

**You must file these added forms if you are filing an action in the **Guernsey** County Court of Common Pleas Domestic Relations Division:**

**FIRST:** If you do not already have a child support order and you are not living with the other parent, you must first go to the CSEA and get an order of child support before filing your complaint for divorce or petition for dissolution. If you have an emergency issue and need to file right away, you should talk to an attorney.

|                                    |   |
|------------------------------------|---|
| Personal Identifiers               | This form gives the Court information about you and the other party, and your children (if applicable)    |
| Notice to Attend parenting seminar | Information and application to apply for the required separating parents class.                           |
| Notice of Filing                   | This form gives the Court notice that you have given the Clerk an application for child support services. |
| Notice of Change of Address        | Use this if you need to give the Court your new address   |

**INSTRUCTIONS:**

- **All forms must either be typed or printed in ink. You must fill out the forms before taking them to the court. The Court staff will not help you complete the forms.**
- **Once you have completed the main packet and these additional forms, you will take all the forms (and copies) to the Clerk's office for filing.**

**COURT OF COMMON PLEAS  
GUERNSEY COUNTY, OHIO  
DOMESTIC RELATIONS DIVISION  
CIVIL & CRIMINAL DIVISIONS**

|  |   |
|--|---|
| _____, )<br>PLAINTIFF/PETITIONER )<br>vs )<br>_____, )<br>DEFENDANT/PETITIONER ) | Case No. _____<br><br><b>PERSONAL IDENTIFIERS</b> |
|--|---|

**Pursuant to Ohio Rule of Superintendence 45(D)(1):** 'When submitting a case document to a Court or filing a case document with a Clerk of Court, a party to a judicial action or proceeding **shall OMIT personal identifiers from the document.** Pursuant to Ohio Rule of Superintendence 44(H), "*personal identifiers*" means social security numbers, except for the last four digits; financial account numbers, including but not limited to debit card, charge card, and credit card numbers; employer and employee identification numbers; and a juvenile's name in an abuse, neglect, or dependency case, except for the juvenile's initials or a generic abbreviation such as "CV" for "child victim."

The following information is considered to be the confidential "personal identifiers" in this case, which will then be omitted from other documents filed in this case.

| <u><b>NAME OF PLAINTIFF/PETITIONER</b></u> | <u><b>NAME OF DEFENDANT/PETITIONER</b></u> |
|--|--|
| SSN: _____                                 | SSN: _____                                 |
| DOB: _____                                 | DOB: _____                                 |
| # of Marriages: _____                      | # of Marriages: _____                      |
| <b>Financial Account Information</b>       | <b>Financial Account Information</b>       |
| _____                                      | _____                                      |
| _____                                      | _____                                      |
| _____                                      | _____                                      |

**CHILDREN:**

| NAME  | DATE OF BIRTH | SOCIAL SECURITY # |
|-------|---------------|-------------------|
| _____ | _____         | _____             |
| _____ | _____         | _____             |
| _____ | _____         | _____             |

(For more than two children, use additional form)

|                 |                 |
|-----------------|-----------------|
| Attorney: _____ | Attorney: _____ |
|-----------------|-----------------|

**EXHIBIT D**

IN THE COURT OF COMMON PLEAS

GUERNSEY COUNTY, OHIO

**N O T I C E**

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Plaintiff/Petitioner

Vs.

CASE NO. \_\_\_\_\_

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Defendant/Petitioner

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TO: \_\_\_\_\_

You are hereby notified that in accord with Guernsey County Local Court Rule 19.07, you are required to attend an educational seminar for separating parents.

A copy of the pertinent provisions of this Rule is attached, along with a brochure provided by the Family Resource Center.

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Teresa Dankovic, Clerk of Courts

## How It Works



### REGISTER ONLINE

Select your online parenting class, create an account and pay using any major credit/debit card for instant access.



### ATTEND PROGRAM

Interactive classes allow you to progress at your own pace, you are able to pause and resume based on your schedule without losing your information.



### COMPLETE EXAM

Review a series of multi-choice questions related to the subject chosen. You may retake the exam for free until you receive a passing score.



