

You are required to file these added forms if you are filing an action in the **SCIOTO** County Court of Common Pleas Juvenile Division:

- **Petition for Custody**

JU Form 1	Scioto County Juvenile Court Cover Sheet	Tells the Court basic information about the child, the parents, and who is filing the action.
JU Form 4	Statement of Understanding for Legal Custody	Read and sign this if you are intending to be the legal custodian of the child
JU Form 5*	Acknowledgment, Consent, and Waiver of Service and Notice of Hearing	Read and sign this if you are the child's parent or current custodian and you agree to give custody to someone else and you agree that you do not need a hearing in front of the Judge.
JU Form 9	Filing Fee Payment Plan	Give this form to the Clerk if you have filed a Civil Fee Waiver Affidavit and Order.
JU Form 11-A	Agreed Judgment Entry of Custody	If you have completed JU Form 5, submit this form.
JU Form 10-A (Complaint for custody)	Entry granting Temporary Emergency Order of Custody	Submit this form if you have requested a temporary emergency custody order. Leave the hearing date/time blank. The court will fill out if granted.

***Must be signed in front of a Notary who will administer and Oath**

INSTRUCTIONS:

- **All forms must either be typed or printed in ink. You must fill out the forms before taking them to the court. The Court staff will not help you complete the forms.**
- **Once you have completed the main packet and these additional forms, you will take all the forms (and copies) to the Clerk's office to file.**

SCIOTO COUNTY JUVENILE COURT COVER SHEET

1. Child's Full Name:

First Middle Last

2. Child's DOB:

Month Day Year

3. Child's SSN: _____

4. Mother's Name:

First Middle Last

5. Mother's DOB:

Month Day Year

6. Father's Name:

First Middle Last

7. Father's DOB:

Month Day Year

8. Petitioner's/Movant's Name:

First Middle Last

9. Petitioner's/Movant's Address:

10. Petitioner's/Movant's DOB:

Month Day Year

11. Petitioner's/Movant's Phone Number: (_____)_____

**IN THE COURT OF COMMON PLEAS
SCIOTO COUNTY, OHIO
JUVENILE DIVISION**

IN THE MATTER OF:

CASE NO. _____

Minor Child

JUDGE ALAN LEMONS

STATEMENT OF UNDERSTANDING FOR LEGAL CUSTODY

Pursuant to R.C. 2151.353(A)(3), a person who is proposed as or intends to obtain legal custody of a child may only be awarded custody if he/she has signed a statement of understanding containing the following provisions:

1. It is my intent to become the legal custodian of _____.
2. I am able to assume legal responsibility for his/her care and supervision.
3. I understand that legal custody is intended to be permanent in nature.
4. I understand that I will be responsible as the custodian for the child until the child reaches the age of majority.
5. I understand that my responsibility will continue beyond the age of majority as long as the child is still in school.
6. I understand that the parents of the child have residual parental rights, privileges, and responsibilities, including, but not limited to, the privilege of reasonable visitation, consent to adoption, the privilege to determine the child's religious affiliation, and the responsibility for support.
7. I understand that I must be present in Court for the dispositional hearing in order to affirm my intention to become legal custodian, to affirm that I understand the effect of custodianship before the Court, and to answer any questions that the Court or any parties to the case may have.

Proposed Legal Custodian

Date

Attorney for Proposed Legal Custodian

Date

IN THE COURT OF COMMON PLEAS
SCIOTO COUNTY, OHIO
JUVENILE DIVISION

IN THE MATTER OF:

CASE NO. _____

JUDGE ALAN LEMONS

Minor Child

Acknowledgment, Consent,
Waiver of Service and
Notice of Hearing

1. I, _____, am the _____ of
your name how you are related to the child
the minor child, _____, DOB _____.
child's name child's date of birth

2. My mailing address is _____
_____.

3. I hereby acknowledge that I understand that a grant of **legal custody** is intended to be **permanent** in nature and a Court cannot modify or terminate an order granting legal custody unless it finds, based on facts that have arisen since the order was issued or that were unknown to the Court at that time, that a change has occurred in the circumstances of the child or the person who was granted legal custody, **and** that modification or termination of the order is necessary to serve the best interest of the child.

4. I have received and/or reviewed the Petition for Custody or Motion to Modify Custody filed in this case.

5. I knowingly and voluntarily consent to the granting of **legal** custody to _____ as I believe it to be in the best interest of the child.

6. I am over 18 years of age, am not under a disability or duress and I hereby waive service of process, summons and notice of hearing.

7. I waive my right to an oral hearing.

Signature of parent or custodian

Sworn to before me and subscribed in my presence this _____ day of _____,

20____.

