

2026



# Institutional Prospectus



## Table of Contents

<b>1. REGISTERED NAME OF THE INSTITUTION .....</b>	<b>4</b>
<b>2. CONTACT DETAILS FOR MAIN OFFICE AND SITES OF DELIVERY.....</b>	<b>4</b>
2.1 Main Office (Academic Centre of Excellence) .....	4
2.2 Sites of Delivery.....	5
2.2.1 Rosebank College.....	5
2.2.2 The IIE – Sandton – Main Site.....	6
.....	6
2.2.3 Emeris.....	6
<b>3. REGISTRATION STATUS OF THE INDEPENDENT INSTITUTE OF EDUCATION (PTY) LTD</b>	<b>7</b>
3.1 The IIE Faculties .....	9
3.1.1 Faculty of Commerce .....	9
3.1.2 Faculty of Humanities and Social Sciences.....	9
3.1.3 Faculty of Information and Communications Technology .....	10
3.1.4 Faculty of Law.....	10
3.1.5 Faculty of Engineering, Science and Health .....	10
3.1.6 Faculty of Education .....	10
3.1.7 Faculty of Finance and Accounting.....	10
<b>4. THE IIE VISION AND MISSION (STRATEGIC INTENT).....</b>	<b>11</b>
<b>5. LEGAL STATUS .....</b>	<b>12</b>
<b>6. DIRECTOR(S), CHIEF EXECUTIVE AND SENIOR MANAGEMENT OF THE IIE .....</b>	<b>12</b>
6.1 Directors.....	12
6.2 Chief Executive and Director.....	13
6.3 Senior Management of the Academic Centre of Excellence (ACE) Team of The Independent Institute of Education .....	13
<b>7. NAMES AND QUALIFICATIONS OF FULL-TIME AND PART-TIME ACADEMIC STAFF EMPLOYED BY THE INSTITUTION.....</b>	<b>14</b>
7.1 Academic Staff –The IIE Academic Centre of Excellence Team.....	14
7.2 Academic Staff - Sites .....	14
<b>8. ADMISSION REQUIREMENTS AND PROCEDURES INCLUDING RECOGNITION OF PRIOR LEARNING .....</b>	<b>14</b>
8.1 Admission Requirements – Overview.....	14
8.2 Admission Procedure – General.....	15
8.3 IIE Programmes .....	15
8.4 IIE Admission Requirements Per Faculty.....	16
8.4.1 Admission Requirements: Undergraduate applicants.....	16

<b>8.4.2 Undergraduate Senate Discretionary Admissions</b> .....	<b>24</b>
<b>8.4.3 Postgraduate applicants</b> .....	<b>28</b>
<b>8.4.4 Postgraduate Senate Discretionary Admissions</b> .....	<b>39</b>
<b>8.5 IIE Programmes</b> .....	<b>40</b>
<b>9. LANGUAGE POLICY</b> .....	<b>40</b>
<b>10. MODE OF DELIVERY</b> .....	<b>41</b>
<b>11. DETAIL OF EACH REGISTERED PROGRAMME</b> .....	<b>41</b>
<b>12. ACCREDITATION STATUS OF EACH REGISTERED PROGRAMME</b> .....	<b>41</b>
<b>13. RULES RELATING TO ASSESSMENT, ACADEMIC CREDIT ACCUMULATION, PROGRESSION AND QUALIFICATION</b> .....	<b>41</b>
<b>14. FEES AND CHARGES INCLUDING REFUND(S) IN THE CASE OF CANCELLATION OR WITHDRAWAL</b> .....	<b>42</b>
<b>15. STUDENT FINANCIAL AID</b> .....	<b>43</b>
<b>16. STUDENT SUPPORT SERVICES</b> .....	<b>43</b>
<b>17. THE IIE STUDENT CODE OF CONDUCT</b> .....	<b>43</b>
<b>18. GOLDEN KEY SOCIETY</b> .....	<b>45</b>
<b>19. LIST OF ALL PARTNERSHIPS</b> .....	<b>46</b>
<b>20. STUDENT ENROLMENT CONTRACT</b> .....	<b>46</b>
<b>21. POLICY AND PROCEDURES FOR HANDLING STUDENT COMPLAINTS</b> .....	<b>46</b>
<b>22. POLICY ON HEALTH AND WELLNESS</b> .....	<b>46</b>
<b>23. POLICY ON DISABILITY</b> .....	<b>47</b>

## 1. Registered Name of the Institution

The Independent Institute of Education (Pty) Ltd (The IIE), company registration no. 1987/0047454/07, is registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997. (Registration Certificate no. 2007/HE07/002).

Rosebank College and Emeris are educational brands of The IIE and Vega is a School of Emeris.

## 2. Contact Details for Main Office and Sites of Delivery

### 2.1 Main Office (Academic Centre of Excellence)

The main office of The IIE is also known as the Academic Centre of Excellence and is referred to as ACE.

The main office of The IIE is located at ADvTECH House, Building 3, Block 7, Inanda Greens, 54 Wierda Road West, Wierda Valley, SANDTON, 2196.

ACE is responsible for:

- Quality review of the student learning journey (IQAF)
- Design and periodically review of qualifications and associated curricula
- Customisation and integration of technology and processes that enhance teaching and learning
- Ensuring regulatory compliance
- Industry-leading development programmes for academics (Sirius)
- Publishing of multiple accredited academic journals and hosting national and international conferences

## 2.2 Sites of Delivery

Rosebank College (RC) and Emeris are brands of The IIE and IIE programmes are offered through these sites of delivery. The main office is also a site of delivery and is responsible for all The IIE distance programmes.

### 2.2.1 Rosebank College

**Website:**

<https://www.rosebankcollege.co.za/>



**Address of Sites:**

- **Site E:**  
**Pretoria:**  
239 Pretorius Street, Pretoria, 0001
- **Site H:**  
**Durban:**  
221 Dr Pixley Ka Seme Street, Durban, 4001
- **Site M:**  
**Cape Town:**  
Union Castle Building, 55 St George's Street Mall, Central Business District, Cape Town, 8000
- **Site S:**  
**Polokwane:**  
54 Church (Kerk) Street, Polokwane, 0699
- **Site T:**  
**Braamfontein:**  
23 Jorissen Street, Braamfontein, 2001
- **Site U:**  
**Bloemfontein:**  
97 St Andrews Street, Bloemfontein, 9301
- **Site W:**  
**Nelson Mandela Bay:**  
3 Rink Street, Gqeberha Central, Gqeberha, 6001
- **Site X:**  
**Cape Town:**  
MSK House, 13 Buitengracht Street, Cape Town, 8000
- **Site BB:**  
**Nelspruit:**  
19 Hope Street, Mbombela, 1201

## 2.2.2 The IIE – Sandton – Main Site

**Website:**

[www.iie.ac.za](http://www.iie.ac.za)



**Address of Site:**

- **Site L:**

**The IIE Sandton:**

ADvTECH House, Building 3, Block 7, Inanda Greens  
54 Wierda Road West, Wierda Valley; Sandton, 2196

## 2.2.3 Emeris

**Website:**

[Emeris | Education that's real-world ready!](#)



**Addresses of Sites:**

- **Site B:**

**Johannesburg:**

1 Renaissance Place,  
444 Jan Smuts Avenue, Bordeaux, Randburg, Bordeaux, 2194

- **Site C:**

**Nelson Mandela Bay:**

1<sup>st</sup> Floor, Mercantile Bank Plaza, Ring Road, Greenacres, Gqeberha, 6045

- **Site F:**

**Pretoria:**

116 Clearwater Road, Corner Clearwater and Glenwood Roads, Lynnwood Glen, Pretoria, 0081

- **Site G:**

**Durban:**

The Glades Office Park, La Lucia Ridge, off Armstrong Avenue, Durban North, 4000

- **Site I:**

**Durban-North:**

Corner Glenwood Old Boys Club, 12 Radar Drive, Durban-North, 4051

- **Site J:**

**Durban-Westville:**

1 Link Road, Corner Link and St. James Avenue, Durban Westville, 3630

- **Site K:**

**Cape Town:**

130 Strand Street, De Waterkant, Cape Town, 8000

- **Site N:**  
**Pietermaritzburg:**  
St Charles' College, Harwin Road, Scottsville, Pietermaritzburg, 3201
- **Site O:**  
**Sandton:**  
Waterstone Drive, off Benmore Road, Benmore Gardens, Sandton, 2196
- **Site Q:**  
**Waterfall:**  
11 Janadel Avenue, Riverview Business Park, Waterfall, Midrand, 1682
- **Site V:**  
**Roodepoort:**  
144 Peter Road, Ruimsig, Roodepoort, 1724
- **Site Z:**  
**Rosebank:**  
3-5 Keyes Avenue, Rosebank, Johannesburg, 2196
- **Site AA:**  
**Cape Town:**  
Newlands Cricket Ground, 146 Campground Road, Newlands, Cape Town, 7700
- **Site CC:**  
**Gqeberha:**  
Nelson Mandela Bay,  
1 Newmarket Road, Greenacres, Gqeberha, 6057
- **Site DD:**  
**Cape Town:**  
358 Victoria Road, Salt River, Cape Town, 7925

### 3. Registration Status of The Independent Institute of Education (Pty) Ltd



The Independent Institute of Education (Pty) Ltd (The IIE) was registered with the Department of Higher Education and Training as a private higher education and training institution under the Higher Education Act, 1997 (Registration Certificate No.2007/HE07/002), with the resultant de-registration of College Campus, Rosebank College, Varsity College, and Vega the Brand Communications School as separate providers.

