

# **ST. DAVIDS-QUEENSTON UNITED CHURCH**

## **CHURCH BOARD MINUTES**

**NOVEMBER 18, 2025**

**1) Present:** Rev. YongSeok Baek; Sue Cote; Sue Foss; Judy Kerr; Linda Hardaker; Steve Hardaker; Rev. Doug Jones; Sandra Macdonald (Chairperson); Larry McRae; Marianne McRae (Secretary); Bob Prentice; Bill Utting and Nancy Utting

**2) Opening Prayer:** Rev. Baek

**3) Addition to the Agenda:** Discussion re: Emergency Response document was added to the end of the agenda.

**4) Acceptance of Agenda:** It was moved by Linda Hardaker and seconded by Judy Kerr to accept the amended agenda for this meeting. Carried

**5) Acceptance of Previous Minutes:** It was moved by Linda and seconded by Steve that the minutes of the Oct. 21, 2025 meeting be accepted as printed. Carried

### **6) Continuing Items arising from the previous minutes:**

**6.0)** Telephone System report: Sue reported that the telephones are working well, but nobody is able to leave a message in the answering machine. Linda has recorded an outgoing message already, so will try again to set up the service. The new Administrative Assistant might be able to set this up as well.

**6.1)** Sue Cote reported that Kathleen Elliott, the new Administrative Assistant, has completed the police check. She will start on Wed., Nov. 26<sup>th</sup>. Sue Cote will work with her and Darlene will meet with her. She will not have signing authority right now. This will be re-visited in a few months time.

**6.2)** Updates on removing Darlene and Rev. Paul James as signing authorities and adding Linda plus Marianne will be reported at the January meeting.

**6.3)** No word has been received about the grant for the Youth Group

**6.4)** Rev. Baek will meet with his Stewardship contact again in January.

**6.5)** It was noted there has been a lack of signage for detours on York Rd. during the current watermain installation project.



**6.6)** Steve reported on the progress made by the group working on updating the rental fees for the church. Those working with him were Bill and Rev. Baek. There will be no change to Lisa's fees. An updated ad in the Lake Report includes rental opportunities with the church phone number. The Sunday School room, stage and CE hall need to be cleaned up – especially if rented. Some areas pose a fire hazard. It was reported that the Sunday School room is still dimly lit.

**7) Consent Agenda:** Reports were received from the following groups: UCW; CE; Spiritual Care; Property; Fundraising; Worship & Faith Life; Finance and Youth.

**MOTION:** It was moved by Steve, seconded by Nancy and carried to accept the previously submitted reports for the consent agenda.

## **8) NEW BUSINESS**

**8.0 Year End Reports:** The chairs of all committees were reminded that their reports are due by December 31<sup>st</sup>.

### **8.1 Review of salaries for 2026:**

**MOTION:** Larry moved that the meeting be moved in camera; seconded by Linda and carried.

**MOTION:** Doug Jones moved that the meeting be moved ex camera; seconded by Linda and carried.

**8.2 Recycling:** Steve reported that Niagara Region will no longer pick up blue or grey boxes from churches, industries or commercial groups in the New Year. The vote to accept this proposal is to be held very soon. The options are to contract a commercial group for removal or put everything into garbage bags (8 are allowed every other week) or come up with another solution. Steve recommends sending a letter to our MPP and Regional Councillors urging them to reconsider. NAUC will receive a copy of the letter. Possible options include UCW members taking things home for their own recycling boxes and asking the Cubs and Scouts to do the same. Steve will speak to the Leaders asking them to do so. Steve will send his letter via email to Andrea Kaiser, Gary Zalepa and Wayne Gates.

**8.3 Snow Removal:** Bill reported that the Property Committee suggests that Geoff be asked to clear the sidewalks at the same time as he does the parking lot. The cost of \$40 per time could be offset with the sale of the snowblower.

**MOTION:** It was moved by Bill and seconded by Linda that this job be added to Geoff's duties. Carried



**MOTION:** It was moved by Bill and seconded by Doug to sell the snowblower. Carried. If anyone is interested in this purchase, they will be directed to Bill.

**8.4 Facilities Use:** A replacement is needed for Bill as Facilities Use Co-ordinator. Anyone interested in the position should speak to Bill or Sandra. All requests should go directly to the Co-ordinator via email.

**8.5 Emergency Response:** It was decided to move a discussion of this document to the January meeting. Sandra will review it in the meantime.

**8.6 Question raised:** Sue Cote asked if there was a reason why ladies were rushed out of the kitchen after coffee hour a week ago. No reason was available.

**8.7 Use of Facility Request:** Steve noted that the N-o-t-L Residents' Association meets quarterly with about 100 in attendance. He wonders if we could accommodate that many in our CE hall. It was noted that parking might be an issue, but it wouldn't hurt to investigate.

**9) Further Business:** None

**10) Adjournment** was moved by Sue Cote; seconded by Nancy Utting and Carried

**11) Closing prayer** was offered by Rev. Jones

**12) Next meeting:** Tuesday, January 20<sup>th</sup> 2026 at 7 p.m.