



Sporting Lee's Summit SC - Referee Pay Information

All contractor referee's for Sporting LS are paid via direct deposit. Referee's will need to have a checking or savings account to which their earnings will be directly deposited twice a month (on the 15th and last day of the month). If a referee does not have one of these accounts, they can sign up for a Commerce DirectCheck Card to which earnings can be deposited. (Please note there is a one-time activation fee of \$4.95 with the DirectCheck Card option.)

New referees will need to complete the following in order to be paid for games worked:

- Completed and Signed Independent Contractors Agreement
- Completed and Signed Form W-9
- If electing to be paid via direct deposit into a checking or savings account:
 - Complete and Sign Authorization Agreement for Direct Deposit (Form 1)
- If electing to be paid via Commerce DirectCheck Card:
 - Review Form 3, Commerce DirectCheck Card Fee Schedule
 - Review Form 4, Commerce DirectCheck Card FAQ
 - Complete and Sign Form 2, Referee Request for Commerce Direct Check Card
 - Complete and Sign Form 2-1, Commerce DirectCheck Card Authorization

Please note that timely receipt of the above items is necessary to ensure you are paid on schedule. Referees CANNOT be paid until 3 items have been received: Agreement, W-9 and Form for method of payment.

Please direct questions to Jen Gordon: jen@ctcprofessionals.com

Completed paperwork can be turned in as follows:

1. E-mailed to Jen Gordon: jen@ctcprofessionals.com
2. Mailed to: Sporting LS, Attn: Jen Gordon; 705B SE Melody Lane
PMB 303, Lee's Summit, MO 64063