



**Summer Camp Hours:** Monday – Friday, 7:30 a.m. to 5:30 p.m.

**Registration for Current Families begins Monday, March 23rd**  
**Registration for Alumni and New Families begins Monday, March 30th**

**Preschool/Pre-K:**

Preschool/Pre-K camp is for children who are fully potty-trained and are 3 years old by January 1st, 2026 and have completed a preschool program.

**Kindergarten through Grade 2:**

School age camp is for students who have finished kindergarten, 1st and 2nd grades.

**2025 Weekly Camp Rates:**

Camp Day 9:00 - 3:00	\$235 per week
Before care 7:30 - 9:00	\$25 per week
After Care 3:00 - 5:30	\$30 per week

*\$25 non-refundable deposit due per camp due at the time of registration (Registration deposit is separate from the camp fee). Summer camp payment is due at dropoff on the first day of each camp. Checks are payable to AGNA.*

**Registration:**

The entire registration packet must be submitted to the AGNA office, along with your non-refundable registration fee of \$25.00 per week in order for your registration to be processed (there is not an online registration option). **This includes a current copy of your child's physical and emergency contact form (if not already on file at AGNA).**

**Sibling Discount:**

A 10% sibling discount is available for families enrolling multiple children full-time in summer camp. One child will be billed at full-price, and 10% will be taken off the camp fee for each additional child.

**Cancellation Policy & Fees:**

Any cancellations or schedule changes **MUST** be made by contacting the AGNA office **TWO FULL WEEKS** prior to the start date of the camp week you are changing or canceling. Failure to do so will result in a \$50.00 weekly cancellation fee per child.



## 2026 Summer Registration Form

*\$25 non-refundable deposit due per camp due at the time of registration (Registration deposit is separate from the camp fee). Summer camp payment is due at dropoff on the first day of each camp.  
Checks are payable to AGNA. A 10% discount is given to siblings.*

Child's Name: \_\_\_\_\_

Gender (circle one): Male Female Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Current/Completed Grade: PS PK K 1 2

Address: \_\_\_\_\_

Parents' names/cell phone numbers: \_\_\_\_\_

Parents' email addresses: \_\_\_\_\_

Do you give permission for photos of your child to be used for projects, bulletin boards, etc.? Y N

Do you give permission for photos/videos of your child to be used for the AGNA website/FB page? Y N

**Does your child have FOOD ALLERGIES? YES NO**

If yes, please list: \_\_\_\_\_

On occasion, snacks will be brought in for birthday celebrations or special learning-based camp activities. Is your child allowed to have these occasional snacks/treats?

YES NO, please request parental permission first

Does your child have any other allergies or medical concerns?

**Does your child have an epi-pen? YES NO Does your child have an inhaler? YES NO**

***If yes, please provide us with an action plan, signed by your child's physician.***

Does your child take any medications?

Does your child have an IEP? YES NO If yes, what area of learning/behavior does the IEP address? \_\_\_\_\_ ***Please provide us with a copy of the IEP.***

Are there any behavioral/social concerns or anything else we should be aware of?

*I give permission for my child, \_\_\_\_\_, to attend summer camp at Avon Grove Nazarene Academy. I acknowledge that participation in summer camp activities involves certain risks and hazards of injury. I release and waive any liabilities against Avon Grove Nazarene Academy, its employees, and volunteers.*

Parent Signature & Date: \_\_\_\_\_

Registration instructions:

Please circle a drop-off/ pick-up time for **each week** you are registering. If you are not registering for certain weeks, please leave them blank.

<b>June 1 - June 5</b> <i>AGNA PS/PRE-K CARE ONLY</i>	<b>Attendance:</b>	7:00-9:00	9:00 - 3:00	3:00 - 6:00
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**Summer Camp Weeks and Themes**

<b>June 8 - June 12</b> <i>PS/Pre-K: Fun with Books</i> <i>School Age: Worship Camp</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>June 15 - June 18</b> <i>PS/Pre-K: Worship Camp</i> <i>School Age: Art Camp</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>June 22 - June 26</b> <i>PS/Pre-K: Art Camp</i> <i>School Age: Space Camp</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>July 13 - July 17</b> <i>PS/Pre-K: What a Wonderful World</i> <i>School Age: What a Wonderful World</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>July 20 - July 24</b> <i>PS/Pre-K: Christmas in July</i> <i>School Age: Christmas in July</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>July 27 - July 31</b> <i>PS/Pre-K: Science Explorers</i> <i>School Age: Sports Camp</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>August 3 - August 7</b> <i>PS/Pre-K: Music and Movement</i> <i>School Age: Jr. Zookeepers</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30
<b>August 10 - August 14</b> <i>PS/Pre-K: Space Camp</i> <i>School Age: Music and Movement</i>	<b>Attendance:</b>	7:30-9:00	9:00 - 3:00	3:00 - 5:30