The IIE acquired the National College of Photography (NCOP) which was incorporated into the Vega brand and in 2009, The IIE also acquired Forbes Lever Baker (FLB) which was run as a tuition centre for UNISA Accounting qualifications under the Varsity College brand. FLB was incorporated into Varsity College but has since been phased out when tuition support was replaced with qualifications that The IIE certifies.



20  
10

The IIE acquired the Design School Southern Africa (Pty) Ltd, a separately registered provider, certificate number 2000/HE07/021 which became a brand of The IIE in 2012 and has since been incorporated into Vega. In 2013, College Campus was incorporated into Rosebank College.

The IIE acquired Monash South Africa which has been rebranded as IIEMSA and since June 2019 IIE qualifications have been on offer at IIEMSA while students on the MSA programmes are taught out.

20  
18

20  
16

The IIE acquired both Capsicum Culinary Studio (not a higher education provider) and The Private Hotel School. The latter continued as a separately registered private higher education institution but was deregistered on 31 December 2021. Its qualifications were phased out at the end of 2023. Its skills and expertise have been integrated into The IIE as The IIE School of Hospitality & Service Management to boost the service industry offerings of The IIE. The IIE and Capsicum Culinary Studio are sharing sites in Newlands and Rosebank respectively.

The IIE collapses its IIE MSA, Varsity College and Vega brands into a new brand called Emeris. The IIE has over 100 qualifications including Masters' and a PhD, and professional qualifications recognised by the professional bodies in Law, Engineering and Accounting. The IIE has 26 sites and over 60 000 students. The IIE is registered to deliver qualifications in both the contact and the distance mode.

20  
25

## Timeline of The IIE



### The IIE Registered

The IIE was registered with the Department of Higher Education and Training as a private higher education and training institution.



### Acquisition of Institutions

The IIE acquired a number of institutions which were incorporated into the various brands.



### Inclusion of Hospitality Field

The IIE acquired Capsicum Culinary Studio and The Private Hotel School to boost service industry offerings.



### Incorporation of IIEMSA

The IIE acquired Monash SA which was rebranded as IIEMSA



### Expansion of The IIE

Emeris is created. The IIE currently has over 100 qualifications, offered at 26 sites to over 60 000 students

2007

2008 - 2013

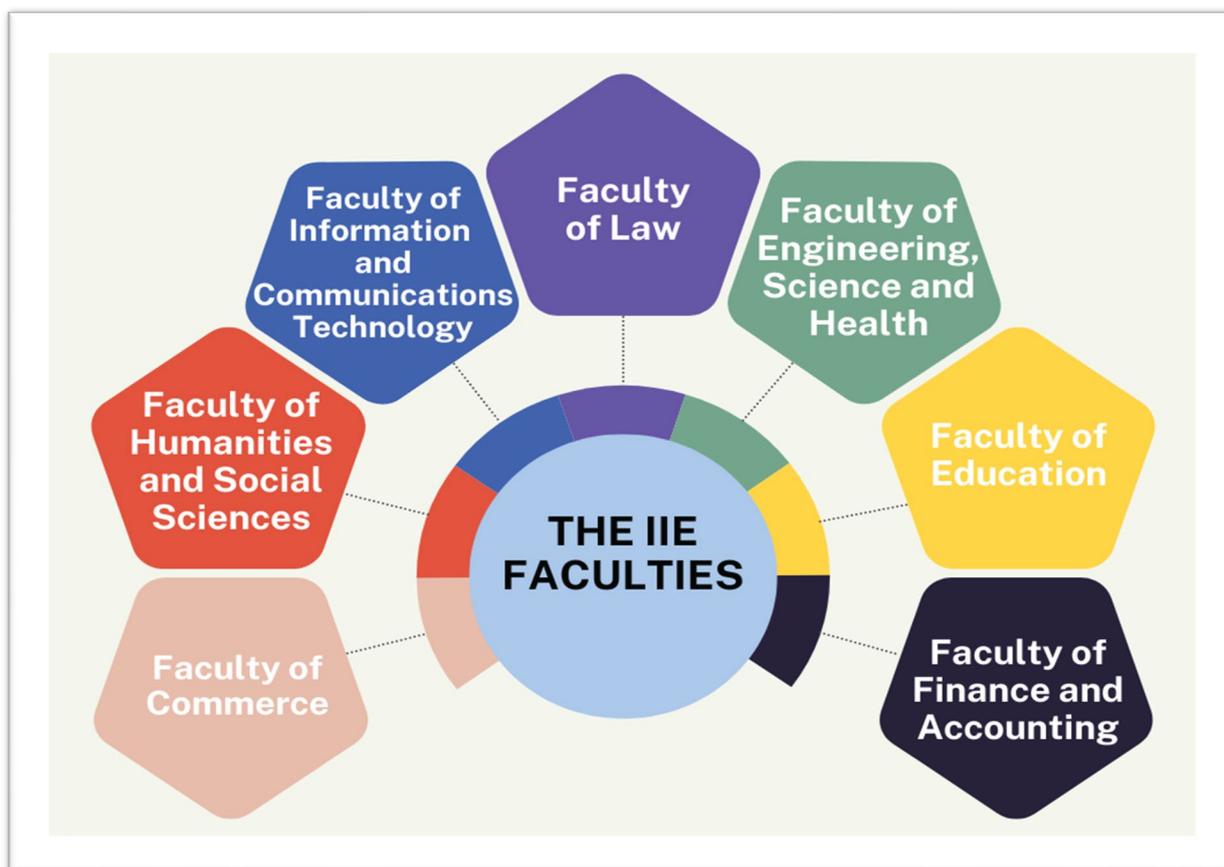
2016 - 2017

2018

2025

### 3.1 The IIE Faculties

The IIE has seven faculties, and each faculty is associated with a particular colour palette:



#### 3.1.1 Faculty of Commerce



The **salmon orange** colour has been associated with high principles and thought leadership in the business world since The London Financial Times started to use the colour for its newsprint from 1983.

We have thus chosen this colour for the Faculty of Commerce to represent our confidence in our graduates' ability to contribute to the development of our economy as business leaders.

#### 3.1.2 Faculty of Humanities and Social Sciences



**Red** is an emotional color, associated with energy, strength, determination, passion and love. This epitomises the graduates who excel in this field and who seek to contribute to the development of a society that supports us through enhancing and advancing the way that people interact with each other and with the world around them.

### 3.1.3 Faculty of Information and Communications Technology



The **blue** used for this faculty is derived from the blue used in many technological applications to signify connection and movement and routes to follow – the blue used for most “clickable links”.

By using this colour for this faculty, we aim to represent the dynamic drive, perception, depth, expertise and adaptability that are characteristics of our graduates who are well positioned to contribute to the development of South Africa as a key player in an information technology enhanced society.

### 3.1.4 Faculty of Law



**Purple** is a rare colour in nature and has come to symbolise that which is exceptional, significant, dignified and powerful.

Graduates of The Faculty of Law are well represented by this colour and are erudite, knowledgeable, adaptable, tenacious and judicious.

### 3.1.5 Faculty of Engineering, Science and Health



**Dark Green** is associated with nature and our environment, growth, vigour and stability.

Graduates from the Faculty of Engineering, Science and Health display traits of curiosity, logical thinking and reasoning, innovation, reliability, endurance and compassion.

