

PROVISIONAL REFEREE

TO DO CHECK LIST:

- Register to attend provisional referee class
- Attend provisional referee training
- Attend New Referee Orientation
- Sign up as referee on PlayMetrics for communications (already done if you sign up for class)
- Send in Payroll information
- Get Uniform
- Practice hand signals and blowing the whistle
- Go over divisional specific rules
- Familiarize self with how to submit Availability
- Familiarize self with how to check the referee schedule.
- Send Art and Lucy a text message with name so we have you in our contacts
- Review this packet for all information

Any questions please contact Lucy Lotspeich or Art Shinabargar

Art Shinabargar
Referee Assignor
816-729-5014
referee@sportingls.org

Lucy Lotspeich
Referee Assignor Assistant
816-547-0800
Lucy.lotspeich@sportingls.org



HOW TO CREATE A PLAYMETRICS ACCOUNT

Every referee will need an account to receive communications about upcoming games and important information.

Below is the easiest way to create an account. If you or your parent already have an account, you do not need to create one. If you use your parents account, be assured all emails will go to them.

- Go to sportingls.org
- Programs > Recreational Leagues > Youth
- Online Registration
- Create an account/login
 - *Make sure you are set up as a player even if you do not play
- Close out of Youth Registration
- Select Club Programs on left hand side
- Select Referee Registration
- Select who will be a referee
- Select Proceed to Registration at the bottom of page
- Fill out form
- Select Next at bottom of page
- Select Register at bottom of page
- Download PlayMetrrics to phone
- Login on app

If you have any questions or trouble, please contact Lucy via text 816-547-0800 or email: lucy.lotspeich@sportingls.org

PAYROLL

For all payroll information please visit:

<https://www.sportingls.org/page/show/5737549-referee-payroll>

On the referee payroll tab you will find all forms that must be filled out to get paid.

Note Provisional referees will only ref 3v3 and 1st Grade

Below is our current pay scale (2025)

Referee Game Pay Scale									
Outdoor:		Recreation					*Competitive:		
		CR	AR	Misc			CR	AR	
3v3		\$12.50							
1st Grade		\$16.00				U7/U8	\$28.00	18.00	
2nd Grade		\$18.00				U9/U10	\$28.00	\$18.00	
3rd/4th grade		\$28.00	\$18.00			U11/U12	\$33.00	\$23.00	
5th & 6th grade		\$33.00	\$23.00			U13/U14	\$38.00	\$28.00	
Middle School		\$38.00	\$28.00			U15/U16	\$40.00	\$28.00	
High School		\$40.00	\$28.00			U17/U18/U19	\$48.00	\$35.00	
Adults		\$40.00	\$28.00						
Bench				\$12.00					
Mentor				\$33.00					
Referee Advisor/Monitor/Check In				\$15.00					
Indoor:									
Prek & Kindergarten		\$15							
1st - Middle School		\$20							
High School & Adult		\$25							

UNIFORM



- New referee style shirts
- Black shorts
- Black socks
- Fox 40 whistle or louder
- Watch
- Pens and paper
- Red card and yellow card
- Sunscreen
- Plenty of water
- Dress for the weather at Legacy

Where to get uniforms:

- Capelli Sports - <https://teams.capellisport.com/REFMZRU>
- Official Sports - <https://officialsports.com/off-field-apparel/starter-kits/>
- Referee Store - <https://www.refereestore.com/soccer-referee/>
- Score Sports - <https://scoresports.com/soccer/apparel/officials.html>
- Amazon
- Walmart – best place to get watch

3v3 and 1st grade Rules

PreK / Kindergarten Divisions (3v3) Size 3 Ball • Field Size – 65 x 90 ft • Goal - 4 x 6 ft

- 3 field players and no goalie
- Two 15 minute halves and 5 minute half time
- Two simultaneous games with 1 referee for each game (field)
- One coach from each team is allowed on both fields. Kindergarten coaches should attempt to coach from the sideline where possible.
- Coaches should attempt to place aggressive players together on one field to balance games and maintain the teams for the duration of the game.
- No goalie, coaches should encourage players to defend on the field away from the goal
- No offsides called, no throw ins (kick ins are used), no direct kicks, defending team must be 6 yards off the ball for restarts.
- A goal can only be scored / counted from a team's offensive side of the field
- Substitute on any dead ball at referee discretion
- On any restart, the opposing team must be in their defensive half until the ball is put in play.
- To facilitate learning the game, referees may (at their discretion) explain the offense to the player and allow a player to retake a free kick after the same player strikes the ball again immediately after the kick.
- Call all fouls, but take time to explain to the player(s) involved as to what they did wrong
- When a player deliberately heads the ball in a game, an indirect free kick (IFK) will be awarded to the opposing team from the spot of the offense. If the deliberate header occurs within the goal area, the indirect free kick should be taken on the goal area line parallel to the goal line at the point nearest to where the infringement occurred. For non-deliberate headers, play should continue
- The referee will allow players to leave the field to be evaluated by coaches and/or onsite medical staff if there is a suspected head injury.

