



2026 Primary Canvassing Board Meeting
Minutes for Orientation Meeting
July 1, 2026, at 3:00 pm

Meeting was called to order at 3:00 pm by Judge Higginbotham. The meeting was held in the Canvassing Board Room, James S. Page Governmental Complex, 96135 Nassau Place, Yulee, Florida.

Canvassing Board members present were:

Supervisor of Elections Adkins, Board of County Commissioner Farmer, and Judge Higginbotham.

Canvassing Board alternate members present were:

Clerk of Court Keiter and Magistrate Wallace.

Canvassing Board observers for the political parties present were:

Democratic Executive Committee Observer Carla Voisard.

The following Supervisor of Elections (SOE) staff members were present:

Matt Edgington, Scott Miller, and Maria Pearson.

Supervisor Adkins advised that the meeting notice was posted on the www.VoteNassauFL.gov website, at the building entrance, and in the local newspapers.

No members of the public were present to be heard.

Supervisor Adkins reviewed the requirement for the Canvassing Board Affidavit and Acknowledgment of FS 101.23 & 101.5614. Judge Higginbotham verified that all persons present had signed in, were issued a badge, and submitted their Canvassing Board Affidavits.

Supervisor Adkins presented the proposed 2026 Canvassing Board Criteria and Rules for Determining Voter Intent. Motion was made and seconded to adopt the proposed 2026 Canvassing Board Criteria and Rules for Determining Voter Intent. Motion carried unanimously.

Supervisor Adkins reviewed the 2026 Canvassing Board schedules and notices for the Primary and General elections, as well as the attendance requirements for each meeting.

Supervisor Adkins advised we would be using the new Enhanced Ballot and Remake software for duplicating ballots and provided a brief overview of the process. Motion was made and seconded to adopt the proposed Duplication Procedures for the 2026 Elections. Motion carried unanimously.



2026 Primary Canvassing Board Meeting
Minutes for Orientation Meeting
July 1, 2026, at 3:00 pm

Motion was made and seconded to adopt the proposed Public Participation Policy for the 2026 elections. Motion carried unanimously.

Signature training requirements were reviewed

The following publications were reviewed by the Canvassing Board:

- DSDE 0019 Logic and Accuracy Test
- DSDE 0020 CB Members Membership & Activities
- FSE Canvassing Board Manual
- DSDE 0011 Post-Election Audit
- Nassau County Precinct Map
- Nassau County Precincts & Polling Locations
- DSDE 0010 Recount Process

The meeting was adjourned at 3:56 pm.