### RECEIVE CERTIFICATE

Certificates are free and available for immediate download upon completion of your online class.

## REGISTER NOW

[www.OnlineParentingPrograms.com](http://www.OnlineParentingPrograms.com)

## ¿Cómo Funciona ?



### Regístrate En Línea

Selecciona tu clase de Crianza, en línea crea una cuenta y paga utilizando cualquier tarjeta de crédito/débito para acceso inmediato.



### Asiste a las Clases

Las clases interactivas te permiten progresar a tu ritmo, puedes iniciar y cerrar la sesión del curso de acuerdo con tu horario sin perder la información.



### Examen Final

Revisa la serie de preguntas de selección múltiple relacionadas al tema elegido. Puedes volver a tomar el examen gratuito hasta que consigas obtener la calificación de aprobación.



### Recibir El Certificado

Los certificados son gratuitos y están disponibles para descargarlos de inmediato.

## Testimonials

*This should be a required class judges mandate for all parents going through a divorce. It had detailed information, great suggestions and was well put together. I have truly become a better co-parent for the sake of our child.*

(Online Co-Parenting Class)

George, CA

*Being a victim of domestic violence I did not feel comfortable in a room with men. I was able to do this class at my own pace and therefore it became easier to understand and retain. Thank you for your program.*

(Online Parenting Without Conflict Class)

Julie, WA

# Online Parenting Programs.com



Starting at:

**\$29.99**

- Online Co-Parenting Class
- Online High Conflict Co-Parenting Class
- Online Parent-Child Class
- Online Parenting Skills Class



Online  
Parenting  
Programs

[www.OnlineParentingPrograms.com](http://www.OnlineParentingPrograms.com)



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Parenting  
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### CORPORATE INFORMATION

Extended Learning Center, Inc.®

Customer Service

PO BOX 3804

Paso Robles, CA 93447

(866) 504-2883



Entirely online

Extended customer support

Affordable: starting at \$29.99

Low-income and indigent discounts

Immediate certificate of completion

Work at your own schedule and pace

## Online Parenting Skills Class

Starting at: **\$79.99** Low income discounts available

**12 & 24 Hour**  
Online Parenting Skills

### Class Options:

- ☐ Parenting Skills ages 0 - 7 (12 hour)
- ☐ Parenting Skills ages 7 - 13 (12 hour)
- ☐ Parenting Skills ages 13 - 18 (12 hour)
- ☐ Parenting Skills ages 0 - 18 (24 hour)

The online parenting skills class is designed for families facing challenges and provides parents a foundational understanding of basic skills in order to raise children from infancy to adulthood. Class meets requirements for parents who have been court-referred to attend a parenting skills class.

## Clase De Habilidades Parentales En Línea

Desde: **\$79.99** Descuentos disponibles para personas con bajos ingresos

**12 & 24 Horas En Línea**  
Habilidades Parentales

La clase de educación para padres en línea está diseñada para las familias con problemas y les proporciona a los padres una comprensión fundamental de las habilidades básicas para que puedan crecer a sus hijos desde la infancia hasta la edad adulta. La clase cumple con los requisitos para los padres a los que el tribunal les ordenó que asistieran a una clase de habilidades parentales.

### Discounts

available for  
military and  
low income

**REGISTER NOW**

[www.OnlineParentingPrograms.com](http://www.OnlineParentingPrograms.com)

Desde: **\$99.99** Descuentos disponibles para personas con bajos ingresos

**8 & 12 Horas En Línea**  
Crear a los Hijos sin Conflictos

La clase alto conflicto/gestión de la ira en línea de **New Ways for Families** es un curso de crianza compartida basado en habilidades diseñado por **Bill Eddy, LCSW, Esq.**, para las familias con posibles casos de conflicto durante la separación o el divorcio. Estas habilidades ayudan a los padres a proteger a los niños del conflicto ya que su familia se está reorganizando.

## Online High-Conflict / Anger Co-Parenting Class

Starting at: **\$99.99** Low income discounts available

**8 & 12 Hour**  
Online Parenting Without Conflict

The online high-conflict/anger class by **New Ways for Families** is a skills-based co-parenting course designed by **Bill Eddy, LCSW, Esq.**, for potentially high-conflict families during separation or divorce. These skills help parents protect their children from conflict as their family reorganizes in new ways. Also offering optional 4 hour Parent-Child Class.