### 3.1.6 Faculty of Education



The colour **yellow** symbolises education as a bright future. It is associated with sunshine, hope, happiness, freshness, positivity, clarity, energy, optimism, enlightenment, remembrance, intellect, honour, loyalty and joy.

This colour emphasises the importance of education as a beacon of hope for a bright future. Educators are therefore encouraged to bring hope, optimism, joy and all of the above-mentioned attributes into education in order for those being empowered to see education as valuable.

### 3.1.7 Faculty of Finance and Accounting



The colour **Navy** denotes authority, dependability, loyalty, trust and integrity and has traditionally been worn by people in positions of power, influence, or prestige.

Graduates from the Faculty of Finance and Accounting will have the knowledge, power and seriousness coupled with the ethical and stability traits required by the discipline.

## 4. The IIE Vision and Mission (Strategic Intent)



### STRATEGIC INTENT

The Independent Institute of Education (Pty) Ltd ("The IIE") aims to inspire individuals to develop a **sense of self as citizens of change** in a complex world through its commitment to transformation and excellence in learning and teaching, scholarship, and community engagement.

We **encourage** and **develop** individuals to **fulfill their potential** and enable them to make **meaningful contributions** within their spheres of influence.

We **empower** individuals to **become mindful and ethical active citizens and leaders** who challenge established ideologies, narratives, and ways of thinking.

We foster creativity and innovation through embracing diverse ideas and solutions in our commitment to the **co-creation of knowledge** that transforms individuals and society.

We pursue **impactful research and collaborations** that **improve and enrich lives, communities, and society.**

We **entrust** individuals to **take responsibility for their learning and development** while providing them with appropriate support to enhance their success.



### WHAT WE VALUE

We value a **transformative mindset** characterised by **'CHANGE'**



**C** **Co-creating**  
transformative knowledge



**H** **Holistic Thinking**  
that approaches challenges systemically



**A** **Advocating**  
for ethical sustainable change



**N** **Nation Building**  
that promotes social cohesion and inclusion



**G** **Grit**  
to navigate challenges



**E** **Empowerment**  
individuals to shape their lives and the world around them

# IIE GRADUATE ATTRIBUTES

Our graduates have a **transformative mindset** and are:



**Innovative Co-creators**  
who seek ethical and meaningful solutions and promote transformative knowledge that address challenges faced by individuals and society.



**Holistic Thinkers**  
who adopt eco-systemic perspectives on global issues and local contexts and view challenges and solutions critically and comprehensively.



**Change Advocates**  
who skilfully and mindfully challenge the status quo and champion meaningful solutions through principled leadership.



**Engaged Citizens**  
who promote social cohesion, diversity, equity, and inclusion, leading with purpose, influence, and integrity within their respective spheres of influence.



**Resilient Navigators**  
who approach learning, transformational and personal challenges with unwavering perseverance and a willingness to adapt.



**Empowered Individuals**  
who are self-directed life-long learners who seek opportunities for growth and continually expand their knowledge and skills in pursuit of personal and professional success.



**Intellectually Curious Individuals** who are self-reflective with a tolerance for ambiguity and the intellectual curiosity to explore new ways of thinking, knowing, being and understanding.



**Versatile Communicators**  
who can both collaborate effectively within a team and work independently, with well-developed negotiation and networking skills.

## 5. Legal Status

The Independent Institute of Education (Pty) Ltd (The IIE) is registered as a private company in terms of Section 54(1) of The Companies Act, 1973 (Act 61 of 1973) as amended. Registration No.: 1987/004754/07.

## 6. Director(s), Chief Executive and Senior Management of The IIE

### 6.1 Directors

The IIE is the tertiary division and wholly owned subsidiary of ADvTECH Limited which is listed on the Johannesburg Stock Exchange (JSE).

Its directors are listed below.

<b>DIRECTORS</b>		
<b>Surname and Initials</b>	<b>Title</b>	<b>Designation</b>
<b>Whyte, GD</b>	Mr	Director (CEO – ADvTECH)
<b>Boonzaaier, JW</b>	Mr	Director
<b>Aitken, MD</b>	Mr	Director
<b>Lurie, S</b>	Ms	Director

## 6.2 Chief Executive and Director

The Chief Executive (Mr Geoff Whyte) is the CEO of ADvTECH. Ms Shevon Lurie is a director of The IIE and is responsible for the functions of the provider, The IIE.

Each of The IIE brands has a Managing Director.

## 6.3 Senior Management of the Academic Centre of Excellence (ACE) Team of The Independent Institute of Education

<b>SENIOR MANAGEMENT</b>		
<b>Surname and Initials</b>	<b>Title</b>	<b>Designation</b>
<b>Du Plooy-Cilliers, F</b>	Dr	Executive: Quality Assurance and Governance
<b>Ferndale, S</b>	Ms	Registrar
<b>Kriel, P</b>	Mr	Executive: Operations
<b>Landman, M</b>	Dr	Executive: EdTech & Innovation
<b>Lurie, S</b>	Ms	Director of The IIE
<b>Mooney, GA</b>	Dr	Executive: Teaching & Learning
<b>Batchelor, B</b>	Dr	Executive: Research

## 7. Names and Qualifications of Full-Time and Part-Time Academic Staff Employed by The Institution

### 7.1 Academic Staff –The IIE Academic Centre of Excellence Team

The names and highest qualifications of The IIE Academic Centre of Excellence Team members are detailed in **Annexure A – The IIE ACE Team.**

### 7.2 Academic Staff - Sites

The names and highest qualifications of academic staff (full-time and part-time) are detailed in **Annexure B - Academic staff on sites.**

## 8. Admission Requirements and Procedures including Recognition of Prior Learning

The admission requirements are detailed in The IIE Admissions Policy (**IIE002**) which is available on The IIE website ([The IIE | Institutional Prospectus](#)).

The **IIE010** Qualification Completion, Credit Accumulation and Transfer, Articulation and Recognition of Prior Learning Policy (**IIE010**) also applies which can be accessed via the website.

### 8.1 Admission Requirements – Overview

Applicants must meet the minimum admission requirements as indicated below and any additional or specific programme requirements for admission to the programme applied for at the particular IIE site.

Within a framework of widening access and promoting equity in higher education, The IIE also provides opportunities for flexible entry routes. These alternate admissions (Senate Discretionary Admissions) are detailed below in section 8.4.2 and 8.4.4.

Please access Annexure B of The IIE Admissions Policy (**IIE002**) on The IIE Website ([The IIE | Institutional Prospectus](#).) as well as the qualification information set out in the factsheets available on each IIE Brand for additional details.

## 8.2 Admission Procedure – General

Candidates must apply for admission to the relevant IIE site of delivery by completing the relevant online application form and adhering to the specific processes and due dates.

[www.rosebankcollege.co.za](http://www.rosebankcollege.co.za)

[Emeris | Education that's real-world ready!](#)

## 8.3 IIE Programmes

The qualifications listed in the List of Programmes are accredited to The IIE – not all are offered on all sites and may not be offered every year. Please see [www.iie.ac.za](http://www.iie.ac.za) and the IIE brand websites for details of which programmes are available on which sites, and which are available in the distance mode and/or blended mode.

### Annexure D: List of Programmes on sites



## 8.4 IIE Admission Requirements Per Faculty

### 8.4.1 Admission Requirements: Undergraduate applicants

#### 8.4.1.1 Faculty of Commerce

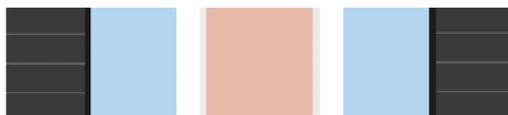
FACULTY OF COMMERCE			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Higher Certificate in Business Management	30%		
2. Higher Certificate in Business Principles and Practices			
3. Higher Certificate in Digital Marketing			
4. Higher Certificate in Event Management			
5. Higher Certificate in Hospitality Management			
6. Higher Certificate in Human Resource Practices			
7. Higher Certificate in Local Governance			
8. Higher Certificate in Logistics and Supply Chain Management			
9. Higher Certificate in Office Administration			
10. Higher Certificate in Quantitative Techniques			
11. Higher Certificate in Service Management			
12. Higher Certificate in Travel			

FACULTY OF COMMERCE			
DIPLOMAS			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Diploma in Commerce in Business Management	30%		
2. Diploma in Commerce in Marketing Management			
3. Diploma in Digital Marketing			
4. Diploma in Foodservice Management and Nutrition			
5. Diploma in Human Resource Management Practice			
6. Diploma in Logistics and Supply Chain Management			
7. Diploma in Sport Development and Management			
8. Diploma in Tourism Management			
1. Diploma in Entrepreneurial and Small Business Operations	40%	40%	60%