1st Grade Division (6v6) Size 3 Ball • Field Size – 90 x 155 ft • Goal - 4 x 6 ft

- 6 field players and no goalie
- Two 20 minute halves and 5 minute half time
- 2 referee for each game
- No coaches on the field unless beckoned by the referee due to injury.
- No Goalie. Players should not be in the goal area except when play is occurring in the goal area. Coaches should encourage players to defend on the field away from the goal area. If a team repeatedly blocks the goal by placing a defender in the goal area without actively defending, the referee has discretion to award an indirect kick at midfield or (if this action denies an obvious goal) a goal to the offensive team. Defenders must be involved with play at all times. They should not stay by the box. If the play is on the other end of the field the defender needs to move up with the play.
- No offsides called, no throw ins (kick ins are used), no direct kicks, defending team must be 4 yards off the ball for restarts.
- A goal can only be scored / counted from a team's offensive side of the field
- Substitute on any dead ball at referee discretion
- On any restart, the opposing team must be in their defensive half until the ball is put in play.
- To facilitate learning the game, referees may (at their discretion) explain the offense to the player and allow a player to retake a free kick after the same player strikes the ball again immediately after the kick.
- When a player deliberately heads the ball in a game, an indirect free kick (IFK) will be awarded to the opposing team from the spot of the offense. If the deliberate header occurs within the goal area, the indirect free kick should be taken on the goal area line parallel to the goal line at the point nearest to where the infringement occurred. For non-deliberate headers, play should continue.
- The referee will allow players to leave the field to be evaluated by coaches and/or onsite medical staff if there is a suspected head injury.
- **Quarter Line:** This line is located on each half of the field about mid-way on each half. All defenders must be at or in front of this line when the play is on the offensive half. All offensive players may not go past the quarter line until play is in the offensive half. Any infraction of this will result in an indirect kick at the quarter line.

HOW TO SUBMIT AVAILABILITY

- Go to sportingls.org > Referee Tab > Referee Availability
- You will be redirected to Sports Engine
- Fill out Form – PAY ATTENTION TO WHAT DAY YOU ARE SELECTING
 - Parents your children can only do 3v3 and 1st grade. They are not able to AR or center any older
- If you wish to ref with your friends put it in the comments.
- Select review at the end of the form
- Scroll to bottom and select COMPLETE REGISTRATION
- You will be redirected to the receipt. If you do not receive an email stating, you have completed registration it did not go through.
- Availability must be submitted Sunday by 8pm for the next weekend's games. If you do not get it submitted Sunday night go ahead and sign up anyway. Games go to those who sign up on time first. You may receive some games or bench.