Notary Public

SCIOTO COUNTY JUVENILE COURT

602 Seventh Street
Portsmouth, Ohio 45662

Name _____

Case Number _____

Address _____

Phone _____

FILING FEE PAYMENT PLAN

I understand that the filing fee for the above case(s) is \$ _____. I acknowledge that I have sworn under oath that I am unable to pay the total filing fee. By signing this document I agree to pay a \$50.00 deposit at this time and \$50.00 per month by the fifth (5th) day of each month until the filing fee is paid in full. I understand that failure to make payments as agreed may result in this matter being dismissed. (If appointment of a guardian ad litem is requested by the parties or deemed appropriate by the Court, an additional fee may be required.)

Total filing fee required \$ _____

Date of Deposit _____

Remaining Balance \$ _____

Your next payment of \$50.00 is due by _____ and \$50.00 monthly payments shall continue to be paid by the fifth (5th) day of each month until paid in full.

Petitioner

Date

Deputy Clerk

IN THE MATTER OF:

CASE NO. _____

Minor Child

ORDER

The Court finds the above payment schedule is appropriate and hereby approves the payment schedule and makes it the **ORDER** of the Court.

ALAN LEMONS, JUDGE

**IN THE COURT OF COMMON PLEAS
SCIOTO COUNTY, OHIO
JUVENILE DIVISION**

IN THE MATTER OF:

CASE NO. _____

child's name

JUDGE ALAN LEMONS

MINOR CHILD – CUSTODY

**AGREED JUDGMENT
ENTRY OF CUSTODY**

This matter is before the Court on the Petition for Custody filed by _____
_____ pursuant to §2151.23(A)(2) of the Revised Code. The Petitioner
alleges that the minor child is not a ward of another court in this state and it is in the minor
child's best interest for the Petitioner to be granted legal custody.

The Court finds that the necessary parties have consented to the granting of the Petition
for Custody and have waived the right to service of process, summons and notice of hearing and
the right to an oral hearing. The Court deems the consent a contractual relinquishment of
custody.

Based on the agreement of the parties, legal custody of the minor child, _____
_____, d.o.b. _____, is granted to the Petitioner(s),
_____.

The consenting parties shall have parenting time/visitation with the minor child. The
parenting time/visitation shall be as agreed by the parties. If the parties are unable to agree, the
parenting time/visitation shall be governed by Rule 12 of this Court's Local Rules, a copy of
which is attached hereto.

Any public benefits or child support for the minor child shall be redirected to the
Petitioner. If there is a current child support order, the Petitioner shall provide a copy of this
Entry to the Scioto County Child Support Enforcement Agency (CSEA) upon receipt of the
Entry. Child support may be established or modified by the CSEA.

Costs assessed to the Petitioner.

The Court ORDERS that a copy of this Entry be served upon Respondent(s):

Name

address

Name

address

Name

address

ALAN LEMONS, JUDGE

NOTICE OF FINAL APPEALABLE ORDER

The parties hereto are notified that this is a final appealable order and any appeal from this Judgment Entry must be timely filed pursuant to App.R. 4(A) within thirty (30) days of the later of entry of the judgment or order appealed, or in a civil case, service of the notice of judgment and its entry if service is not made on the parties within the three-day period in Rule 58(B) of the Ohio Rules of Civil Procedure.

Copies of the foregoing Judgment Entry, which may be a final appealable order, were served upon counsel of record and all unrepresented parties hereto on the date listed below.

Clerk of the Scioto County Common Pleas, Juvenile Division

_____, Deputy Clerk

Date: _____

**IN THE COURT OF COMMON PLEAS
SCIOTO COUNTY, OHIO
JUVENILE DIVISION**

IN THE MATTER OF:

CASE NO. _____

child's name

JUDGE ALAN LEMONS

MINOR CHILD – CUSTODY

**ENTRY GRANTING
TEMPORARY EMERGENCY
ORDER OF CUSTODY**

This matter is before the Court on the request for temporary emergency custody contained in the Petition for Custody filed by _____ pursuant to §2151.23(A)(2) of the Revised Code.

The Court finds that the allegations by the Petitioner(s) warrant the issuance of an ex parte order of temporary emergency custody and the same is in the best interests of the child.

The Court ORDERS that temporary emergency custody of the minor child,

_____, is granted to the Petitioner(s),
_____, pending the further order of the Court.

This matter shall come before the Court for a probable cause hearing on the issuance of the ex parte order on _____ at _____ before Judge Alan Lemons/Magistrate Rebecca L. Bennett.

The Court ORDERS that a copy of this Entry be served upon Respondent(s):

Mother or other party to be served

address

Father or other party to be served

address

Other party to be served

address

ALAN LEMONS, JUDGE