MOTION FOR VISITATION ONLY BY A GRANDPARENT OR OTHER RELATIVE

Use this packet if you meet the following:

- 1. You are a grandparent or other relative of a child.
- 2. A case has been filed or is pending in Juvenile Court regarding the child.

NOTE: You will file this case using the same case number as the current or prior case regarding the child in Juvenile Court

	Motion to Intervene	Asks the Court to let you become a party to the case.
	Motion for Parenting Time	Tells the court that you want them to grant you visitation with the minor children
Uniform Dom. Relations Affidavit #3*	Parenting Proceeding Affidavit	Tells the Court where the children have lived for the last five years and the names of the adults responsible for their care during the five-year period. (Or since birth if under age 5).
Uniform Dom. Relations 31/Juv. Form 10	Request for Service	Tells the Court where to send copies to the other party. *Certified Mail is the normal method of service.
OH Sup. Ct. Civil Form 20*	Civil Fee Waiver Affidavit and Order	Tells the Court you cannot afford to pay the filing fee.

^{*}Affidavits must be signed in front of a Notary who will administer an Oath

INSTRUCTIONS:

- All forms must either be typed or printed in ink. You must fill out the forms completely before taking them to the court. The court staff will not help you complete the forms.
- If you did not complete the poverty affidavit, there is a filing fee.
- After completing the forms, you must make copies before you file the forms, you will
 need one copy for each other party and one copy for yourself. The original documents
 will be filed with the Court.
- Once you file the forms, the Clerk will send you notice of any court dates. Attend all of these court dates.
- NOTE: if you move, call the Clerk with your new address.

IN THE COURT OF COMMON PLEAS COUNTY, OHIO JUVENILE DIVISION

IN THE MATTER OF:	Case No.
	JUDGE
Minor Child	Magistrate
	MOTION TO INTERVENE
Petitioner,	, requests that they be granted
permission to intervene in the above sty	yled case as a party pursuant to Ohio Rule of
Juvenile Procedure 2(Y) and Ohio Rule	e of Civil Procedure 24.
Ohio Rule of Juvenile Procedur	re 2(Y) defines a party as:

... a child who is subject of a juvenile court proceeding, the child's spouse, if any, the child's parent or parents, or if the parent of a child is a child, the parent of the parent, in appropriate cases, the child's custodian, guardian, or guardian ad litem, the state, and any other person specifically designated by the court.

The Supreme Court of Ohio instructs courts to use Civ.R.24 "as guidance" to the trial court in juvenile custody proceedings when deciding whether to grant a Motion to Intervene. *In the Matter of R.R.*, 2017-Ohio-8928, 88 N.E.3d 969 (4th Dist.), ¶¶21, 23. See also *In re T.H.*, 5th Dist. Muskingum County, 2016-Ohio-7310, 2016 WL 5940833, ¶27. In deciding a Motion to Intervene in a juvenile case, the court must look to whether intervention is in the best interest of the children. *Id.* at ¶29.

Civil Rule 24 provides for (A) Intervention or right and (B) Permissive intervention:

Civil Rule 24(A) allows intervention as of right for parties possessing a legal interest or a right in the care and custody of a child. *In Re D.E.*, 9th Dist. Summit County, 2014-Ohio-5333, 2014 WL 6783106, ¶8.

Civil rule 24(B)(2) permits "a trial court to include individuals not specifically otherwise designated as a party but whose presence is necessary to fully litigate an issue presented in the action." *In re T.H.*, 5th Dist. Muskingum County, 2016-Ohio-7310, 2016 WL 5940833, ¶28, citing *In re Zhang*, 135 Ohio App.3d 350, 355, 734 N.E.2d 379 (8th Dist. 1999).

Petitioner hereby requests that they be added as a party to his case because \square A court has granted them custodial or visitation rights to the child OR they have been acting "in loco parentis" of the child (exercised significant parental control or assumed any parental duties for the benefit of the child), as explained below. Their presence is necessary to fully litigate custodial matters, as explained below. Explain:

Petitioner requests that this Court allow him/her to intervene and become a party to this action.