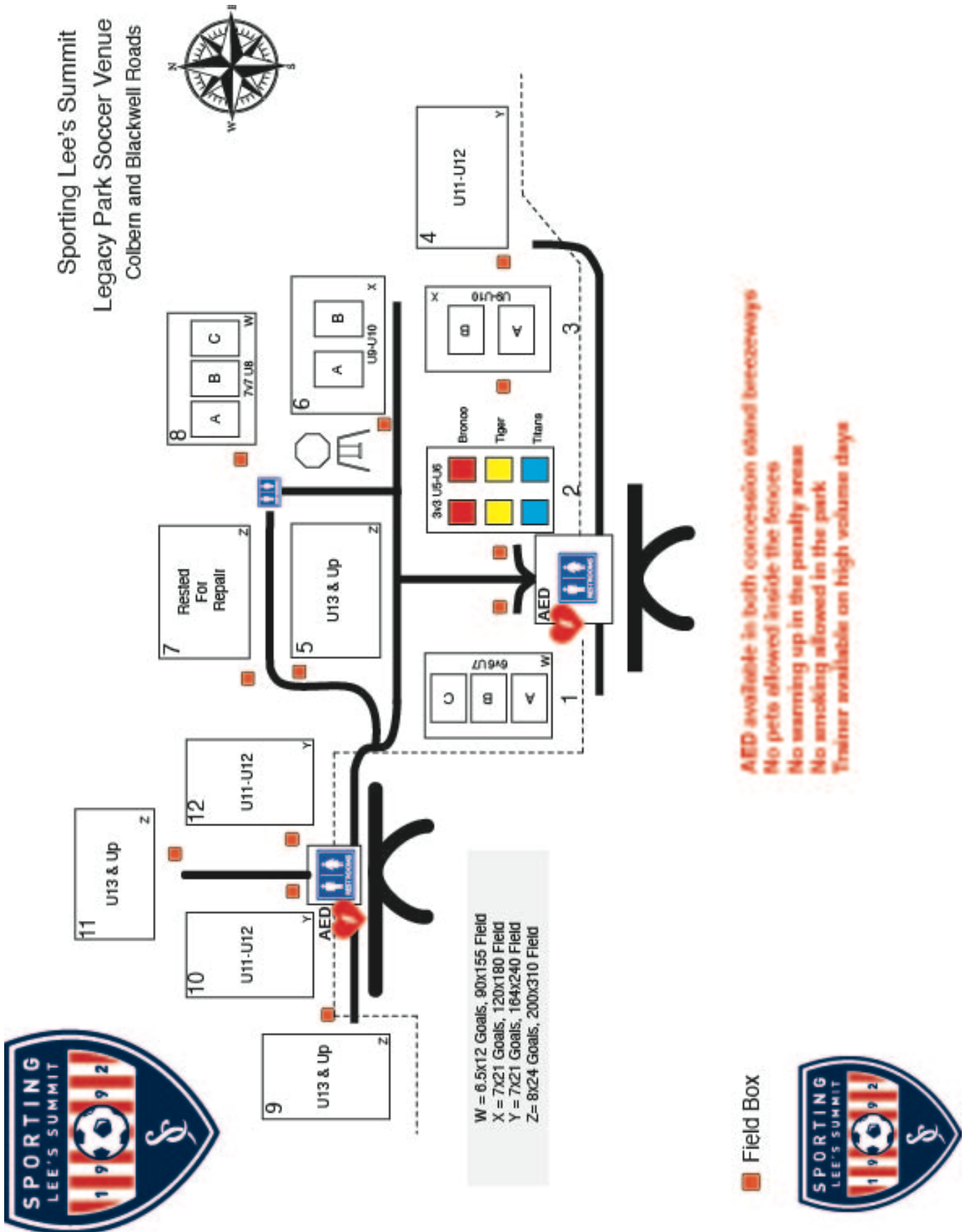
HOW TO CHECK SCHEDULE AND CONFIRM GAMES

- Go to sportingls.org > Referee Tab > Referee Schedule
- On the referee schedule tab there is a link to the schedule.
- Make sure to find all your games – if using excel use the drop down and select only or name to see all your games
- Text ART (816-729-5014) to confirm games. EX. I have 3 games on sat and will be there. If you cannot make a game let Art know Thursday. All confirmations must be received Thursday night.
- Pay Attention to who is doing checkin that weekend in case you become ill, injured, or running late. If any of these things happen, please text whoever is doing checkin during the time of your scheduled game.

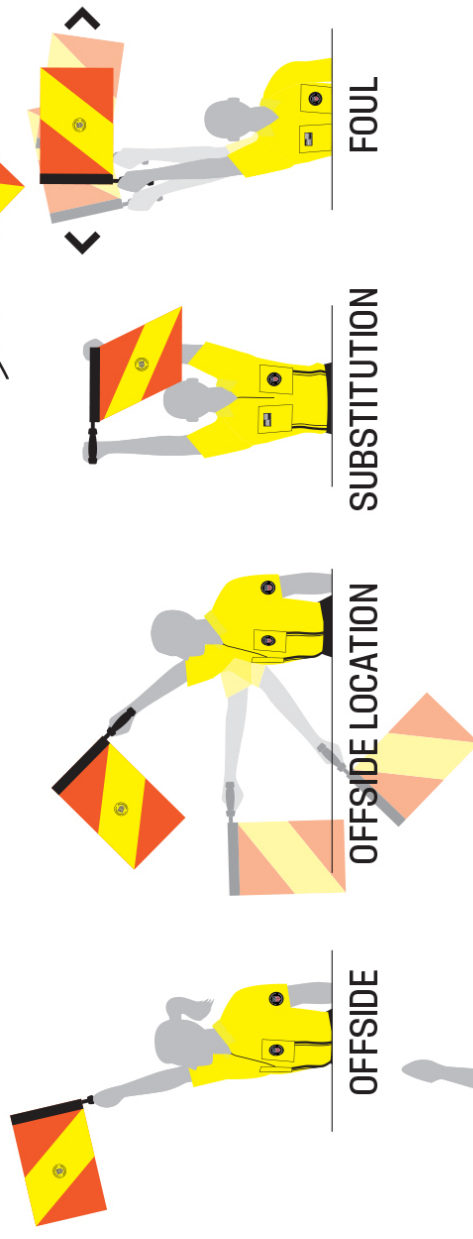
GAME DAY

- Check in 30 minutes prior to your first game. Check in at the west concession stand in the office on the left side of the building by field #10
- Ensure you have proper gear including plenty of water. Dress for weather (sunscreen, gloves, hat, pants, layers under ref jersey)
- Go over rules before every game
- Return game cards and check out with Art after all games
- Pay Attention to who is doing checkin that weekend in case you become ill, injured, or running late. If any of these things happen, please text whoever is doing checkin during the time of your scheduled game.

FIELD MAP – Numbers never change, size of field changes



ASSISTANT REFEREE SIGNALS



REFEREE SIGNALS