**Cancellation Policy & Fees:**

**Any cancellations or schedule changes must be made by contacting the AGNA office TWO FULL WEEKS prior to the start date of the camp week you are changing/canceling. Failure to do so will result in a \$50 weekly cancellation fee per child.**

\_\_\_\_\_ ***I have read & understand the cancellation policy.***

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

# AGREEMENT FORM

Child's Name: \_\_\_\_\_

Expected drop-off time: \_\_\_\_\_ Expected pick-up time: \_\_\_\_\_

*\$25 non-refundable deposit due per camp due at the time of registration (Registration deposit is separate from the camp fee). Summer camp payment is due at dropoff on the first day of each camp.  
Checks are payable to AGNA. A 10% discount is given to siblings.*

**Parent's Initials required for the following:**

\_\_\_\_\_ I understand that registration does not guarantee a spot in the program. Once placed on the waiting list, I will be notified if a spot becomes available.

\_\_\_\_\_ I agree to pay the camp rates, based upon my registration. I understand these rates include child care/supervision as well as educational and recreational activities.

Please circle a drop-off/ pick-up time for **each week** you are registering. If you are not registering for certain weeks, please leave them blank.

	Before Care	Camp	After Care
<b>June 1 - June 5</b>	<b>Rate:</b> \$25	\$235	\$30
<b>June 8 - June 12</b>	<b>Rate:</b> \$25	\$235	\$30
<b>June 15 - June 18</b>	<b>Rate:</b> \$20	\$188	\$24
<b>June 22 - June 26</b>	<b>Rate:</b> \$25	\$235	\$30
<b>July 13 - July 17</b>	<b>Rate:</b> \$25	\$235	\$30
<b>July 20 - July 24</b>	<b>Rate:</b> \$25	\$235	\$30
<b>July 27 - July 31</b>	<b>Rate:</b> \$25	\$235	\$30
<b>August 3 - August 7</b>	<b>Rate:</b> \$25	\$235	\$30
<b>August 10 - August 14</b>	<b>Rate:</b> \$25	\$235	\$30

\_\_\_\_\_ I understand that payment is due at dropoff on the first day of each camp.

\_\_\_\_\_ I understand that I may make changes to my child's camp schedule by giving notice to AGNA. A refund will only be given with at least 14 days notice before camp begins.

\_\_\_\_\_ I have accurately listed all allergies and medical concerns for my child.

\_\_\_\_\_ I understand I must provide a water bottle, lunch and snack(s) for my child each day.

\_\_\_\_\_ I understand I must provide sunscreen for my child and note for it to be administered at AGNA.

\_\_\_\_\_ I have accurately listed all contact information and agree to update the AGNA office as changes occur.

\_\_\_\_\_ I have read and understand the AGNA 2026 Summer Camp Policies/Procedures document. I agree to abide by all policies listed. I have read and understand AGNA's behavior policy.

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*Please return all completed forms to:**  
Avon Grove Nazarene Summer Camp  
240 State Road, West Grove, PA 19390



## 2026 Policies & Procedures

(Taken from AGNA Handbook)

### Summer Camp Registration:

- The entire registration packet must be submitted to the AGNA office, along with your non-refundable registration fee of \$25.00 per week in order for your registration to be processed (there is not an online registration option). **This includes a current copy of your child's physical and emergency contact form (if not already on file at AGNA).**

### Daily Routine / Drop-off and Pick-up:

- AGNA Center Hours: 7:30 a.m. – 5:30 p.m. (Summer Camp Hours)
- The center will remain locked at all times. Please come to the main parking lot side door and use the buzzer to enter during drop-off and pick-up times.

### Lunch & Snack:

- Please send your child with a refillable water bottle each day, labeled with his/her name.
- Send lunch with your child each day. Water is provided for campers to refill water bottles.
  - Refrigerator space is not available, so please send your child with a cooler/ice pack.
  - We cannot accommodate heat-ups. Please keep this in mind when preparing your child's lunch.
- Send your child with a snack for snack time each day. There will be a morning snack time for all campers and an afternoon snack for those staying past 3:00. Campers staying past 3:00 should bring two snacks each day.
- Due to the growing number of food allergies, we ask that parents not send in any snacks to share with your child's camp group (except for birthday treats, of course!). If sending in a birthday treat, please let us know ahead of time so we can notify families of children with food allergies.

