MAYVILLE COMMUNITY SCHOOLS

Phone- 989 843 6115

Website- https://www.mayvilleschools.org/

Facebook- https://www.facebook.com/mayvillecommunityschools

Superintendent- Michael Seaman
mike.seaman@mayvilleschools.org

MS/HS Principal- Jenna Tetil
jenna.tetil@mayvilleschools.org

Elementary Principal- Cheryl Rayl
cheryl.rayl@mayvilleschools.org

GO WILDCATS!!!

Internal/External Posting

FROM: Michael Seaman, Superintendent

DATE: November 12, 2026

SUBJECT: Position Vacancy Postings: Paraprofessional - (other duties as assigned)

The following positions are hereby posted as vacant:

CLASSIFICATION: Paraprofessional– 32 hours per week

LOCATION: Elementary School

JOB DESCRIPTION: Support Students' Behavior/Academics, Cafeteria and Recess Duties.

QUALIFICATIONS

- Education:
  - High School Diploma
  - ***(Preferred)*** At least two years of study at an institution of higher education (equal to 60 semester hours) – preferred in the field of Education.
- Strong computer skills with the ability to learn and utilize new technology applications to support daily responsibilities
- Excellent written and oral communications skills
- Ability to supervise and work well with young children of all ability levels.
- Ability to be pleasant—but firm—with children.
- Ability to work well with teachers, administrators
- Ability to work independently
- Must be able to successfully pass background check

APPLICATION

DEADLINE: November 28, 2026 or until filled

Anyone who is interested in applying should do so in writing by 3:00 p.m. on the deadline date above to: cheryl.rayl@mayvilleschools.org

Cheryl Rayl, Elementary Principal
Mayville Elementary
Mayville Community Schools