:

- Improve website functionality
- Enhance user experience
- Monitor website performance
- Identify technical issues
- Protect website security

These technologies are not used by the District to sell personal information or to create commercial marketing profiles. Users may adjust browser settings to limit or disable cookies; however, doing so may affect the functionality of certain website features.

How Information Is Used

Information collected by the District may be used to:

- Provide requested services
- Respond to inquiries and communications
- Process registrations and applications
- Improve District websites and services
- Maintain system security
- Comply with legal obligations
- Support educational, operational, and administrative functions of the District

Information is used only for legitimate educational, governmental, operational, or legal purposes.

Student Records and Student Data Privacy

Student education records are protected under the:

- Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g and 34 C.F.R. Part 99;
- Utah student data protection laws, including Utah Code Title 53E, Chapter 9; and
- Applicable North Sanpete School District policies governing student privacy, information security, and data governance. Information regarding student records, student data collection, FERPA rights, and student privacy practices is available through the District's Student Data Privacy resources.

Related Resources

- Student Data Collection Notice
- FERPA Notification of Rights
- Policy G-38 Data Governance Plan
- Policy E-39 Student Privacy
- Policy H-36 Information Security

Disclosure of Information

The District does not sell personal information. Information may be shared when:

- Authorized by the individual;
- Required by law;
- Necessary to provide requested services;
- Necessary to perform educational or governmental functions;
- Required to protect the health, safety, or security of students, staff, or District operations;
- or
- Permitted under applicable federal or state law.

The District may utilize contractors, service providers, educational technology providers, and other vendors to assist in delivering services. Such providers are required to comply with applicable privacy, confidentiality, and security requirements.

Public Records

Information submitted to the District may constitute a government record. Access to District records is governed by the Utah Government Records Access and Management Act (GRAMA), Utah Code Title 63G, Chapter 2. Certain records may be public, private, controlled, protected, or otherwise classified according to law. Nothing in this Privacy Statement shall be interpreted as creating confidentiality rights beyond those provided by applicable law.

Information Security

The District employs administrative, technical, and physical safeguards designed to protect information from unauthorized access, disclosure, alteration, or destruction. Security measures may include:

- Access controls
- Authentication requirements
- Network security protections
- Data encryption where appropriate
- Security monitoring and logging
- Employee training and awareness programs
- Vendor security requirements

While the District takes reasonable measures to protect information, no internet transmission or electronic storage system can be guaranteed to be completely secure.

Data Retention

District records are retained and disposed of in accordance with:

- Utah records retention requirements;
- Approved retention schedules;
- District records management practices; and
- Applicable federal and state law.

Records are maintained only for as long as necessary to satisfy legal, operational, educational, and administrative requirements.

Children's Privacy

The District's websites are intended primarily to provide information regarding District programs, services, schools, and activities. Student information collected through educational systems and services is governed by applicable student privacy laws and District policies. Parents with questions regarding information maintained about their child may contact their student's school or the District Office.

Accessibility

North Sanpete School District is committed to providing accessible digital content and services. Individuals who experience difficulty accessing information on District websites or who require accommodations may contact the District Office for assistance.

Reporting Privacy or Security Concerns

Questions regarding privacy practices, information security, student privacy, or suspected data incidents may be directed to:

North Sanpete School District

220 East 700 South
Mount Pleasant, Utah 84647
Phone: (435) 462-2485

Records Officer: Angela Thompson

For questions regarding public records, GRAMA requests, or records management.

Data Privacy Officer: Angela Thompson

For questions regarding student data privacy, FERPA, or educational records.

Security Officer: Sean Rawlinson

For questions regarding cybersecurity, information security, or suspected security incidents.

Changes to This Privacy Statement

The District reserves the right to update this Privacy Statement as necessary to reflect changes in technology, operations, legal requirements, or District practices.

The most current version of this Privacy Statement will be posted on the District website.

Legal Authorities

This Privacy Statement supports compliance with applicable federal and state laws, including:

- Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g;
- FERPA Regulations, 34 C.F.R. Part 99;
- Utah Government Records Access and Management Act (GRAMA), Utah Code Title 63G, Chapter 2;
- Utah student data protection provisions, Utah Code Title 53E, Chapter 9;
- Utah Government Data Privacy Act, Utah Code Title 63A, Chapter 19; and
- Applicable North Sanpete School District policies governing privacy, records management, information security, and data governance.