



## MANUKURA

233 Tennent Drive, Massey University,  
Palmerston North 4410

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Monday 2 February, 2026

Kai ngā aumangea o te kaupapa nei, tēnā koutou katoa.

Warmest greetings to our returning whānau as well as our new whānau joining MANUKURA for 2026. We are excited to see you all at Pōwhiri on Wednesday 4th Feb.

This email is to give you a brief overview of the start of the year and outline our procedures for communication and admin.

### Absences & Communication

For all absences, questions, or concerns regarding your child, please contact in the first instance, and CC myself into emails.

**Whaea Tania** in the office - email [admin@manukura.school.nz](mailto:admin@manukura.school.nz)

**Phone 06 354 9531; Office Cellphone 021 573 690.**

### Start of year

By now, you will have received information about the important start dates for the year, and many of you have communicated with year group leads or Whaea Tania regarding absences in the first weeks of school - we certainly appreciate that it is a busy time of the year for many sporting features, particularly with our representative Touch players.

### Preparation for Training & Academic Classes



**Devices / Laptops** - It is vital that your child has a laptop/device. We recommend devices with a keyboard. Whether it is a Chromebook, macbook or HP, it will not matter. We are a google school, therefore use Google Apps For Education (GAFE). It will be equally important that prior to starting the school year, your child has downloaded



**GOOGLE CHROME** as the main search engine on their device. They will be allocated a school Gmail account that will give them access to unlimited storage in Google Drive, Docs, Calendar etc



**CHARGED DEVICES** - Every night, it is important that your child charges their device to 100% battery. Most classes use a blended approach, that is device and bookwork. Bring chargers to school if need be.



**Laptop Bags-** Students are not permitted to wear backpacks during the school day. All their belongings stay in their lockers, and material for academic classes should be put into a laptop bag. Including their books, stationary and device.



**Name Belongings-** Temu offers cheap name tags \$2-\$5 for 60-100 labels. Get your child to name all their belongings! Including chargers, devices, bags and clothing. Our lost property pile is enormous and we want to encourage students to take responsibility and agency.



**Water Bottles** - Wai Māori only permitted in classrooms. It will be important for morning and afternoon practices, as well as academic time that students are staying hydrated. Please label water bottles.



**Stationery** - To view the stationery required for each of the classes, you need to login to Office Max - MySchool website and enter MANUKURA.  
<https://www.myschool.co.nz/manukura>

When selecting your list, if you can source equipment from other stores at cheaper prices we would recommend that.



**'Black Training Clothes'** - All students need to be in black clothing for morning conditioning. KMART sells activewear tshirts for \$7 and \$15 black shorts. Please no branded clothing. For sports team clothing, if there are specific needs each code lead will explain this to students. Students will be training twice a day on Tues-Thursday so they must have a change of clothes, towels and be ready for all conditions.

## School Goods and Services Fees

A reminder that unless school Goods and Services fees have been paid in full, it is vital that automatic payments are set up this week in order to keep them up to date.

**Yearly Fee = \$2,850**

**Term Fee = \$712.50**

**Fortnightly = \$142.50**

**Weekly = \$71.25**

## MANUKURA ASB Account

**Name: MANUKURA Board of Trustees**

**Account Number: 12-3442-0013574-00**

**Ref: Student Name**

This fee ensures that your child gets fed quality breakfast and lunches daily, access to facilities/resources, uniforms for tournaments, transport on vans, sports trips and camps are all

inclusive of this fee. Our students are very fortunate to have access to what they do, we appreciate whānau commitment by staying ahead with your fees this year.

## Nutrition & Kai Hauora Only!

We are fortunate to have a wonderful nutrition team at MANUKURA who plan and prepare delicious kai for us all each day. There are always healthy breakfast and lunch options, so we thank our whānau for ensuring that our taura **do not bring unnecessary other kai, including snacks, sugar drinks or lollies** into our kaupapa. There are alternative snacks that we provide for students to have before and after training.

## Code Leads

It is important to stay in regular contact with your child's sporting lead. They should be CC into absences and aware of upcoming events. As a kaupapa, we mentor our student athletes in all areas of their schooling.

- **Girls Rugby Lead** - Kristina Sue | [kristina@manukura.school.nz](mailto:kristina@manukura.school.nz)
- **Boys Rugby Lead** - Jason Temara | [jasont@manukura.school.nz](mailto:jasont@manukura.school.nz)
- **Netball Lead** - Renee Matoe | [renee@manukura.school.nz](mailto:renee@manukura.school.nz)
- **Basketball Lead** - Tiatōa Temata-Frost | [tia@manukura.school.nz](mailto:tia@manukura.school.nz)
- **Tūmatakōkiri (Kapa Haka) Lead** - Te Huarahi Rask [tehuarahi@manukura.school.nz](mailto:tehuarahi@manukura.school.nz)

## Phones

We have a robust system for the use and care of personal cell phones at MANUKURA. We allow students to bring their phones to morning conditioning and then they sign them before briefing each day for safe storage before our academic day commences. The benefits of limiting phones during this learning time is essential. We allow students to access their phones for emergency use only. Heoi anō, that is probably enough for now!

If you have any further questions or queries please don't hesitate to make contact with us,

Ngā mihi,