

MINUTES OF QMPBC TRUSTEES COMMITTEE MEETING HELD IN THE CLUBHOUSE ON TUESDAY 3RD FEBRUARY 2025 AT 6:30PM

1. Chairperson's comments.

Chairperson GA called the meeting to order, commencing at 6:35 pm.

2. Establish a quorum.

Quorum established, 9 attendees – Dave Walters, Gill Aspinall, John Ventham, Dick Hogg, Mal Muggleston, Paul Eggleston, Andy Thomson, Steve Walton, Kath Rothera.

3. Apologies.

Barbara Lindsey, Stephen Smith, Julie Burle.

4. Approve minutes from last meeting (23rd October 2024).

The minutes were approved as a true record, proposed by AT seconded by DW. Approved by meeting.

5. Matters arising from that meeting not included in the agenda.

a) Annual Presentation Dinner

Chairperson GA expressed praise to Dave Walters and Carol Kenneth for the superb arrangements at the 2024 event, which resulted in a very enjoyable evening. DW commented that there could/should be changes to the 2025 event (by whoever organises it) to 'keep it fresh'.

b) Future development of the club

JV had circulated proposals by email prior to the meeting but some trustees had not received them. The proposals were reviewed at the meeting. They focussed on purchase and erection of a 5 metre by 4 metre chalet style building with a 1.8 metre canopy to be situated adjacent to the flagpole. This will be known as 'THE CABIN'. The building to be aimed at providing additional changing facilities. Due to costs and availability of existing, toilet facilities are not to be included. The reason for creating and acting on this development was in response to requests from members for additional changing space and the approval from Charnwood Council of a £20k grant. Plans for electricity supply at a capacity required were discussed and agreed also the requirement for furniture was addressed. With regards to timing, planning application and approval will be required, also approval from the landlords so the completion date is not clear. The total expenditure has been established as £27k so the trustees were requested to approve £7k expenditure from club funds, this was agreed by committee.

c) Alteration of club rules

DH again informed no progress on proposals. To be presented in the future.

d) Ditches/board

JV informed enquiries are taking place on grant application for the cost of contractor's work. DH stated costed proposals have been produced by two members which are being followed up. This would involve installation by members.

e) Management of club hire

AT informed he regularly vetted requests and ruled out those that couldn't be met. Those requests that were possibilities had previously been developed by Vicki Bustin in her housekeeper role. The task not being owned currently. JV referred to a job/role profile that had been created and asked that a further request for someone to fill the role be circulated.

f) George Wright offer

DW to follow up offer of 'mechanical' bowling arm assistance.

g) Thatch door

Inspection and repair to be investigated, SW.

h) Equipment shed

Roof leaks have caused damage to roof supporting boards. Two quotes for repair have been

obtained with costs varying due to extent of repair quoted. Also it was stated repair to shed sides and back were required. Repair expenditure up to a value of £1k was approved by committee.

6. Finance.

a) Treasurer's report.

JV reported that gift aid payout of £900 from the government had been received. Some funds have been transferred from the current account to an investment account in order to accrue interest. High gas usage costs in December were noted – maybe due to the low outside temperatures experienced.. DW stated a fixed thermostat and PIR sensor had been fitted to help minimise costs.

7. Property

No new issues to raise.

8. Sign on day - 29th March 2025

AT encouraged on line applications. Arrangements for on site applications made for 29th March am.

9. Bowls Leicestershire Registration

AT informed Bowls Leicestershire were chasing completed registrations for the year, these were not yet submitted due to club registration not yet being completed. He stated he would only be registering those who are definitely planning to rejoin, with submitting any additional once known.

10. Club competitions

Jeff Howells had put forward some thoughts and comments (from a meeting with representatives of the ladies committee) re arrangements for 2025 club competitions. These were considered by the trustee committee. SS had commented by email that the points should be decided by the sub committees as they are relating to playing issues. The trustee committee addressed the issues raised because some were financial considerations.

Costs for 2024 were informed as £400 entry fees, plus £170 from Sunday events with expenditure as £700. Fees agreed to be increased to £4/entry.

Suggestion to include option on entry form re memento or certificate for winners and runners up. Maybe to have annual runner up trophies.

Club finals dates to be 30th and 31st August 2025.

It was disagreed that any matches should be decided by 'the toss of a coin'. Competition secretaries to arbitrate where required.

Contact information for entrants to be included on the competition draw form.

11 Markers' course

DW commented that markers course could be carried out indoors, KR said she could help.

Proposals on carrying out training to be created and publicised. JV informed of a set of instruction in existence which he would pass on.

12 Correspondence

Information on QMPBC events to be passed on to Jeff Howells.

13. Other officer reports:

Club secretary.

Nothing to report.

Housekeeper.

Position not filled.

Property maintenance officer

Repositioning of towel dispenser requested.

Ladies' secretary.

Not present.

Men's secretary.

Not present.

Mixed secretary.

Position not filled.

Bar manager.

Not present.

Health & safety officer.

Nothing to report.

Development officer.

MM described preparations and timings for future events. Also informed of additional sponsorship opportunities. Plus distributed 'Big Bowls Weekend' fliers that will be circulated.

Ladies' safe guarding officer.

KR reported that additional safeguarding information is being circulated by Bowls Leicester in the near future.

Men's safe guarding officer.

Nothing to report.

14 A O B

JV raised the issue of manning of the bar due to recent illness. It was suggested that additional people were required. To be reviewed.

DW stated the club needed first aid cover, that training needs to be organised. AT to put out a request for volunteers.

GA suggested that she would like to arrange a coffee morning for her charity. Details to be circulated.

15. Close meeting

Meeting closed 8:26pm.

Next meeting planned as Monday 24th March 2025.

DH 08.02.25