Respectfully submitted:	
(signature)	
(name)	
(address)	
(telephone number)	

IN THE COURT OF COMMON PLEAS COUNTY, OHIO JUVENILE DIVISION

IN	THE MATTER OF:	CASE NO:
M	inor Child	_
	nild of:	MOTION TO ESTABLISH VISITATION
	arent 1)	_
(P	arent 2)	_
	Now comes Petitioner and asks this	Court to Order him/her parenting time with the minor
ch	ild (name)	, (age) years,
DO	OB:	
1.		g named child as follows:
2.		is the legal parent of the minor child and
	resides at	
3.		is the legal parent of the minor child and
	resides at	
4.	I am requesting visitation.	
5.	It is in the child's best interest that a vis	itation order be established granting me visitation with
	the minor child because	

WHEREFORE, Petitioner prays for an order establishing visitation.

	(Petitioner name and address)
	,
State of Ohio	
County, ss:	
, being duly sworn, above motion by him/her/they signed, and know(s) that the according to the best of his/her/their knowledge and belief	
	Petitioner
Sworn to and subscribed before me this day of	
	Notary

	IN THE	COURT OF COMM	ION PLEAS DIVISION COUNTY, OH	IO
		Case No.		
Plaintiff/Petitioner 1		Judge		
vs./an	d	Magistrate		
Defendant/Petitioner 2/Re	spondent			
Instructions: Check loca filed and served with an responsibilities, parenting to inform the Court of any state. If more space is n	ny Complaint, time, custody, c parenting proc	Petition or Motion reg or visitation. Each party eeding concerning the o	arding the allocation on has a continuing duty whi	f parental rights and ile this case is pending
PA	RENTING PR Affidavit of	OCEEDING AFFIDA	VIT (R.C. 3127.23(A))	
jeopardized by the disc	IILD(REN) WOU MATION. YOU FOR YOUR RE 7.23(D), I allegated closure of identi	JLD BE JEOPARDIZED ACKNOWLEDGE THATEQUEST. The that my health, safet frying information to my	BY THE DISCLOSURE	OF YOUR ADDRESS ONDUCT A HEARING my child(ren) would be herefore, I request that
	Minor child(re	n) is/are subject to thi	s case as follows:	
Insert the information requ residences for all places wh				es. You must list the
a. Child's name		Place of birth	Date of birth	Sex M F
Date of residence	Address Confidential	Person child lived wi	th (name and address)	Relationship
to present				

to				
to				
b. Child's name		Place of birth	Date of birth	Sex M F
Chack this box if the	information by	l elow is the same as in	Section 1(a) Skip to t	he poyt question
	Address		` ' '	
Date of residence	Confidential	Person child lived with	n (name and address)	Relationship
to present				
to present				
to				
to				
to				
	_			
c. Child's name		Place of birth	Date of birth	Sex M F
		1	0 (1/) 0 (1 /)	
Check this box if the	Address	elow is the same as in	Section 1(a). Skip to t	ne next question.
Date of residence	Confidential	Person child lived with	n (name and address)	Relationship
	Comidonia			
to present				
to present				
to			-	
to				
to				
•				

d. Additional children are listed on Attachment 1(d). (Provide requested information for additional children on an attachment labeled 1(d).)

2.	Par	I HAVE NOT pa		r one box) ss, or in any capacity in any otl on (parenting time), with any chi	
				in any capacity in any other ca enting time), with any child sub	
		Explain:			
	a.	Name of each			
	b.				
	c.				
	d.				
3.		to custody; do adoptions cond	mestic violence or protecti cerning any child subject to	nat could affect the current case ion orders; dependency, negle this case.	ect, or abuse allegations; or
		including any o	cases relating to custody; do attions; or adoptions concern	ON concerning cases that comestic violence or protection of ing a child subject to this case, or	orders; dependency, neglect,
	a.				
	b.				
	C.				
	d.	Date and court	order or judgment (if any):		
offens violen any of	l of the ses: a ce of fense	ne criminal convice any criminal offe ifense that is a vi e involving a victi	nse involving acts that resolation of R.C. 2919.25; an	for you and the members of you ulted in a child being abused y sexually oriented offense as o chold member at the time of the e.	or neglected; any domestic defined in R.C. 2950.01; and
		NAME	CASE NUMBER	COURT/COUNTY/STATE	CHARGE
5.	Per:	DO NOT KNO		y one box) a party to this case who has phact to any child subject to this ca	
				D PERSON(S) not a party to tation rights with respect to any	