### Payments & Fees:

- Payment is due at drop off on the first day of each camp. Please note your child's name and the week for which you are paying in the memo section of your check.
- A 10% sibling discount is available for families enrolling multiple children full-time in summer camp. One child will be billed at full-price, and 10% will be taken off the camp fee for each additional child.
- A \$25 service charge will be billed to your account for NSF.
- There is a late pick-up fee for any child not picked up by the time they are scheduled (3:00p.m. / 5:30p.m.). The charge per child is \$20 for the first 10 minutes and \$10 for every 5 minutes thereafter. Late fee is due at pick-up.
- Cancellations of days or entire weeks **MUST** be made by emailing or calling the AGNA office at least 14 DAYS prior to the date of cancellation. Any cancellations or schedule changes **MUST** be made by contacting the AGNA office. Failure to do so will result in a \$50.00 weekly cancellation fee per child.

## Health & Safety:

- **If your child has ANY food allergies or other medical concerns, please be sure to let us know.**  
\*Please note: We are NOT a peanut-free center.
- **If your child has an epi-pen or an inhaler, it MUST be on site with your child at all times.** You must also provide AGNA with a doctor's care/action plan.
- **SUNBLOCK POLICY:** If needed, please apply sunblock to your child before coming to camp in the morning. We will not be routinely applying sunscreen during camp hours. If you want your child to have additional sunscreen applied in the afternoon while at AGNA, please give written instructions (along with a labeled bottle of sunscreen) to a staff member in the office.
- Please submit a copy of your child's most recent physical at time of registration.
- Each child must have an emergency contact form on file. If you want your child to be picked up by anyone other than the individuals listed on your emergency contact form, a child release form must be filled out. Individuals picking up will be asked to show a Photo I.D.
- **SICK POLICY:** If your child is sick with any sort of contagious illness, please be considerate of other campers by adhering to the following:
  - If your child is exhibiting a fever, vomiting, diarrhea, pink or goopy eyes, or any other cold-like symptoms including sore throat, unknown skin rashes, persistent cough or discolored nasal discharge **we ask that your child remain at home until they are symptom-free for 24 hours without the use of medication.**
  - If your child's illness requires an antibiotic, he/she must be **on the antibiotic for 24 hours** before returning to the center.
  - If your child has been under anesthesia, they must remain at home for 24 hours.
  - ***If your child presents a fever (100.0 and above) or symptoms of illness during the camp day, you will be called to come pick your child up. Your child must be picked up within one hour of receiving the phone call. Failure to come within one hour will result in a late pick-up fee.***
- In most cases, AGNA staff do not administer medications. If any medications must be administered during camp hours, please speak with the director or another member of the office staff prior to bringing your child to camp. Please do not put any medications in your child's bag, lunch box, etc.
- **HEAD LICE POLICY:** If any nits or live lice are found on your child he/she will be immediately removed from contact with other children and you will be called to come pick your child up. Your child may return to AGNA the following day - after treatment has been completed and/or a thorough head check is done - and all visible nits are removed. A staff member will check your child on the day he/she returns to the center. A parent/guardian must remain in the center until the head check has been completed. If, after returning to AGNA, nits or lice are found, the cycle of actions listed above will be repeated. All parents will be notified if a case of head lice is discovered at AGNA. Please inform AGNA if you find lice on your child's head at home so we can properly notify your child's classmates (we will not reveal your child's name).

## Camp Rules / Miscellaneous:

- Use of personal electronics (DS Games, ipods, phones, etc.) is not allowed during summer camp.
- Please have your child wear sneakers or other closed-toe, rubber-soled athletic shoes every day. We will be spending time outside and in the gym every day and flip flops, Crocs, dressy sandals, etc. provide a greater risk of injury. Campers who do not wear appropriate shoes may not be allowed to participate in certain activities.

- Campers are not permitted to bring personal items and/or toys from home, as we cannot guarantee such items will not be lost or broken during the course of daily camp activities.
- On rare occasions, children may be asked to bring bathing suits and towels for water games, etc. Parents will be notified 1-2 days in advance.

