

**Brown's Chapel Missionary Baptist Church**  
**Education and Scholarship Ministry Guidelines**

**MISSION:**

- To provide financial assistance and supportive counseling for students who are members of our church family.
- To establish authentic career plans for those who seek to better prepare themselves educationally to become more productive and positive members of our society.
- To encourage students to seek knowledge provided by certified and accredited institutions of higher learning.

**GOAL:** To ensure that no member of Brown's Chapel Missionary Baptist Church (BCMBC) is deprived of an opportunity for self-improvement and educational advancement due to lack of needed financing. We will promote holistic approach to our student's collegiate success, by identifying financial assistance programs and ensure greater utilization of resources are made available to each student. We further encourage all students enrolled in elementary, middle and high school to maximize all educational opportunities. The BCMBC Scholarship Program is designed to by provide monetary incentives for outstanding academic achievement and citizenship. The ultimate goal of the program is to ensure that every member of BCMBC successfully matriculate and graduate with a college degree or certification in their field of endeavor. We encourage all students to set definitive career goals. Ideally this will result in their having gainful employment which will adequately support themselves and they will become productive citizens in the community. We are striving to teach all students the importance of responsibility and professionalism, by requiring them to meet established deadlines.

Additionally, we will provide services to parents and students to ensure a level of preparedness, while participating in an institution of higher learning by doing the following:

**Help With Researching Requirements**

- Development of a timeline to ensure success beginning in high school. (E.g. Courses available at community college to gain college credit)
- Deciding on a major and knowing the university's requirements
- Importance of a curriculum catalogue and course overview
- How to stay on a 2/4 year track as is applicable
- Partnering with a Career Coach (provided by BCMBC Education/Scholarship committee)

### **Guiding Students in Developing and Maintaining relationships**

- Identifying resources readily available provided by school (ex. Visits with counselors, financial and academic advisers beginning in high school)
- Partner with Academic Counselors and share any pertinent information with student/parents ( Pastor)

### **Perform Financial Wellness Checks (Education/Scholarship Committee)**

- What scholarships have you applied for?
- FAFSA information, deadlines and outcomes
  - Federal Grants
  - State Grants
- Company/Corporate Sponsorships
- Does the parent's job/union offer scholarships?
- How to trim academic expenses (E.g. Book rental, etc.)
- Work study options

### **Annual Career Fair (not job placement)**

- Event that provides a host of various materials for **Collegiate Career Preparedness**

### **Accountability Coaching (Parent/student/BCMBC)**

- Discuss what elements within the process are within your control and how to maximize on those opportunities
- Proactively reach out to see what is going well and what areas need improvement

### **GRADUATING HIGH SCHOOL STUDENTS: BCMBC ONLY**

Our annual Rewards and Recognition Scholarship Ceremony will be held on the 4<sup>th</sup> Sunday of June (Students must be members of BCMBC).

Students can apply for a one time need based awards in the amount of \$1,000 for a 4 year college/university or \$500 for a junior/community college or an accredited institution. Students must have been accepted in a college/university which is an accredited institution. The scholarship committee will review the student's application. Students must be a member of Brown's Chapel Missionary Baptist Church [BCMBC]. Consideration for additional funds will be based on financial need. Student/Parents who request additional funds will need to schedule a meeting with the Education/Scholarship committee representative to evaluate need.

No awards will be given to post graduate students. These are students who have graduated from a 4 year program and are pursuing additional degrees. Students who finish a 2 year program and transfer to a 4 year program will receive \$500 based on financial need.

A one-time yearly gift of \$25.00 will be given to high school students that are members of BCMBC. This does not include students that are going to college. A one-time yearly gift of \$10.00 will be given to elementary school students (K-8) that are a member of BCMBC.

All students receiving an award must complete an application

### **CRITERIA OUTLINED IN THE APPLICATION MUST BE ADHERED TO:**

- Student must graduate with a high school diploma or General Equivalency Diploma (GED).

- Student must provide acceptance from a university, technical college, community college, trade school or apprenticeship with the application.
- An official copy of the student's full transcript must be submitted.
- It is desirable to have students attend church services and be involved in church activities (i.e. choir, usher, 4H, Sunday School, Bible Study, and community services.)
- Applications will be returned that do not meet all established criteria.
- Students who have been accepted and enrolled as a full-time student at a college, university, community college, trade school or technical institute of higher learning, may secure an application from the Education and Scholarship Ministry. Please follow the procedures as outlined in the application form. All students will be considered on a case by case basis.

Attach a typed or neatly handwritten 250+ words essay to application. Please refer to the application for Essay subject.

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### **ANNUAL SCHOLARSHIP AWARD: FINANCIAL ASSISTANCE AWARD**

Applications for these scholarships will be made available 30 days prior to the application due date. This will give all students time to complete the application, obtain transcripts, write the essay and return the application. It is crucial that all applications are returned by the deadline in order to give the committee time to review and follow-up with the applicant if necessary.

If a student receives a scholarship and withdraws from the institution before completing the semester, he/she will not be eligible to apply for another scholarship until a full semester has been completed.

### **ELEMENTARY/MIDDLE/HIGH SCHOOL SCHOLARSHIPS (SUMMER PROGRAMS INCLUDED)**

**Academic Assistance Scholarships** will be awarded to those elementary, middle and high school students who need additional funds to attend educationally based programs, seminars, tutors and workshops that are not fully funded by the students' school. These programs must be centered and focused on enhancing and elevating the academics of the student's level of education. To qualify for the scholarship, the parents must notify the committee of the financial need and complete an

application. Attach a copy of the student's grades and program itinerary, including cost is needed. The ministry will arrange a meeting with the student and parents/guardian to discuss program costs and needs associated with the program. Each application will be discussed to determine the amount to be awarded on a case by case basis. Availability of funds will be a factor.

**Academic Incentive and Citizenship Award** will be awarded to elementary, middle, and high school students (except high school seniors) of BCMBC in June of each year, during the Annual Academic Awards ceremony. The award of \$10.00 should be deposited in an interest-bearing bank account, in the name of the student, for future educational purposes. It is suggested that each student have an individual bank account so the award may be directly deposited. If a student does not currently have an account, parents are urged to open a Savings account for the student using a bank or credit union of choice. It is expected this account will be managed by the student and parent with a goal of enhancing the students' money management skills.

We encourage all our students to be courteous, exhibit good manners, respect others, follow instructions and obtain exceptional moral character while doing their very best academically.

**Adults and Students Continuing Education Awards** will be awarded to BCMBC members while seeking continuing education in a 2/4 year institution or a technical school on a case by case basis. All students will be required to submit an application with proof of acceptance, transcripts, essay and financial needs.

**Education and Scholarship Committee Members:**

Rese Farrish; Savanah Mims; Arlene Pinnix; Linda Murray; Kissue Mims; Edith Blackwell; Ray Price; Rose Pinnix