	a. Name/Address of I			_
			ody rights claims visitation rights	
	Name of each child	d:		_
				_
	has physical cu	ustody 🔲 claims custo	ody rights claims visitation rights	
	Name of each child	d:		_
	c. Name/Address of I	Person:		_
	☐ has physical cu	ustody 🔲 claims custo	ody rights claims visitation rights	
	Name of each child	d:		_
tei		hts, or protection orde s obtained during this		
			AFFIRMATION lotary Public is present)	
		,		_
	t_name) f my knowledge and belief	, S f_the facts and informati	swear or affirm that I have read this Affidavit and, to to it in this Affidavit are true, accurate, and comple	:he
			ect to penalties for perjury.	ıc
			Your Signature	
ST V I	TE OF	,		
SIAI				
) SS		
COU	NTY OF)		
Swori	n to or affirmed before me	by	thisday of,	
			Signature of Notary Public	
			,	
			Printed Name of Notary Public	
			·	
			Commission Expiration Date:	_
			(Affix seal here)	

IN THE COURT OF COMMON PLEAS

	DIVISION COUNTY, OHIO
IN THE MATTER OF:	
A Minor	
	Case No.
Name	Judge
Street Address	
City, State and Zip Code	Magistrate
Plaintiff/Petitioner 1	
vs./and	
Name	
Street Address	
City, State and Zip Code	

Defendant/Petitioner 2/Respondent

WARNING: This form is not a substitute for the benefit of the advice of legal counsel. It is highly recommended that you consult an attorney.

<u>Instructions</u>: This form is used when you want to request documents to be served on the other party. You must indicate the requested method of service by marking the appropriate box. The Court may require additional forms to accompany this document. You must check the requirements of the county in which you file. YOU MUST UPDATE THE CLERK OF COURTS IF ANY OF THE ABOVE CONTACT INFORMATION CHANGES.

REQUEST FOR SERVICE

TO THE CLERK OF COURT:

Please serve the following documents: (check all that apply)

☐ Complaint for Divorce with Children

Supreme Court of Ohio
Uniform Domestic Relations Form 31
Uniform Juvenile Form 10
REQUEST FOR SERVICE
Approved under Ohio Civil Rule 84 and Ohio Juvenile Rule 46
Amended: September 21, 2020

	Complaint for Divorce without Children Complaint for Parentage, Allocation of Parential Petition for Dissolution Motion and Affidavit or Counter Affidavit for Motion for Change of Parental Rights and Motion for Change of Parenting Time (Composition Motion for Change of Child Support, Maximum Motion for Change of Child Support, Maximum Motion for Contempt and Affidavit Separation Agreement Parenting Plan Shared Parenting Plan Affidavit of Income and Expenses Affidavit of Property Parenting Proceeding Affidavit Health Insurance Affidavit Explanation of Health Care Bills Agreed Judgment Entry Other: (specify)	or Temporary Orders I Responsibilities (Custody) mpanionship and Visitation) Medical Support, Tax Exemption, or Other Child-Related
Please	serve the following parties with the above mark	ed documents:
	Defendant/Petitioner 2/Respondent at	(address) by:
	☐ Certified Mail, Return Receipt Requested☐ Issuance to Sheriff of☐ Other: (specify)	County, Ohio for Personal or Residence service
	Plaintiff/Petitioner 1 at	(address) by:
	☐ Certified Mail, Return Receipt Requested ☐ Issuance to Sheriff of ☐ Other: (specify)	County, Ohio for Personal or Residence service
		County Child Support Enforcement Agency at(address) by:
		_ County, Ohio for ☐ Personal or ☐ Residence service

Supreme Court of Ohio
Uniform Domestic Relations Form 31
Uniform Juvenile Form 10
REQUEST FOR SERVICE
Approved under Ohio Civil Rule 84 and Ohio Juvenile Rule 46
Amended: September 21, 2020