FACULTY OF COMMERCE			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Business Administration 2. Bachelor of Business Administration in Hospitality Management 3. Bachelor of Business Administration in Logistics and Supply Chain Management 4. Bachelor of Business Administration in Marketing 5. Bachelor of Hospitality Management 6. Bachelor of Public Administration 7. Bachelor of Service Management	30%		

FACULTY OF COMMERCE			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Business Administration in Brand Building and Management 2. Bachelor of Commerce in Digital Marketing 3. Bachelor of Commerce in Strategic Brand Management	30%	40%	60%
1. Bachelor of Commerce 2. Bachelor of Commerce in Entrepreneurship	50%	30%	50%
1. Bachelor of Commerce in Economics	50%	50%	80%
1. Bachelor of Commerce in Human Resource Management	50%	40%	60%



### 8.4.1.2 Faculty of Humanities and Social Sciences

FACULTY OF HUMANITIES AND SOCIAL SCIENCES			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
<ol style="list-style-type: none"> <li>Higher Certificate in Art and Design</li> <li>Higher Certificate in Journalism</li> <li>Higher Certificate in Communication Practices</li> <li>Higher Certificate in Brand Building Practice</li> <li>Higher Certificate in Creative Development</li> <li>Higher Certificate in Photography</li> <li>Higher Certificate in Video and Photography</li> </ol>	30%		

FACULTY OF HUMANITIES AND SOCIAL SCIENCES			
DIPLOMAS			
Qualification	English	Maths	Maths Literacy or Technical Maths
<ol style="list-style-type: none"> <li>Diploma in Computer-Based Graphic Development</li> <li>Diploma in Journalism Studies</li> <li>Diploma in Public Relations</li> </ol>	30%		



FACULTY OF HUMANITIES AND SOCIAL SCIENCES			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Arts	60%		
1. Bachelor of Arts in Interior Design 2. Bachelor of Arts in Corporate Communication 3. Bachelor of Social Science	50%		
4. Bachelor of Arts in Interior Design	30%	40%	60%

FACULTY OF HUMANITIES AND SOCIAL SCIENCES			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Arts in Copywriting 2. Bachelor of Arts in Corporate Communication 3. Bachelor of Arts in Creative Brand Communications 4. Bachelor of Communication Design 5. Bachelor of Arts in Graphic Design 6. Bachelor of Arts in Strategic Brand Communication 7. Bachelor of Arts in Digital Design 8. Bachelor of Arts in Fashion Design 9. Bachelor of Brand Experience Planning 10. Bachelor of Experience Design	30%		



### 8.4.1.3 Faculty of Information and Communications Technology

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
<ol style="list-style-type: none"> <li>Higher Certificate in Computer</li> <li>Technical Support Higher Certificate in Construction and Engineering</li> <li>Higher Certificate in Information Technology in Business Applications</li> <li>Higher Certificate in Information Technology in Support Services</li> <li>Higher Certificate in Mobile Application and Web Development</li> </ol>	30%		

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY			
DIPLOMAS			
Qualification	English	Maths	Maths Literacy or Technical Maths
<ol style="list-style-type: none"> <li>Diploma in Information Technology Management</li> <li>Diploma in Information Technology in Network Management</li> <li>Diploma in Information Technology in Software Development</li> <li>Diploma in Information Technology in Web Development</li> </ol>	30%		

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Information Technology in Business Systems	30%		
<ol style="list-style-type: none"> <li>Bachelor of Computer and Information Sciences</li> <li>Bachelor of Computer and Information Sciences in Application Development</li> <li>Bachelor of Computer and Information Sciences in Game Design and Development</li> <li>Bachelor of Computer and Information Sciences in Network Engineering</li> </ol>	30%	40%	60%



#### 8.4.1.4 Faculty of Law

FACULTY OF LAW			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Higher Certificate in Legal Studies	40%		

FACULTY OF LAW			
BACHELOR'S DEGREES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Bachelor of Arts in Law	60%		
2. Bachelor of Commerce in Law	50%	30%	50%
3. Bachelor of Laws	60%	50%	60%



#### 8.4.1.5 Faculty of Engineering, Science and Health

FACULTY OF ENGINEERING, SCIENCE AND HEALTH			
BACHELOR'S DEGREES			
Qualification	English	Maths	Physical Science
1. Bachelor of Public Health	50%		
1. Bachelor of Engineering in Civil Engineering (4 Year) 2. Bachelor of Engineering in Electrical and Electronic Engineering (4 Year) 3. Bachelor of Engineering in Mechanical Engineering (4 Year)	50%	70%	60%
1. Bachelor of Engineering in Electrical and Electronic Engineering (5 Year) 2. Bachelor of Engineering in Mechanical Engineering (5 Year) 3. Bachelor of Engineering in Civil Engineering (5 Year)	50%	60%	50%



### 8.4.1.6 Faculty of Education

FACULTY OF EDUCATION			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Higher Certificate in Early Childhood Care and Education	40%		

FACULTY OF EDUCATION			
BACHELOR'S DEGREES			
Qualification	English	First Additional Language	Maths
1. Bachelor of Education in Intermediate Phase Teaching	50%	40%	
2. Bachelor of Education in Foundation Phase Teaching			



### 8.4.1.7 Faculty of Finance and Accounting

FACULTY OF FINANCE AND ACCOUNTING			
HIGHER CERTIFICATES			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Higher Certificate in Bookkeeping	30%		

FACULTY OF FINANCE AND ACCOUNTING			
DIPLOMAS			
Qualification	English	Maths	Maths Literacy or Technical Maths
1. Diploma in Business Accounting	30%		



<b>FACULTY OF FINANCE AND ACCOUNTING</b>			
<b>BACHELOR'S DEGREES</b>			
<b>Qualification</b>	<b>English</b>	<b>Maths</b>	<b>Maths Literacy or Technical Maths</b>
1. Bachelor of Accounting	50%	50%	80%



## 8.4.2 Undergraduate Senate Discretionary Admissions

SENATE DISCRETIONARY ADMISSIONS: HIGHER CERTIFICATES	
Category	Requirements
<b>Mature Age Admission - 23 years and older</b>	Candidates must have attempted the Senior Certificate or equivalent, attained the age of 23 before or during the first year of registration, with three years' work experience, and proven ability relating to the proposed programme, as well as adequate communication skills.
<b>Mature Age Admission - 45 years and older</b>	Candidates must have attained the age of 45 before or during the first year of registration.
<b>OQSF Qualifications</b>	Candidates with an OQSF Level 4 120-credit cognate qualification may be admitted once assessed and approved by the relevant Head of Faculty.
<b>General Education Development (GED) - A USA qualification developed by the American Council on Education (ACE)</b>	Candidates with a GED qualification may be admitted if they have a SAQA Certificate of Evaluation with NQF L4 equivalence, as well as a minimum score of 145 out of 200 for all 4 GED subjects.
<b>IEB International Secondary Certificate</b>	Candidates must have achieved a Higher Certificate pass and meet the additional admission criteria (where applicable).
<b>USAf Exemption Certificate</b>	Candidates who have not yet obtained their SAQA Certificate of Evaluation for the school-leaving qualification but who have a USAf Exemption Certificate with at least 30% or equivalent for English and meeting the additional admission requirements for a specific programme, may be considered for admission. These cases must be escalated to the OoR for approval.

