

MINUTES OF QMPBC TRUSTEES COMMITTEE MEETING HELD IN THE CLUBHOUSE ON TUESDAY 24TH MARCH 2025 AT 6:30PM

1. Chairperson's comments.

Chairperson GA called the meeting to order, commencing at 6:27 pm.

2. Establish a quorum.

Quorum established, 11 attendees – Dave Walters, Gill Aspinall, John Ventham, Dick Hogg, Mal Muggleston, Paul Eggleston, Andy Thomson, Steve Walton, Kath Rothera, Stephen Smith, Julie Burle.

3. Apologies.

Received from Barbara Lindsey.

4. Approve minutes from last meeting (3rd February 2025).

The minutes were approved as a true record, proposed by JV seconded by DW. Approved by meeting.

5. Matters arising from that meeting not included in the agenda.

a) Future development of the club

JV reported on progress with the cabin. A heritage statement was required and had been submitted. Landlord's provisional verbal consent had been given re erection of the additional structure on site. With regards to interior furniture a visit had been made to Barlestone bowls club who were closing and selling off items. Bids, set at an average of levels suggested by members that had viewed the items had been made and accepted. Items including benches, storage cabinet, tables, chairs, coat hangers, etc, etc. It was thought that the new facility would be well utilised as additional changing facilities.

Longer term plans for development of the main clubhouse were reported as in progress with the architect to present proposals in the future.

b) Alteration of club rules

DH had circulated change proposals to trustees. Comments were made that there may not be any requirement for 'wholesale' changes, discussion took place on how to address the issue. It was suggested that the most critical be addressed first. Initially the topic of bar licence should be investigated to ensure the club held the correct type. Again it was suggested the issue be addressed in smaller amounts, DH to propose a sequence.

c) Ditches/board

DH mentioned in house proposals which hadn't been developed yet received from Dave Radley and Keith Harrington. JV informed enquiries are taking place on grant application for the cost of work by contractors.

d) Management of club hire

AT reminded a volunteer to fill this role is still required. Already there is need to respond to enquiries.

e) Thatch door

SW reported that some remedial work had been carried out to improve matters. Also that there is some rot at the bottom of the door that will need tackling in the future.

f) Equipment shed

A modified quote is being obtained to include blanking off of sides. Repair to be arranged, to the cost of £1k as agreed at the last meeting.

g) Markers' course

KR reported that a replacement form was needed. To be addressed in the future.

h) Big Bowls Weekend

MM informed the dates as 23rd to 25th May 2025, with the club registered with Bowls England. The

main day being Sunday 25th May. Initial plans in place and it was discussed how to encourage attendance – advertising banner, music loud speakers, etc? Possible visit from Bowls England or Bowls Leicestershire representatives?

i) Manning the bar

SS stated there are 4 ‘major’ key-holders – BL, SS, Pete Broughton and DH. With 2 ‘helpers’ Vicki Bustin and Jean Willson. The meeting stressed the urgent need for additional people, action SS.

j) First Aid course

DW had looked at prices/costs. It was thought that the requirement is a minimum of 3 trained people. Would the training cost be covered by the club? Sample costs found so far £97.70/person, minimum. The possibility of hiring a trainer and spreading the cost amongst an arranged audience (as had been carried out in the past) to be investigated.

6. Finance.

a) Treasurer’s report.

JV reported on utility costs, some of which had reduced. Clubhouse heating thermostat set at 23 degree C, it was agreed this could be reduced. Many expenses had come due recently, income from Friday events and bar takings were essential. A tree survey had been carried out with generally ok results.

7. Property

No new issues to raise.

8. Sign on day - 29th March 2025

AT sated he may be present. MM offered to help and JV to attend to accept payments.

9. Correspondence

Peter Swan injury reported.

10. Other officer reports:

Club secretary.

Nothing to report.

Housekeeper.

Position not filled.

Property maintenance officer

Nothing outstanding to report. Noted that a new clubhouse key safe had been installed and is in use.

Ladies’ secretary.

SS reported for BL that a meeting had been held. Club had been drawn against Brush in the club championship competition.

Men’s secretary.

Draw is taking place for county competitions, noted low entry for Leamington competitions. Inter club mixed competition Leicester vs Northants – any members wanting to be considered?

Mixed secretary.

Position not filled.

Bar manager.

See comments at item 5 i. Review of prices to be carried out. JV requesting statements on credit card expenditure.

Health & safety officer.

Nothing to report.

Development officer.

MM informed handbook advertisers as last year with future possibilities being investigated. White Hart possible future involvement.

Ladies' safe guarding officer.

Not present at this stage.

Men's safe guarding officer.

Bowls England safeguarding newsletter been received.

11 A O B

JV reported possible 'new' short mat be made available ex Barlestone.

DH stated that the green was not in a good condition due to disease in autumn 2024.

DH requested approval to allocate Sumup donation of £75 received (due to their availability error) to the president's charity. Approved by meeting.

DW stated that any income from an imminent wake also be allocated to the charity.

12. Close meeting

Meeting closed 7:55pm.

Next meeting planned as Monday 12th May 2025, 6:30pm start.

DH 31.03.25