

NSSD EMPLOYEE BACK TO SCHOOL CALENDAR

2025 - 2026

DATE/TIME	EVENT	ATTENDEES	LOCATION
Jul 15 to Sept 30	Employee SafeSchools Online Training	Mandatory for All Employees (Complete Code of Conduct training before working with students)	https://nsanpete-ut.safeschools.com/login
Jul 28 10am	Employee Benefit Zoom Meeting A live introduction and Q&A on how to enroll in your new benefit package. A recording of this Zoom meeting will be available for you to review.	All Benefited Employees	Check District Email for Zoom Link Invitation
Jul 28-Aug 15 FINAL SUBMISSION DATE - AUG 15	Benefits Open Enrollment ALL BENEFITED EMPLOYEES ARE REQUIRED TO COMPLETE OPEN ENROLLMENT DUE TO CHANGES WITH BENEFIT CARRIERS - PLEASE PARTICIPATE IN THE LIVE ZOOM MEETING ON JUL 28 FOR INSTRUCTIONS AND A Q&A Amanda or Tammy will be available by phone (462-2485, Ext. 1813) or email (amorley@nsanpete.org , tammy@nsanpete.org) to answer questions and assist with enrollment.	All Benefited Employees	District Office
Jul 30 8am-4pm	Transportation Annual In-Service	Mandatory for All Transportation Employees	NSMS Auditorium (lunch provided)
Aug 4 9am-12pm	Secretaries Training	Secretaries	NSSD Board Room
Aug 4 2:30pm-4:30pm	Food Service Manager Meeting	Food Service Managers	NSSD Board Room
Aug 5 8am-10am	Custodial Training	All Custodians, Sweepers, Grounds, and Maintenance Employees	NSSD Board Room
Aug 5 2:30pm-4:30pm	Food Service Cashier Training	All Food Service Cashiers	NSSD Board Room
Aug 6 8am-2pm	Food Service Opening Training	All Food Service Staff	NSSD Board Room and SSSD (Manti)
Aug 7 8am-3pm	New Teacher Training	New Certified Employees	NSSD Board Room (lunch provided)

Aug 8 8am-3pm	New Teacher Workday	New Certified Employees	Individual Classrooms
Aug 11 8am-8:30am 8:30am-10am 10am-10:30am	Opening Institute <ul style="list-style-type: none"> • Business • TBRI Training for Education Support Personnel • Benefit Information for all benefited staff • Cinnamon Rolls 	Mandatory for All District Employees with the exception of substitutes	NSHS Auditorium
Aug 11 10:00am-12pm	Benefits Fair	All District Employees	NSHS Commons
Aug 11 6:30 pm Gates Open	Opening Social (Click on link to view flyer) DRIVE-IN MOVIE NIGHT FLYER	All District Employees Each employee can bring their family in one car for free admission to the movie. Additionally, each employee will receive a \$10 food voucher for the snack bar.	Basin Drive-In 680 North State Mt. Pleasant, UT
Aug 12 7:30am-10:30am	Transportation Physical Assessments and Bus Prep	All Transportation Employees - Mandatory	Bus Shop
Aug 12 8am-12pm	Photos for Staff ID Badge	District Office Staff, Substitutes, and Transportation Staff	District Office Basement
Aug 12 9am-10am	Substitute Orientation	Mandatory for All Substitutes	NSSD Board Room Please note venue change from previous years
Aug 14	School Starts	All Employees	All Schools
Aug 15	Lane Change Application Deadline Melanie will be available by phone (462-2485, Ext. 1818) or email (mlee@nsanpete.org) to answer questions and assist with applications.	Teachers Seeking a Lane Change	District Office
Aug 15 FINAL SUBMISSION DATE	Benefits Open Enrollment Deadline ALL BENEFITED EMPLOYEES ARE REQUIRED TO COMPLETE OPEN ENROLLMENT DUE TO CHANGES WITH BENEFIT CARRIERS	All Benefited Employees	District Office
Aug 21, 3-4pm OR Sept 9, 3-4pm (choose one)	New Hire Orientation for Education Support Personnel (Non-Benefited)	Mandatory for All Newly Hired Non-Benefited Employees	District Office