SENATE DISCRETIONARY ADMISSIONS: HIGHER CERTIFICATES	
Category	Requirements
<b>Recognition of Prior Learning (RPL)</b>	Where candidates do not satisfy the formal admission requirements for this qualification, The IIE may consider an admission application in terms of the Qualification Completion, Credit Accumulation and Transfer, Articulation and Recognition of Prior Learning Policy (IIE010).
	<p>If applicant does not meet minimum admission requirements and there is no alternative (such as completion of NQP modules) but they have relevant experience, the following must be requested to consider admission via RPL:</p> <ol style="list-style-type: none"> <li>1. Certificates for all formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc.). SAQA certificates must be provided for any international qualifications.</li> <li>2. CV to determine whether the following are related to the qualification that the applicant is applying for: <ol style="list-style-type: none"> <li>a. Formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc.)</li> <li>b. Relevant work experience</li> </ol> </li> </ol>

<b>SENATE DISCRETIONARY ADMISSIONS: DIPLOMAS</b>	
<b>Category</b>	<b>Requirements</b>
<b>Mature Age Admission - 23 years and older</b>	Candidates must have attempted the Senior Certificate or equivalent, attained the age of 23 before or during the first year of registration, with three years' work experience, and proven ability relating to the proposed programme, as well as adequate communication skills.
<b>Mature Age Admission - 45 years and older</b>	Candidates must have attained the age of 45 before or during the first year of registration.
<b>USAf approved cognate foundation programme.</b>	"Candidates who have completed an USAf approved cognate foundation programme from a registered and accredited provider may be admitted.
<b>Transfer students</b>	Candidates who have successfully completed at least 120 credits in the first year of a cognate 3- year diploma may be admitted. However, if a student completed less than 120 credits, the admission criteria on the NSC or equivalent or higher certificate or advanced certificate apply.
<b>OQSF qualifications</b>	Candidates with an OQSF Level 5 cognate qualification may be admitted, provided the OQSF qualification has at least 120 credits at NQF Level 5.
<b>IEB International Secondary Certificate</b>	Candidates must have achieved Diploma pass and meet the additional admission criteria (where applicable).

<b>SENATE DISCRETIONARY ADMISSIONS: DIPLOMAS</b>	
<b>Category</b>	<b>Requirements</b>
	Where candidates do not satisfy the formal admission requirements for this qualification, The IIE may consider an admission application in terms of the Qualification Completion, Credit Accumulation and Transfer, Articulation and Recognition of Prior Learning Policy (IIE010).
<b>Recognition of Prior Learning (RPL)</b>	<p>If applicant does not meet minimum admission requirements and there is no alternative (such as completion of NQP modules) but they have relevant experience, the following must be requested to consider admission via RPL:</p> <ol style="list-style-type: none"> <li>1. Certificates for all formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc.). SAQA certificates must be provided for any international qualifications.</li> <li>2. CV to determine whether the following are related to the qualification that the applicant is applying for: <ol style="list-style-type: none"> <li>a. Formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc.)</li> <li>b. Relevant work experience</li> </ol> </li> </ol>
<b>USAf Exemption Certificate</b>	Candidates who have not yet obtained their SAQA Certificate of Evaluation for the school-leaving qualification but who have a USAf Exemption Certificate with at least 30% or equivalent for English, and meeting the additional admission requirements for a specific programme, may be considered for admission. These cases must be escalated to the OoR for approval.

## DISCRETIONARY ADMISSIONS: DEGREES

Category	Requirements
<b>Mature Age Admission for applicants with SC with Endorsement, or NSC/NC(V)/SC(a) with Degree Admission</b>	Candidates 23 years and older at point of registration, with an endorsed Senior Certificate or a National Senior Certificate with Bachelor's Degree pass or National Certificate (Vocational) with Bachelor's degree Pass or Senior Certificate (amended) with Bachelor's Degree pass, can be accepted on a senate discretionary mature age admission if they do not meet the additional Senate admission requirements. Their academic progress will be tracked and reported at Senate. A USAf Exemption Certificate is not required.
<b>Mature Age Admission for applicants with SC without Endorsement</b>	Candidates having attained the age of 23 before or during the first year of registration with a Senior Certificate, with a minimum of 40% in at least four higher or standard grade subjects, at least three of which shall have been passed simultaneously and one of which shall be a recognised higher grade subject.  A USAf Exemption Certificate is required.
<b>Mature Age Exemption - NSC/NC(V)/SC(a) with Diploma Admission</b>	Candidates having attained the age of 23 before or during the first year of registration with a Senior Certificate (Amended), National Senior Certificate or National Senior Certificate (Vocational) with a minimum of 40% in at least four higher or standard grade or 20-credit subjects (or equivalent), at least three of which shall have been passed simultaneously and in the case of a Senior Certificate (Amended), at least one of which shall be a recognised higher grade subject. A Diploma Pass on these certificates would imply that the candidate qualifies.  Senate Discretionary Admission - Mature Age NSC/NC(V)/SC(a) Hold must be selected so that the USAf Exemption Certificate may be applied for by the Office of the Registrar.

## DISCRETIONARY ADMISSIONS: DEGREES

Category	Requirements
<b>Mature Age Exemption - 45 years and older</b>	Candidates must have attained the age of 45 before or during the first year of registration.  A USAf Exemption Certificate is required.
<b>USAf approved cognate foundation programme.</b>	Candidates who have completed an USAf approved cognate foundation programme from a registered and accredited provider may be admitted. An USAf Exemption Certificate is required - the Office of the Registrar will facilitate, on behalf of the student, an application for degree admission to USAf, once the student has provided proof of payment to USAf.
<b>Transfer students</b>	Candidates who have successfully completed at least 120 credits in the first year of a cognate degree may be admitted. However, if a student completed less than 120 credits, the admission criteria on the NSC or equivalent apply.
<b>OQSF qualifications</b>	Candidates with an OQSF Level 5 cognate qualification may be admitted, provided the OQSF qualification has at least 120 credits at NQF Level 5. An USAf Exemption Certificate is required - the Office of the Registrar will facilitate, on behalf of the student, an application for degree admission to USAf, once the student has provided proof of payment to USAf.
<b>IEB International Secondary Certificate</b>	Candidates must have achieved Bachelor's Degree pass and meet the additional admission criteria (where applicable). The OoR will apply to USAf for Exemption based on Senate Discretion.

## DISCRETIONARY ADMISSIONS: DEGREES

Category	Requirements
<b>One Module Outstanding</b>	<p>Candidates who have one module outstanding to complete an IIE Higher Certificate, which is appropriate for admission to a degree, may register for the degree on the condition that they will register for the outstanding Higher Certificate module along with the first year of the degree.</p> <p>If a student does not pass the module, they will be allowed to register again* for this module and any modules failed in the first year of the degree; however, they will NOT be allowed to register for the second year of the Degree, or any subsequent year, until they have passed the Higher Certificate module.</p> <p>*Registration is also subject to the maximum completion times rule in IIE010.</p>
<b>Recognition of Prior Learning (RPL)</b>	<p>Where candidates do not satisfy the formal admission requirements for this qualification, The IIE may consider an admission application in terms of the Qualification Completion, Credit Accumulation and Transfer, Articulation and Recognition of Prior Learning Policy (IIE010).</p> <p>If applicant does not meet minimum admission requirements and there is no alternative (such as completion of NQP modules) but they have relevant experience, the following must be requested to consider admission via RPL:</p> <ol style="list-style-type: none"> <li>1. Certificates for all formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLP's, Microcredentials etc). SAQA certificates must be provided for any international qualifications.</li> <li>2. CV to determine whether the following are related to the qualification that the applicant is applying for:             <ol style="list-style-type: none"> <li>a. Formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc.)</li> <li>b. Relevant work experience</li> </ol> </li> </ol>
<b>American High School Diploma completed in South Africa.</b>	<p>Candidates must present an American High School Diploma transcript which demonstrates:</p> <ol style="list-style-type: none"> <li>1. A GPA of at least 3.5</li> </ol> <p>AND</p> <ol style="list-style-type: none"> <li>2. SAT scores of a minimum of 610 for English and 530 for Mathematics, OR Advanced Placement scores (at least two subjects passed on grade 3, 4, or 5 for the Advanced Placement (AP) examinations of the American College Board OR ACT mean of 22 with a 22 sub-minimum in English and 21 in Mathematics, OR National Benchmark Test with the following scores, "proficient scores," i.e., 71 for Academic Literacy (AL) &amp; 70 for Quantitative Literacy (subject to updates on the NBT website)</li> <li>3. Meet any additional admissions requirements</li> </ol> <p>The OoR will apply to USAf for Exemption based on Senate Discretion. Students who have completed the US High School Diploma outside of South Africa would still be required to apply directly to USAf's Matriculation Board for Exemption, should they wish to be registered for a degree.</p>

## 8.4.3 Postgraduate applicants

### 8.4.3.1. Faculty of Commerce

FACULTY OF COMMERCE	
ADVANCED CERTIFICATES	
Qualification	Minimum Admission Requirement
1. Advanced Certificate in Hospitality Management	An appropriate Higher Certificate or relevant equivalent (at least 120 credits, NQF Level 5)

FACULTY OF COMMERCE	
ADVANCED DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Advanced Diploma in Hospitality Leadership	An appropriate Bachelor's Degree or a Diploma or relevant equivalent (at least 360 credits, NQF Level 6).

