



**Job Title:** Early Childhood Montessori Head Teacher (Ages 3–6)

**Location:** Lodi Montessori - 2525 S. Stockton St., Lodi, CA

**Position Type:** Full-Time (Approx. 40 hours/week)

**Compensation:** Competitive pay based on Montessori experience and overall qualifications

**Incentives:** Signing Bonus, Annual bonuses and opportunities for performance-based raises

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## About Our School

Lodi Montessori Preschool and Kindergarten serves children ages 2–6, in a nurturing, child-centered environment grounded in the Montessori philosophy. Our large, spacious classrooms hold 24 students max and encourage respect and autonomy. Teachers are provided with consistent prep time with no daycare hours. We are committed to fostering independence, curiosity, and a lifelong love of learning through hands-on experiences and a carefully prepared classroom environment.

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## Position Overview

We are seeking a dedicated and passionate Early Childhood Montessori Head Teacher for our primary classroom. The Head Teacher plays a key role in creating a supportive and enriching environment that promotes each child’s academic, social, and emotional development in alignment with Montessori principles.

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## Key Responsibilities

The Head Teacher is responsible for maintaining a high-quality Montessori classroom environment and fulfilling responsibilities to children, families, staff, and administration. Duties include, but are not limited to:

- Prepare and maintain a classroom environment consistent with the Montessori philosophy
- Present Montessori lessons and guide children in the use of materials
- Plan and lead activities that promote physical, social, and cognitive development (e.g., art, music, storytelling, and games)
- Serve as lead facilitator during classroom events involving parents (e.g., guest speakers, Stone Soup feast, holiday celebrations etc.)
- Observe, assess, and maintain records of children’s academic and developmental progress
- Follow and implement the Montessori curriculum sequence
- Promote care and respect for the environment and materials



- Supervise children during recess, ensuring safety through active monitoring
  - Communicate effectively with parents regarding their child's development and classroom needs
  - Prepare progress reports and participate in parent conferences
  - Collaborate with colleagues to foster a positive, team-oriented work environment
  - Uphold professionalism and ethical standards in all interactions
  - Attend staff meetings and school events
  - Participate in ongoing professional development
  - Enforce school policies and state regulations
  - Maintain required child-to-teacher ratios (1:12)
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## Education & Credentials

- **Highly Preferred:** Early Childhood Montessori Certification
  - Minimum of 12 semester units in Early Childhood Education or Child Development, including:
    - Child growth and development
    - Child, family, and community
    - Program/curriculum
  - At least 1 year of experience in a licensed childcare center or similar setting (paid or volunteer), under supervision
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## Qualifications

- Must be at least 18 years of age
  - Strong understanding of early childhood education principles and practices
  - Basic proficiency in math, language, and computer skills (Word, Excel, email)
  - Ability to lift and carry up to 30 pounds
  - Strong communication and organizational skills
  - Commitment to fostering a positive, respectful, and engaging learning environment
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## How to Apply

Please submit your resume along with any transcripts and certifications to:

[JenniNino@lodimontessori.com](mailto:JenniNino@lodimontessori.com)