

POSITION ANNOUNCEMENT

NORTH SANPETE SCHOOL DISTRICT

Bus Drivers & Substitute Bus Drivers

Join Our Transportation Team!

North Sanpete School District is seeking dependable, safety-minded individuals to serve as **Bus Drivers** and **Substitute Bus Drivers**. If you enjoy working with students and want to make a positive impact in your community, we encourage you to apply. We provide a supportive work environment and training opportunities for qualified candidates.

Position Summary

Bus Drivers are responsible for safely transporting students to and from school, extracurricular activities, and school-sponsored events while maintaining a safe, respectful, and positive environment on the bus.

Substitute Bus Drivers provide transportation coverage as needed for regular routes, and other district transportation needs.

Essential Duties and Responsibilities

- Safely operate a school bus in accordance with Utah state laws and district policies.
- Conduct required pre-trip and post-trip vehicle inspections.
- Transport students safely to and from school, activities, and events.
- Maintain appropriate student behavior and ensure a safe riding environment.
- Follow established routes and schedules while adapting to changing traffic or weather conditions.
- Communicate effectively with students, parents, school staff, and transportation supervisors.
- Report accidents, incidents, maintenance concerns, and student discipline issues promptly.
- Maintain accurate transportation records and required documentation.
- Attend required meetings and training sessions.

Minimum Qualifications

- High school diploma or equivalent preferred.
- Must be at least 21 years of age.
- Acceptable driving record.
- Successful completion of required background check, drug screening, and all state and federal employment requirements.
- Ability to work well with children and maintain professionalism under varying situations.

Preferred Qualifications

- Previous school bus or commercial driving experience.
- Valid Utah Commercial Driver License (CDL) with Passenger (P) and School Bus (S) endorsements, or the ability to obtain required licensing and endorsements through district-sponsored training.
- Current Department of Transportation (DOT) Medical Examiner's Certificate or ability to obtain one.
- Strong communication and customer service skills.
- Dependable attendance and punctuality.
- Ability to remain calm and make sound decisions in emergency situations.

Physical Requirements

- Ability to safely operate a commercial vehicle.
- Ability to assist students entering and exiting the bus when necessary.
- Ability to sit for extended periods and occasionally lift up to 50 pounds.
- Ability to work in evenings and in varying weather conditions.

Compensation & Benefits

- Wage based on district salary/hourly schedule.
- Paid training for qualified applicants seeking CDL certification.
- Supportive team environment and ongoing professional development.

*****These are non-benefited positions.*****

Application Process

Closing Date: Monday, August 10th @ 3:00 pm

Please go to our new [Applicant Portal](#) and create an account or sign-in to apply for this position.

*****Once you set up your account in our applicant portal, you will need to then go in and apply for the position(s) you are interested in. If you do not receive a confirmation email after you apply for a position, please try re-applying. If you don't receive a confirmation email, you did not apply correctly.*****

North Sanpete School District is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition, or disability