FACULTY OF COMMERCE	
POSTGRADUATE DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Postgraduate Diploma in Business Leadership	A HEQSF Level 7 Bachelor's Degree;
2. Postgraduate Diploma in Corporate Governance	OR
3. Postgraduate Diploma in Management	An Advanced Diploma;
4. Postgraduate Diploma in Digital Business	OR
	An equivalent NQF Level 7 qualification

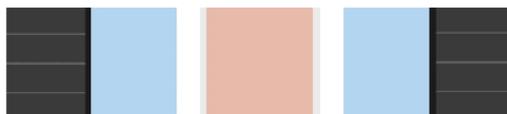
FACULTY OF COMMERCE	
HONOURS DEGREES	
Qualification	Minimum Admission Requirements
1. Bachelor of Business Science (Honours)	An appropriate Bachelor's Degree
2. Bachelor of Commerce Honours in Economics	OR
3. Bachelor of Commerce Honours in Management	An appropriate Advanced Diploma provided that a 360 credit Diploma or appropriate equivalent has been completed.
4. Bachelor of Commerce Honours in Strategic Brand Management	(Please consult Annexure B for the additional admission requirements for each qualification)



## FACULTY OF COMMERCE

### MASTERS DEGREE

Qualification	Minimum Admission Requirements
1. Master of Business Administration 2. Master of Commerce in Strategic Brand Leadership 3. Master of International Business	An appropriate HEQSF Level 8 Honours Degree;  OR  A relevant Postgraduate Diploma or appropriate equivalent;  OR  An appropriate Level 8 Bachelor's Degree (480 credits) may also be recognised as meeting the minimum entry requirements to a cognate Master's Degree programme.  (Please consult Annexure B for the additional admission requirements for each qualification)



### 8.4.3.2. Faculty of Humanities and Social Sciences

FACULTY OF HUMANITIES AND SOCIAL SCIENCES	
POSTGRADUATE DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Postgraduate Diploma in Brand Building	A HEQSF Level 7 Bachelor's Degree;
2. Postgraduate Diploma in Brand Contact Management	OR
3. Postgraduate Diploma in Digital Strategy	An Advanced Diploma;
4. Postgraduate Diploma in Futures Thinking	OR
5. Postgraduate Diploma in User Experience Design	An equivalent NQF Level 7 qualification
	(Please consult Annexure B for the additional admission requirements for each qualification)

FACULTY OF HUMANITIES AND SOCIAL SCIENCES	
HONOURS DEGREES	
Qualification	Minimum Admission Requirements
1. Bachelor of Arts Honours in Communication	An appropriate Bachelor's Degree
2. Bachelor of Arts Honours in Creative Brand Communication	OR
3. Bachelor of Arts Honours in Design Leadership	An appropriate Advanced Diploma provided that a 360 credit Diploma or appropriate equivalent has been completed.
4. Bachelor of Arts Honours in Graphic Design	
5. Bachelor of Arts Honours in Interior Design	(Please consult Annexure B for the additional admission requirements for each qualification)
6. Bachelor of Arts Honours in Psychology	
7. Bachelor of Arts Honours in Strategic Brand Communication	
8. Bachelor of Social Science (Honours)	



FACULTY OF HUMANITIES AND SOCIAL SCIENCES	
MASTERS DEGREES	
Qualification	Minimum Admission Requirements
1. Master of Arts in Creative Brand Leadership	An appropriate HEQSF Level 8 Honours Degree; OR
2. Master of Philosophy in Arts	A relevant Postgraduate Diploma or appropriate equivalent; OR
	An appropriate Level 8 Bachelor's Degree (480 credits) may also be recognised as meeting the minimum entry requirements to a cognate Master's Degree programme.  (Please consult Annexure B for the additional admission requirements for each qualification)

FACULTY OF HUMANITIES AND SOCIAL SCIENCES	
DOCTORAL DEGREES	
Qualification	Minimum Admission Requirements
1. Doctor of Philosophy in Brand Leadership	An appropriate HEQSF Level 9 Master's Degree or equivalent.  (Please consult Annexure B for the additional admission requirements for each qualification)



### 8.4.3.3. Faculty of Information and Communications Technology

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	
HONOURS DEGREES	
Qualification	Minimum Admission Requirements
1. Bachelor of Computer and Information Sciences (Honours)	<p>An appropriate Bachelor's Degree</p> <p>OR</p> <p>An appropriate Advanced Diploma provided that a 360 credit Diploma or appropriate equivalent has been completed.</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	
ADVANCED DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Advanced Diploma in Application Development	<p>An appropriate Bachelor's Degree or a Diploma or relevant equivalent (at least 360 credits, NQF Level 6).</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	
POSTGRADUATE DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Postgraduate Diploma in Data Analytics)	<p>An appropriate HEQSF Level 7 Bachelor's Degree;</p> <p>OR</p> <p>An appropriate Advanced Diploma;</p> <p>OR</p> <p>An equivalent NQF Level 7 qualification</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>

FACULTY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	
MASTER'S DEGREES	
Qualification	Minimum Admission Requirements
1. Master of Philosophy in Computer and Information Sciences	<p>An appropriate HEQSF Level 7 Bachelor's Degree;</p> <p>OR</p> <p>An appropriate Advanced Diploma;</p> <p>OR</p> <p>An equivalent NQF Level 7 qualification</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



#### 8.4.3.4. Faculty of Law

FACULTY OF LAW	
MASTER'S DEGREES	
Qualification	Minimum Admission Requirements
1. Master of Laws in Integrative Dispute Resolution and Advanced Litigation Techniques	A Bachelor of Laws (LLB) Degree at NQF Level 8;  OR  A Postgraduate Diploma in Law at NQF Level 8;  (Please consult Annexure B for the additional admission requirements for each qualification)



### 8.4.3.5. Faculty of Engineering, Science and Health

FACULTY OF ENGINEERING, SCIENCE AND HEALTH	
HONOURS DEGREES	
Qualification	Minimum Admission Requirements
1. Bachelor of Public Health (Honours)	<p>An appropriate Bachelor's Degree</p> <p>OR</p> <p>An appropriate Advanced Diploma provided that a 360 credit Diploma or appropriate equivalent has been completed.</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>

FACULTY OF ENGINEERING, SCIENCE AND HEALTH	
POSTGRADUATE DIPLOMAS	
Qualification	Minimum Admission Requirements
<p>1. Postgraduate Diploma in Water Management</p> <p>2. Postgraduate Diploma in Public Health</p>	<p>A HEQSF Level 7 Bachelor's Degree;</p> <p>OR</p> <p>An Advanced Diploma;</p> <p>OR</p> <p>An equivalent NQF Level 7 qualification</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



## FACULTY OF ENGINEERING, SCIENCE AND HEALTH

### MASTER'S DEGREES

Qualification	Minimum Admission Requirements
1. Master of Philosophy in Integrated Water Management 2. Master of Public Health	<p>An appropriate HEQSF Level 8 Honours Degree;</p> <p>OR</p> <p>A relevant Postgraduate Diploma or appropriate equivalent;</p> <p>OR</p> <p>An appropriate Level 8 Bachelor's Degree (480 credits) may also be recognised as meeting the minimum entry requirements to a cognate Master's Degree programme.</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



### 8.4.3.6. Faculty of Education

FACULTY OF EDUCATION	
POSTGRADUATE CERTIFICATE	
Qualification	Minimum Admission Requirements
1. Postgraduate Certificate in Education in Senior Phase and Further Education and Training Teaching	<p>An approved Bachelor's Degree</p> <p>OR</p> <p>A 360 credit Diploma in appropriate and scarce fields.</p> <p>(The access qualification must include sufficient disciplinary learning in appropriate academic fields, as outlined in the tables below, to enable the development of teaching specialisation in the Senior Phase and Further Education and Training band of schooling.)</p>

FACULTY OF EDUCATION	
POSTGRADUATE DIPLOMAS	
Qualification	Minimum Admission Requirements
1. Postgraduate Diploma in Higher Education	<p>A HEQSF Level 7 Bachelor's Degree;</p> <p>OR</p> <p>An Advanced Diploma;</p>
2. Postgraduate Diploma in Instructional Design	<p>OR</p> <p>An equivalent NQF Level 7 qualification</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



