Heart of America Johnson Clinic welcomes new and returning patients. Our goal is to provide quality individualized medical care in a timely manner. We would like to remind you of our clinic policy regarding appointments and late check in's.

## **Appointments**

Please be courteous of others and be on time for your scheduled appointment. We ask that you arrive 15 minutes before your appointment time to allow time for parking, checking in and visits to the bathroom. This will also allow our staff time to complete necessary steps to prepare you for your scheduled appointment.

## Late

If you arrive late, we may find it necessary to reschedule your appointment to another date and time. If you think you may be more than 15 minutes late for your scheduled arrival time, please call our office, 701-776-5235, as soon as possible so we can verify that we will still be able to accommodate you or if we need to reschedule your appointment.

## **How to Cancel Your Appointment**

To cancel appointments, please call 701-776-5235, and ask for the appointment desk or use the *My Health patient portal*.

"To deliver compassionate care by advancing the physical & spiritual wellbeing of the communities we serve through smart medicine & exceptional service."

