



920 Property Management

Maintenance / Turnover Technician

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Location: Menasha WI

Pay: \$18.00 – \$30.00 per hour

Job Type: Full-Time

Schedule: On-call rotation

Overview

920 Property Management is seeking a skilled and dependable **Maintenance Technician** to join our growing team. This role is essential in preparing residential rental units between tenants and ensuring all properties are safe, functional, and move-in ready.

The ideal candidate has a strong general maintenance background and can work independently while managing time effectively. You'll handle everything from routine repairs to full unit turnovers, playing a key role in tenant satisfaction and property quality.

Responsibilities

- Complete all unit turnover work orders efficiently and professionally
 - Perform general maintenance tasks including:
 - Basic carpentry, drywall, and painting
 - Light electrical work and fixture installation
 - Appliance repairs
 - Flooring installation
 - Window and door installation
 - Troubleshoot and resolve maintenance issues with minimal supervision
 - Manage daily schedule while coordinating with team members and vendors
 - Maintain accurate maintenance records using property management software (AppFolio or similar)
 - Follow company policies and safety procedures at all times
 - Participate in on-call rotation
 - Perform additional duties as assigned
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Qualifications

- High School Diploma or GED preferred



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- 2+ years of general maintenance experience (plumbing, electrical, HVAC, appliances, handyman work)
 - Strong troubleshooting and problem-solving skills
 - Ability to work independently and as part of a team
 - Good communication and organizational skills
 - Valid driver's license with a clean driving record
 - Ability to pass a background check
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Benefits & Perks

- Competitive hourly pay (\$18–\$30/hour)
 - Paid time off
 - Paid, on-the-job training
 - Opportunities for advancement
 - Company-provided vehicle
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Why Join 920 Property Management?

At 920 Property Management, you'll work on a variety of projects that directly impact the comfort and safety of our residents. We value hardworking, solution-oriented individuals who take pride in their work and want to grow within a supportive, team-focused environment.

Apply today to join a company that values your skills and invests in your future.