### 8.4.3.7. Faculty of Finance and Accounting

<b>FACULTY OF FINANCE AND ACCOUNTING</b>	
<b>POSTGRADUATE DIPLOMAS</b>	
<b>Qualification</b>	<b>Minimum Admission Requirements</b>
<ol style="list-style-type: none"><li>1. Postgraduate Diploma in Finance and Accounting</li><li>2. Postgraduate Diploma in Internal Auditing</li><li>3. Postgraduate Diploma in Accounting</li></ol>	<p>A HEQSF Level 7 Bachelor's Degree;</p> <p>OR</p> <p>An Advanced Diploma;</p> <p>OR</p> <p>An equivalent NQF Level 7 qualification</p> <p>(Please consult Annexure B for the additional admission requirements for each qualification)</p>



#### 8.4.4 Postgraduate Senate Discretionary Admissions

<b>SENATE DISCRETIONARY ADMISSIONS</b>	
<b>Category</b>	<b>Requirements</b>
<b>Recognition of Prior Learning (RPL)</b>	<p>Where candidates do not satisfy the formal admission requirements for this qualification, The IIE may consider an admission application in terms of the Qualification Completion, Credit Accumulation and Transfer, Articulation and Recognition of Prior Learning Policy (IIE010).</p> <p>If applicant does not meet minimum admission requirements and there is no alternative (such as completion of NQP modules) but they have relevant experience, the following must be requested to consider admission via RPL:</p> <ol style="list-style-type: none"> <li>1. Certificates for all formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials, etc). SAQA certificates must be provided for any international qualifications.</li> <li>2. CV to determine whether the following are related to the qualification that the applicant is applying for:             <ol style="list-style-type: none"> <li>a. Formal (Accredited Higher Education qualifications) and/or informal qualifications/modules (SLPs, Microcredentials etc.)</li> <li>b. Relevant work experience</li> </ol> </li> </ol>

## 8.5 IIE Programmes

The qualifications listed in the List of Programmes are accredited to The IIE – not all are offered on all sites and may not be offered every year. Please see [www.iie.ac.za](http://www.iie.ac.za) and the IIE brand websites for details of which programmes are available on which sites, and which are available in the distance mode.

### Annexure D: List of Programmes on sites

## 9. Language Policy

The IIE's Language Policy, **IIE013**, stipulates that English is the language of instruction and the language of learning and teaching at The IIE. Please access the policy on The IIE website ([The IIE | Institutional Prospectus](#)).

All students applying for admission to The IIE shall submit, prior to registration, proof of their proficiency in English at first language or first additional language level at the level required for a particular programme. If no level is required, then the level of proficiency is determined by the statutory minimum admission requirements for the type of qualification concerned.

Students who are not sufficiently proficient in English are required to make suitable arrangements to develop proficiency to cope with the demands of the curriculum. Each site will maintain a database of community resources able to support the development of such proficiency and will make referrals as required.

In the event of Recognition of Prior Learning (RPL), The IIE may require a student to undergo a written or oral test to confirm proficiency.

The IIE may accept a student who does not meet the above prerequisites based on a written undertaking by a student to attain the required proficiency in English (at own expense) before the commencement of the programme.

For acceptance in all professional degrees, all requirements of regulatory bodies must be followed, specifically, the language requirements for teaching qualifications in South Africa. These requirements are made explicit in Annexure B of this Policy and the curricula.

The IIE is committed to the accessibility of the English used in all communication, customised learning material and assessments and in all lecturing or online instruction.

Curriculum developers and lecturers and tutors are required to make use of glossaries for jargon (academic language related to the discipline being studied).

Lecturers are required to allow and encourage code-switching (speaking in different languages) in lectures where this will assist those with lower levels of proficiency in English to grasp or explain a concept. Code-switching needs to be managed so as not to exclude members of the group.

Assessment instruments are moderated to ensure language is accessible.

Grammar and spelling are only penalised as is appropriate for the discipline or outcomes concerned. It should be noted that proficiency in English as well as the ability to construct technically correct arguments in English is a desired educational outcome and thus while unnecessary penalties will not be levied, students are expected to use the normal conventions of formal communication for academic writing.

English proficiency is promoted for the purposes of learning in a manner that is respectful of other languages.

The terms and conditions contained in the Registration contract have been translated into isiZulu, Xitsonga and Sesotho and have been uploaded on the Institutional Prospectus tab on The IIE website – [www.iie.ac.za](http://www.iie.ac.za).

## 10. Mode of Delivery

The Independent Institute of Education has programmes registered and accredited for delivery in distance, contact and hybrid / blended mode.



## 11. Detail of Each Registered Programme

The curriculum for all programmes, showing the SAQA ID, NQF level and required modules, is listed in the Qualification details document.

## 12. Accreditation Status of Each Registered Programme



The qualifications listed in the List of programmes are accredited by the Council on Higher Education (CHE) and registered by the South African Qualifications Authority (SAQA) on the National Qualifications Framework (NQF). Not all the qualifications are offered every year. Please see the websites for details of which programmes are available on which sites. The programmes registered against Site L are available in the distance mode.

## 13. Rules Relating to Assessment, Academic Credit Accumulation, Progression and Qualification

The following academic policies will be uploaded on the Student Portal each year as well as in the electronic library which will be available to students once they are registered <https://iieibraryconnect.iie.ac.za/e-shelf>.

In addition, electronic copies of all relevant documents cited in this prospectus have been uploaded on the Institutional Prospectus tab on The IIE website – [www.iie.ac.za](http://www.iie.ac.za)

## IIE ACADEMIC POLICIES

Number	Name
IIE001	Quality Assurance and Enhancement Policy
IIE002	Admissions Policy
IIE005	Qualification Design and Programme Review Policy
IIE006	Work-Integrated Learning Policy
IIE007	Research and Postgraduate Studies Policy
IIE008	Information Centre Policy
IIE009	Assessment Strategy and Policy
IIE010	Qualification Completion, Credit Accumulation and Transfer, Articulation and RPL Policy
IIE011	Student Records Policy
IIE012	Graduation and Certification Policy
IIE013	Language Policy
IIE015	Student Conduct, Discipline and Safety Policy
IIE016	Student Representation Policy
IIE018	Academic and Research Conditions of Service
IIE019	Community Engagement and Citizenship Policy
IIE020	Official Documentation, Marketing and Advertising Policy
IIE022	Teaching and Learning Strategy
IIE023	Intellectual Integrity and Property Rights Policy
IIE026	Student Support and Professional Development Policy
IIE029	IIE Distance Education Policy
IIE030	The IIE Internationalisation Policy
IIE031	Governance Policy
IIE032	Processing of Personal Information IP and Cyber Security
IIE033	Policy on the Integration of Artificial Intelligence (AI) in Teaching and Learning Practices

### 14. Fees and Charges Including Refund(s) in the Case of Cancellation or Withdrawal

Section 10 of the Registration Terms and Conditions are uploaded on The IIE website. Separate schedules of fees and charges are produced annually and are available on all learning sites. The fees are specified in the enrolment contract; and various payment options are available.

Refunding of fees in case of cancellation/ withdrawal is stipulated in the enrolment contract.

Charges: **“Contract amount”** means the fees and other charges you must pay for the relevant academic year, including any relevant application fee, registration fees (including pre and late registration fees) and tuition fees. It excludes the separate charges for academic material, transport, remarking or supplementary fees, notes, textbooks, stationery, or other items when relevant.

## 15. Student Financial Aid



Two (2) categories of bursaries are available – standard and discretionary bursaries, details of which are available on the different learning sites.

Standard bursaries can be awarded for:

Academic performance during the final year at school and for the preceding year at The IIE.

- a) National, provincial, and school colours in sport as well as for having been captain of a school sports team.
- b) Leadership positions held in learner bodies during the final school year.
- c) Members of the same immediate family unit studying simultaneously.

Students can also be assisted in obtaining bursaries from bursary partners. Discretionary bursaries can be awarded in instances not covered by standard bursaries.

## 16. Student Support Services

The IE026 Student Support and Professional Development Policy outlines the ways in which The IIE continues to address these concerns in its educational provision. The IIE does not have separate policies on (dis)ability, access, redress, and transformation as we hold the position that these are all issues of student rights and support and thus these matters are dealt with in this policy

## 17. The IIE Student Code of Conduct

The IIE 015 Student Conduct, Discipline and Safety Policy supports the commitment for the creation of a campus and learning environment that is safe for all students and staff and others who engage with The IIE. This includes adherence to all rules and regulations of The IIE in general and as may be specifically detailed from time to time.

