

POSITION ANNOUNCEMENT

NORTH SANPETE SCHOOL DISTRICT

Position Title: ESL Paraprofessional (Teacher Assistant)

Employment Status: Part-Time – 5.75 hours per day M-F

Location: North Sanpete High School

Position Summary

The ESL Paraprofessional provides instructional and language acquisition support to multilingual learners (English Learners) under the supervision of a certified ESL teacher and building administrator. The paraprofessional works with individual students and small groups to reinforce English language development, support classroom instruction, and promote academic success while fostering an inclusive and culturally responsive learning environment.

Essential Duties and Responsibilities

- Assist the ESL teacher in providing instructional support to English Learners in listening, speaking, reading, and writing.
- Reinforce language development skills through individual and small-group instruction.
- Support English Learners in general education classrooms by clarifying directions and reinforcing academic concepts as directed by the classroom teacher and ESL teacher.
- Help prepare instructional materials and classroom resources that support English language acquisition.
- Encourage student participation, confidence, and independence in academic settings.
- Monitor student progress and provide feedback to the ESL teacher.
- Assist with language assessments, data collection, and documentation as assigned.
- Support communication between school staff and multilingual families within district guidelines and as directed by the ESL teacher or administrator.
- Promote a welcoming and inclusive environment that values students' linguistic and cultural backgrounds.
- Supervise students during assigned duties, including lunch, hallways, arrival, dismissal, and other school activities.
- Maintain confidentiality of student records and information.
- Participate in professional development related to multilingual learners, instructional strategies, and district initiatives.
- Perform other duties as assigned.

Qualifications

- High school diploma or GED required.
- Associate degree, completion of 48 college credit hours, or successful completion the Praxis test.
- Experience working with multilingual learners or students from diverse cultural backgrounds preferred.
- Bilingual proficiency is preferred but not required unless specified for the position.
- Ability to work collaboratively with teachers, administrators, families, and support staff.
- Strong communication, organizational, and interpersonal skills.
- Ability to maintain confidentiality and professionalism.

Knowledge, Skills, and Abilities

- Understanding of second language acquisition and strategies for supporting English Learners.
- Ability to implement instructional activities under the direction of certified staff.
- Knowledge of culturally responsive instructional practices.
- Ability to build positive relationships with students and families from diverse backgrounds.
- Strong organizational skills and attention to detail.
- Basic proficiency with educational technology and digital learning platforms.

Working Conditions

- School classroom and campus environment.
- Frequent standing, walking, bending, and lifting.
- Daily interaction with students, staff, and families.
- May work in multiple classrooms.

Salary

Salary is based on the district's approved paraprofessional salary schedule.

*****This is a non-benefited position.*****

Application Process

Closing Date: Open Until Filled

Please go to our new [Applicant Portal](#) and create an account or sign-in to apply for these positions.

*****Once you set up your account in our applicant portal, you will need to then go in and apply for the position(s) you are interested in. If you do not receive a confirmation email after you apply for a position, please try re-applying. If you don't receive a confirmation email, you did not apply correctly.*****

North Sanpete School District is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition, or disability.