### **AGNA Behavior/Discipline Policy:**

- The span of ages and development represented in our Center is broad. Behavior that is considered age-appropriate for a preschooler may not be appropriate behavior for a school aged child. Since it is our responsibility and desire to nurture all of our children to succeed in learning appropriate boundaries and responses we use the following discipline policy. We define negative behaviors as:
  1. Actions or responses that create an unsafe situation for any child or adult
  2. Repeated actions or responses that interrupt the learning and play of the child or other children
  3. Disrespect of people or property
  4. Continued disregard of instruction given by AGNA staff
- Our methods of nurturing behavior are positive. They include speaking immediately and directly to the child to confirm that he/she understands the need for changing the behavior, redirection, withdrawing privilege of an activity and time out.
- Staff at AGNA will handle most small discipline issues (campers not sharing with friends, disagreements, pushing in line, etc.) within the course of classroom activities and without parent notification.
- In the event of repeated negative behavior parents will be notified as follows:
  1. If your child is sent to the office you will receive an office report, phone call, or email from the director.
  2. If your child is sent to the office twice in the same day you will receive a call to immediately come pick your child up from care for the day and talk with the director to determine a plan of action. Failure to pick your child up immediately will result in your child being unable to attend care the following scheduled day.
  3. Repeated visits to the office or a parent's unwillingness to participate in the plan of action may result in suspension or withdrawal from AGNA.
- If your child is sent to the office for reasons of *physical aggression or inappropriate touching* this will be considered a major offense and will be treated more seriously than the plan above.
 

First offense: Following the incident, parents will be called and asked to pick up the child immediately. If parents fail to come immediately, the student will be suspended for the following scheduled day.

Second offense: Following the incident, parents will be called and asked to pick up the child immediately. The student will be suspended from care at AGNA for the next 2 scheduled days. (If parents fail to come immediately, the student will be suspended for the next 3 scheduled school/camp days.)

Third offense: Parents will be called for immediate pick-up, and the student will be withdrawn from care at AGNA. If your child is withdrawn from summer camp at AGNA, refunds will not be given for the week. Cancellation policy will apply to any subsequent weeks.

### **Emergency Operations Plan:**

- At the recommendation of our licensing agencies, our center has implemented the use of an Emergency Operations Plan. The purpose of this Emergency Operations Plan is:
  1. To provide for the protection of children and staff in the event of a natural, technological, or humanly imposed emergency or disaster.

2. To assure coordination and cooperation with municipal and county government and emergency services in a disaster situation.
- We have received instruction and information from our township emergency management coordinator, Pennsylvania emergency management agency bulletins, Red Cross resources, local firemen and EMS personnel, as well as our own board and staff.
  - In the event of an emergency or disaster, our sole concern is for the safety and welfare of all children and staff attending our center. The fact that it's impossible to have a policy that covers every emergency situation does not excuse us from being as prepared as we possibly can be for situations we know may arise.
  - Our Emergency Operations Plan provides for response to all types of emergencies. Depending on the circumstance of the emergency, we will use one of the following protective actions:
    1. Immediate Evacuation (short term): Children would be evacuated to a safe area on the grounds of the facility in the event of a fire, etc.
    2. In-place Sheltering: Sudden occurrences such as hazardous weather conditions or the presence of hazardous materials may dictate taking cover inside the building as the best immediate response. The building would remain in lock-down mode until professionals determine that it is safe to release the children.
    3. Evacuation of Facility and Property: Total evacuation of the facility and property may become necessary if there is a localized danger.
    4. Evacuation of State Road: Total evacuation from the facility, property, and State Road may become necessary if there is a danger in the area.
    5. Lockdown Procedure: This is implemented when there is serious security risk (ex. - violent or armed intruder) to the building's occupants. This is not an evacuation. During a lockdown, no one leaves the building. Staff will be alerted through one or more of the following means: a classroom page, a GroupMe or phone text, or in-person.
    6. Continuity of Operations - In the event of a national emergency, AGNA will close.
- Please tune in to our local radio and TV stations for announcements relating to any of the emergency actions listed above: FM 93.7 WSTW (Wilmington) and TV Channel 10 WCAU in Philadelphia.
  - We ask that you not call the Center during the emergency. We will need to keep the main telephone line free to make emergency calls and relay information. We will communicate with you to let you know that we've taken one of these protective actions. In the event that emergency personnel have not already informed you via radio announcement, we will contact you when the situation is resolved and it's safe for you to pick up your child. Our communication methods may include cell phones and battery operated 2-way talk radios.
  - Upon enrollment to the summer program, you completed an Emergency Contact form for your child. This lists the names of those people who have your permission to pick up your child. If there are any changes to your emergency contact information throughout the summer, please let us know! Having current information at our fingertips is vital. If at all possible, do not attempt to make different pick-up arrangements during an emergency. This will only create additional confusion for other authorities who may be responsible for verifying information.