The approach taken is centred on the following principles:

- a) commitment to maintaining an environment characterised by respect, accountability and integrity in which effective teaching and learning can take place.
- b) expectation for students to conduct themselves in line with the Constitution of the Republic of South Africa, the common law of the country and the preservation of human rights and dignity.
- c) commitment to respecting the students' right to privacy, human dignity, and autonomy but it does not place these rights over the rights of others to safety and security in a learning and working environment.
- d) will not permit conduct (in person or virtually) that is divisive, destructive or undermines the rights and freedoms of others. Extremism and radicalisation are explicitly prohibited.
- e) prohibition of conduct (in person or virtually) that is divisive, destructive or undermines the rights and freedoms of others. Extremism and radicalisation are explicitly prohibited.
- f) Respect for the right to freedom of religion, belief and opinion and advocates for academic freedom and the freedom of expression to promote these in a respectful, diverse, and inclusive manner.

- g) Promotion of Respect, Diversity, and Inclusion (RDI) as core values and will act to support these principles.
- h) The safety, health and well-being of students and campus staff and lecturers;
- i) The quality and integrity of teaching and learning; and ethical research.
- j) The creation of a respectful, diverse, and inclusive culture; and
- k) The preservation of assets of The IIE and those of others on the premises.

Any conduct that undermines the safety and wellbeing of a person, or the safeguarding of the premises, platforms, or processes of The IIE, will be handled in such a manner as to restore safety. The IIE will co-operate with others in society charged with the maintenance of the above, including but not limited to, the South African Police Services (SAPS).

The IIE is committed to the principles of restorative justice practises. These are practices in a justice system that focuses on the rehabilitation of offenders and the restoration of the well-being of victims, through reconciliation with victims and the community at large driven by the direct involvement of both the offender and the victim in determining penalties where appropriate.

The IIE retains sole and final responsibility for the setting and management of penalties and whether restorative opportunities are possible.

The IIE offers students and others within its environment and influences a graduated system for accessing mechanisms to redress harm, seeking positive outcomes, and resolving disputes and wrongdoing. In other words, students are expected to use the most collaborative methods first, where appropriate, before engaging in methods that rely more on the principles of sanction to achieve their ends. This is not always possible or appropriate.

All general concerns and grievances must be logged on the Assist platform so that adequate records can be kept.

The Policy applies to all students:

- a) Irrespective of their mode of study or registration type;
- b) In-person or online or using any other means of communication or engagement;
- c) On The IIE premises or Precinct of The IIE or platforms;
- d) At The IIE sponsored or organised events on or off-campus;
- e) Carrying out activities associated with The IIE;
- f) Representing The IIE;
- g) Engaging with others associated with The IIE; and/or
- h) Under conditions in which they can be associated with The IIE.

All personal information collected will be handled in accordance with the Constitution and the Protection of Personal Information Act, 2013 (POPIA). In particular, the processing of personal information will be consistent with POPIA's conditions for lawful processing of personal information. These include purpose specification, processing limitation, ensuring quality of information, accountability, limitations on further processing, correction of information, and retention of records.

## 18. Golden Key Society

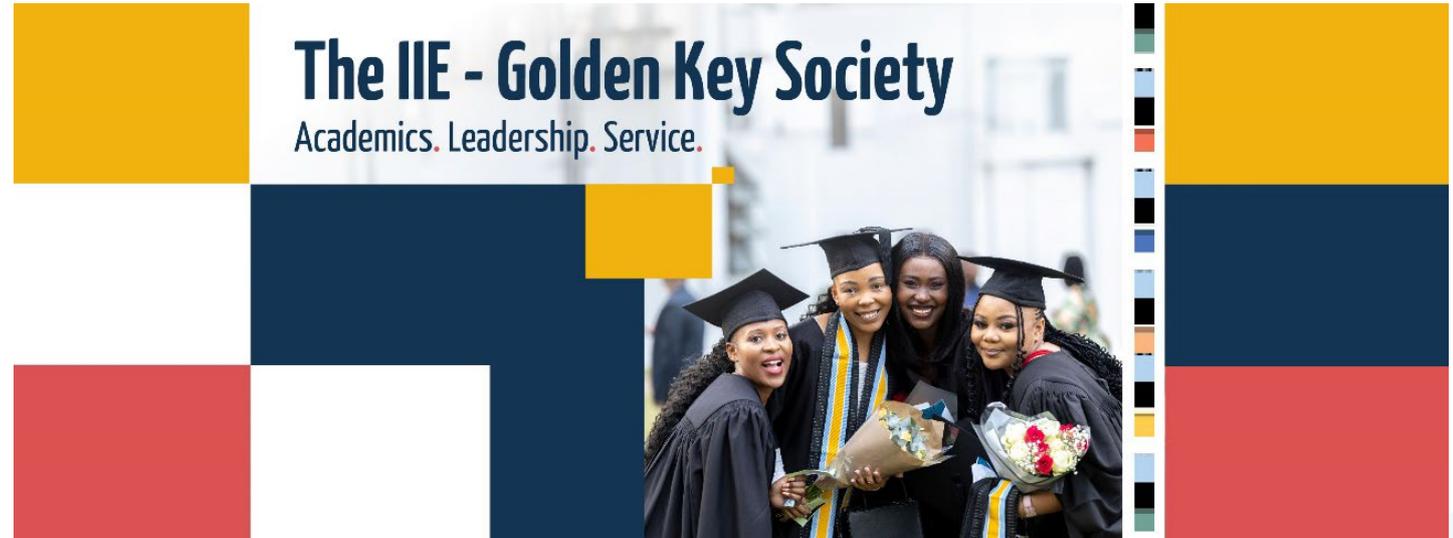
In 2024, The IIE launched their Golden Key Society Chapter and joined a prestigious international community that recognises and honours academic excellence.



Golden Key is the world's largest collegiate honour society, an internationally recognised, non-profit organisation with 2,65 million members worldwide and affiliated with over 400 universities throughout Canada, Australia, New Zealand, Malaysia, the Bahamas, South Africa, India, and the United States. The Society's mission is to enable members to realise their potential by connecting individual achievement with service and lifelong opportunity.

The IIE Chapter of Golden Key society recognises and rewards academic excellence, leadership, and community involvement among students and members. Recipients are recognised and awarded based on the previous year's academic performance.

Joining the Society is by invitation only, and annually The IIE will submit its top achievers, as per the above eligibility criteria, to join their Golden Key Society.



## The IIE - Golden Key Society

Academics. Leadership. Service.



## 19. List of All Partnerships

The following table lists all partnerships and the nature thereof.

PARTNER	NATURE
<b>British Accreditation Council (BAC)</b>	Accreditation of The IIE by the BAC
<b>Association of African Universities (AAU)</b>	The IIE is a member of the AAU, a leading advocate for higher education in Africa.

## 20. Student Enrolment Contract

Students can apply on-line, and the terms and conditions of registration are available in four official South African languages, isiZulu, Xitsonga, Sesotho, and English. The terms and conditions can be found on the individual brands websites as well as the Institutional Prospectus tab on The IIE website, [www.iie.ac.za](http://www.iie.ac.za). Section 10 of the Registration contract dealing with financial issues is also uploaded on The IIE's website.

## 21. Policy and Procedures for Handling Student Complaints

The IIE has a detailed procedure document for the handling of complaints which includes complaints by students, parents, alumni, and the public, as well as those received from regulatory bodies.

Complaints can be logged by students on the Assist platform or sent to the Director or Registrar of The IIE. There is also an Ethics Hotline for anonymous complaints. A copy of the protocol for dealing with student complaints is available on the Institutional Prospectus tab on The IIE website.

## 22. Policy on Health and Wellness

The Health and Wellness of the students is important to The IIE and the provisions for student health and wellness are included in the **IIE015** Student Conduct, Discipline and Safety Policy, and covered in more depth in the **IIE026** Student Support and Professional Development Policy.

The IIE is part of the ADvTECH Group and as such subscribes to the ADvTECH health and wellness programme which promotes a wellness culture that recognises the importance of access to professional health care services. The standard applies to all ADvTECH Group sites.

## 23. Policy on Disability

The **IIE026** Student Support and Professional Development Policy, outlines the ways in which The IIE continues to give attention to “access, redress, and equity in its educational provision. The IIE does not have a separate policy on (dis)ability as it holds the position that this is an issue of student rights and support and thus these matters are dealt with in the **IIE002**, **IIE009**, **IIE015** and **IIE026** Policies.

---o0o---