## Clase Alto Conflicto/Gestión de la Ira En La Crianza Compartida En Línea

## Online Co-Parenting Class

Starting at: **\$29.99** Low income discounts available

**2, 4, 6, 8, 10 & 12 Hour**  
Online Co-Parenting Class

The online co-parenting/divorce class is a self-paced study, ideal for divorcing, separated or never married parents who have been recommended to attend a co-parenting class. Focus is on the children, as parents learn skills to avoid common mistakes and effectively work together with their co-parent.

Also offering optional 4 hour Parent-Child Class.

## Clase De Crianza Compartida En Línea

Desde: **\$29.99** Descuentos disponibles para personas con bajos ingresos

**8, 10 & 12 Horas En Línea**  
Crianza Compartida 2, 4, 6,

La clase de crianza compartida/divorcio en línea supone un estudio individual al ritmo del participante, ideal para los padres en divorcio, separados o nunca casados a los que se les recomendó que asistieran a un curso de crianza compartida. La clase se centra en los niños, ya que los padres aprenden técnicas para evitar los errores frecuentes y colaborar con el otro padre.



**EXHIBIT D**  
**IN THE COURT OF COMMON PLEAS**  
**GUERNSEY COUNTY, OHIO**

**NOTICE**

\_\_\_\_\_  
Plaintiff/Petitioner

Vs.

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Defendant/Petitioner

\_\_\_\_\_  
TO: \_\_\_\_\_

You are hereby notified that in accord with Guernsey County Local Court Rule 19.07, you are required to attend an educational seminar for separating parents.

A copy of the pertinent provisions of this Rule is below, along with brochures from the available, approved programs.

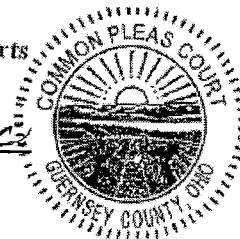
**19.07 Educational Program for Divorcing Parents: Family Matters – Divorce Education Sessions**

Within 45 days after filing of the petitioner or service of process, all parties in dissolutions, divorce or legal separation actions involving minor children, shall attend an educational seminar for separating parents which has been approved by the Court. No action shall proceed to a final hearing until the parties have complied with this Rule; however, non-compliance by a party to an action for divorce or legal separation who fails to file a responsive pleading shall not delay the final hearing. The mandatory attendance at the educational seminar may be waived by the court only upon written motion for good cause shown.

Each parent shall be responsible for registering prior to the seminar to be attended. A fee may be charged for the seminar by the agency administering the class.

Teresa A. Dankovic, Clerk of Courts

*Teresa A. Dankovic*



**EXHIBIT C-1**

IN THE COURT OF COMMON PLEAS

GUERNSEY COUNTY, OHIO

\_\_\_\_\_  
PLAINTIFF

VS.

CASE NO.: \_\_\_\_\_

\_\_\_\_\_  
DEFENDANT

NOTICE OF FILING

Pursuant to Local Rule 19.04(A)(2)(b), Plaintiff / Defendant has provided an application and release for IV-D services for the Clerk to provide to Guernsey County Child Support Enforcement. The same is not to be made part of the court file.

s/ \_\_\_\_\_

Printed name: \_\_\_\_\_

Counsel for: \_\_\_\_\_

Sup. Ct. Reg.#: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS  
GUERNSEY COUNTY, OHIO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plaintiff/Petitioner1**

**CASE NO:** \_\_\_\_\_

**Vs / And**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE OF CHANGE OF ADDRESS**

**Defendant/Petitioner2**

Now comes \_\_\_\_\_ and hereby notifies the Court that his/her address has/or will change effective \_\_\_\_\_. The new address is listed below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**

**CERTIFICATE OF SERVICE**

I hereby certify that a true copy of the foregoing Notice of Change of Address was served upon \_\_\_\_\_ at the address listed above by first class mail, postage prepaid on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Signature**