	Other	at
		(address) by:
	☐ Certified Mail, Return Receipt Requested☐ Issuance to Sheriff of☐ Other: (specify)	_ County, Ohio for ☐ Personal or ☐ Residence service
SPEC	CIAL INSTRUCTIONS TO SHERIFF:	
		Attorney or Self Represented Party Signature
		Printed Name
		Address
		City, State, Zip
		Phone Number
		Fax Number
		E-mail
		Supreme Court Reg No. (if any)

FORM 20. CIVIL FEE WAIVER AFFIDAVIT AND ORDER

IN _____

)	CASE NO.			
)				
Pla	aintiff,)	JUDGE			
	,)				
VS.)				
)	FINANCIAL I	DISCLOSURE / FEE-		
		Ś	WAIVER AFF			
De	efendant.)	AND ORDER			
	and be granted a waiv submits the following	ver of the p	repayment of cos on in support of sa	Court determine that the Applicant ts or fees in the above captioned aid request.		
	Per	rsonal Info	rmation			
Applicant's First Name	Applicant's First Name		Applicant's Last Name			
Applicant's Date of Birth		L	Last 4 Digits of Applicant's SSN			
Applicant's Address	Other P	ersons Livi	ng in Your Housel	aold		
First Name	Last Name	Is	this person a child nder 18?	Relationship (Spouse or Child)		
			Yes □ No			
			Yes \square No			
			Yes □ No			
		Public Be	nefits			
	public benefits and my federal poverty guideline		ne, including the ca	sh benefits marked below, does not		
Place an "X" next to an						
	y benefits you receive.					
Ohio Works First ¹ :	•	: Veter	rans Pension Benefi	t ⁴ : SNAP / Food Stamps ⁵ :		
Ohio Works First ¹ :	•			t ⁴ : SNAP / Food Stamps ⁵ :		
	•	Monthly In		t ⁴ : SNAP / Food Stamps ⁵ :		

Gross Monthly Employment Inc.	ome,							
including Self-Employment Inco	me							
(Before Taxes)		\$		\$		\$		
Unemployment, Worker's Comp	ensation.							
Spousal Support (If Receiving)	,	\$		\$		\$		
8/		•	I. N	MONTHLY INCOME \$				
				ssets	01,12	Ψ		
Type of Asset		Liqu		stimated Value				
Cash on Hand			\$					
Available Cash in Checking, Sav	ings, Mone	y Market						
Accounts			\$					
Stocks, Bonds, CDs			\$					
Other Liquid Assets			\$					
	Total Liqu	uid Assets	\$					
		Month	ly Ex	xpenses				
Column A				Column B				
Type of Expense	Amou	ınt		Type of Expen		. 1	Aı	mount
Rent / Mortgage / Property Tax /	\$			Insurance (Med	ncal, D	ental,	\$	
Insurance Food / Paper Products/Cleaning	Ф			Auto, etc.)	ol Cupp	ort that	Ф	
Products/Toiletries			Ort mat	\$				
110ddets/10ffettes	Ψ			Medical / Dental	l Expens	ses or	Ψ	
Utilities (Heat, Gas, Electric,				Associated Costs of Caring for a				
Water / Sewer, Trash)				Sick or Disabled Family Member			\$	
Transportation / Gas	\$			Credit Card, Other Loans		\$		
Phone	\$			Taxes Withheld or Owed			\$	
Child Care	\$		Other (e.g. garnishments) \$		\$			
Total Column A Expenses \$			Total Column B Expenses			\$		
TOTAL M	IONTHLY	EXPENSI	ES (C	Column A + Colur	nn B)			
I,		,]	here	by certify that t	he info	rmation 1	l have pr	ovided on
(Print Name)								
this financial disclosure form is	s true to the	e best of i	my ŀ	nowledge and	that I a	ım unable	to prep	ay the costs
or fees in this case.								
			Sig	gnature				
NOTARY PUBLIC:								
Sworn to before me and signed	in my pre	sence this	S	day of				_, 20
in Cou								_,
	3 /							
				Notary Pul	blic (Si	gnature)		
				r (otar y r a	0110 (8)	.g.i.a.a.c)		
				Notary Pul	blic (Pi	rinted)		
				My Comm		,		
				•				

If available, an individual duly authorized to administer this oath at the Clerk of Court's Office will do so at no cost to the Applicant.

ORDER

Ш	Upon the request of the Applicant and the Court's review	, the Court finds that the Applicant IS a	n
	indigent litigant and GRANTS a waiver of the prepayme to R.C. 2323.311(B)(3), upon the filing of a civil action under division (B)(1) of this section, the clerk of the couproceeding for filing.	or proceeding and the affidavit of indige	
	Upon the request of the Applicant and the Court's review an indigent litigant and DENIES a waiver of the prepaya Applicant is granted thirty (30) days from the issuance of deposit or security. Failure to do so within the time allowfiling.	ment of costs or fees in this matter. f this Order to make the required advance	ee
IT	IS SO ORDERED		
 Jud	ge / Magistrate	Date	

[Effective: April 15, 2020.]

APPENDIX

2020 FEDERAL POVERTY LIMIT (FPL)

Persons in family/household	100% Poverty	100% Poverty Monthly Gross Income	187.5% Poverty	187.5% Poverty Monthly Gross Income
1	\$12,760	\$1,063.33	\$23,925	\$1,993.74
2	\$17,240	\$1,436.67	\$32,325	\$2,693.75
3	\$21,720	\$1,810	\$40,725	\$3,393.75
4	\$26,200	\$2,183.33	\$49,125	\$4,093.75
5	\$30,680	\$2,556.67	\$57,525	\$4,793.75
6	\$35,160	\$2,930	\$65,925	\$5,493.75
7	\$39,640	\$3,303.33	\$74,325	\$6,193.75
8	\$44,120	\$3,676.67	\$82,725	\$6,893.75

R.C. 2323.311(B)

(4) A judge or magistrate of the court shall review the affidavit of indigency as filed pursuant to division (B)(2) of this section and shall approve or deny the applicant's application to qualify as an indigent litigant. The judge or magistrate shall approve the application if the applicant's gross income does not exceed one hundred eighty-seven and five-tenths per cent of the federal poverty guidelines as determined by the United States department of health and human services for the state of Ohio and the applicant's monthly expenses are equal to or in excess of the applicant's liquid assets as specified in division (C)(2) of section 120-1-03 of the Administrative Code, as amended, or a substantially similar provision. If the application is approved, the clerk shall waive the advance deposit or security and the court shall proceed with the civil action or proceeding. If the applicant whose application is denied thirty days to make the required advance deposit or security, prior to any dismissal or other action on the filing of the civil action or proceeding.

(6) Nothing in this section shall prevent a court from approving or affirming an application to qualify as an indigent litigant for an applicant whose gross income exceeds one hundred eighty-seven and five-tenths per cent of the federal poverty guidelines as determined by the United States department of health and human services for the state of Ohio, or whose liquid assets equal or exceed the applicant's monthly expenses as specified in division (C)(2) of section 120-1-03 of the Administrative Code, as amended, or a substantially similar provision.

Modified Adjusted Gross Income (MAGI):138% FPL (OAC 5160:1-4-01; 42 USC 1396a(a)(10)(A)(i)(VIII)) Aged, Blind or Disabled: \$791 for single person; \$1177 for disabled couple

¹Ohio Works First Income Limit: 50% FPL (R.C. 5107.10(D)(1)(a))

²SSI Income Limit: cannot have countable income that exceeds the Federal Benefit Rate (FBR). 2019 FBR: \$771 monthly for single disabled individual; \$1157 monthly for disabled couple (20 CFR 416.1100)

³Medicaid Income Limit:

⁴Veterans Pension Benefit Income Limit: \$13,535 annually / \$1,127 monthly for a single person; \$17,724 annually / \$1,477 monthly for a veteran with one dependent

⁵Supplemental Nutrition Assistance Program (SNAP) Income Limit: 130% FPL for assistance groups with nondisabled/nonelderly member; 165% FPL for elderly and disabled assistance groups (OAC 5101:4-4-11; Food Assistance Change Transmittal No. 61)